



भारतीय पटसन निगम लिमिटेड

(भारत सरकार का उपक्रम)

The Jute Corporation of India Limited

(A Government of India Enterprise)

पंजीकृत और प्रधान कार्यालय: पटसन भवन, तीसरी और चौथी मंजिल,

सी एफ ब्लॉक, एक्शन एरिया I,

न्यू टाउन, पश्चिम बंगाल - 700156

Head Office: Patsan Bhavan, 3rd & 4th Floor, CF Block, Action Area I,
New Town, West Bengal - 700156

सी.आई.एन./ C.I.N.: U17232WB1971GOI027958



Ref No. – JCI/ Admn/S.A./2025-2026/02

Dt. 15-Mar-2026

MEETING MINUTES OF PREBID MEETING HELD ON 09-MAR-2026

Tender Details : - ENGAGEMENT OF SERVICE PROVIDER/AGENCY FOR PROVIDING SECURITY SERVICE MANPOWER AT DIFFERENT LOCATIONS OF THE JUTE CORPORATION OF INDIA LIMITED.

Tender No. - GEM/2026/B/7282492

The response to the queries received from the bidders for the above-mentioned tender are as follows :-

Sr. No.	Pre-bid Query	Response from JCIL
1	The service charge cannot be paid as a fixed amount in INR per person, but it can be paid from a minimum of 3.85% to a maximum of 7%.	Agreed The bidders shall mention percentage in place of amount at the time of quoting services charges in Financial Bid in line with GeM norms. Revised Financial Bid format is also enclosed (Appendix 1).
2	If multiple vendors come as L1, a lottery algorithm will be used or not.	In the event of multiple bidders being ranked as L1, the Corporation shall adhere to the prescribed GeM guidelines, which mandate resolution through the Linear Congruential Algorithm.
3	If the vendor is not registered with a PSARA license in any state, provide an undertaking stating whether this would suffice (assuming it is provided after application or within 2 months if selected).	No Change PSARA License needs to be provided in line with the GeM Bid Document Clause No IV A (c) i.e., Copy of PSARA license under Private Security Agency (Regulation) Act, 2005 for each state wherein security manpower to be deployed (Assam, Tripura, West Bengal, Andhra Pradesh, Odisha & Bihar).

Looking forward to maximum participation from all the bidders.

Sd/-

Administration Department

JCIL, Kolkata

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Appendix 1

FINANCIAL BID (Revised)

The rates to be quoted considering monthly CTC of the manpower deployed inclusive of charges like contribution towards ESI, PF, Bonus, cost of reliever, weekly off, National Holidays and other statutory charges if any along with minimum wages as per Central scheduled rates wherever applicable.

Particulars	Agency's Service charges (In percentage) per head
A	B
Service Charges (in percentage)*	

* Bidders to mention Service charges as per GeM norms.

Note: Taxes will be regulated /reimbursed as per the Tax laws, as applicable

Bidder should quote consolidated price only on GeM inclusive of all taxes. "L1" bidder must provide detailed cost break up of service charges prior to award of contract through email.

Signature with Seal of the Bidder