



भारतीय पटसन निगम लिमिटेड  
**The Jute Corporation of India Limited**  
(A Government of India Enterprise)



प्रधान कार्यालय: पटसन भवन, तीमरी और चौथी मंजिल, ब्लॉक-सीएफ, एक्शन एरिया - 1, न्यू टाउन, कोलकाता - 700156  
Head Office: Patsan Bhavan, 3rd & 4th Floor, Block-CF, Action Area - 1, New Town, Kolkata - 700156  
सी.आई.एन./ C.I.N.: U17232WB1971GOI027958

Ref. No. JCI/EOI/SAP/2025-26

Date: 25.06.2025

**EXPRESSION OF INTEREST (EOI)**

Sub: **School Outreach Activities under Swachhata Action Plan (SAP) for 2025-26**

**Background:**

The Jute Corporation of India Limited is a Central Public Sector Enterprise under the administrative control of the Ministry of Textiles, Govt. of India, incorporated in the year 1971, under the Companies Act, 1956. It is the nodal agency of the Govt. of India for carrying out Minimum Support Price (MSP) Operation in raw jute.

JCI is mandated to undertake Swachhata Action Plan (SAP) activities in compliance with the directives of the Ministry of Textiles, Govt. of India. In this regard, the following activities are being undertaken by the Corporation under its SAP program for the Financial Year 2025-26, with the objective of improving the existing infrastructures/ facilities of Govt./Govt. aided schools with the financial assistance provided by JCI.

**EOI:**

Proposals are being invited from Govt. Schools/ Govt. aided Schools/ Schools run by charitable institutions situated in the jute growing states of West Bengal, Bihar, Odisha, Andhra Pradesh and North Eastern States of Assam, Tripura, Meghalaya, Sikkim, Manipur, Arunachal Pradesh, Nagaland and Mizoram for upgrading their existing infrastructure in relation to Swachhata / Cleanliness requirements.

**Corporation's Obligation:**

Financial Assistance to the selected schools for carrying out necessary repair and beautification work for upgrading existing infrastructure in relation to Swachhata / Cleanliness requirements, within the approved Budget.





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### **Deliverables of the Selected Schools:**

To complete the approved repair and beautification job within the stipulated time.

To prominently display a banner depicting the name and logo of The Jute Corporation of India Ltd. in the vicinity of the repair and beautification job.

### **Duration of the project:**

The project must be completed within 2 months of the date of issue of approval letter from JCI.

### **Financial Assistance & Payment Terms:**

Financial Assistance of maximum up to Rs.2 lakhs for each school for the project to be released by the Corporation from its Swachhata Action Plan Budget for the Financial Year 2025-26, post successful completion of all the repairing & renovation activities and submission of all the original bills by the school to the Corporation.

Reimbursement of the agreed amount and irrespective of the actual amount incurred by the school shall be made only through RTGS/NEFT to the Bank account where the **name of the school is to be clearly mentioned.**

For release of payment, it is to be ensured that the documentation provided i.e. bank account, PAN, incorporation/registration certificate must clearly match with the name of the school as per proposal submitted and subsequently approved.

No advance payment will be made by JCI.

No capital expenditure by the school is allowed for reimbursement.

**A Permanent Account Number (PAN)** in the name of the school is mandatory; else TDS, as applicable, under the relevant laws may be deducted.





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### Evaluation of the Proposals

The proposals will be evaluated by the Management of JCI, based on the merit and the need of the school, as elucidated by the school in its proposals which is to be duly supported by pictorial evidence. The decision of the Management in this regard shall be final.

A physical verification of the facility / infrastructure and other relevant aspects of the schools shortlisted for financial assistance under SAP may be undertaken by JCI, if needed, to assess the actual condition before approval of the project by JCI.

The total funds allocated may be split amongst the schools from where the proposals are received and the subsequent decision of the Corporation.

### Last Date for Receipt of Proposals

The details of the repair and renovations/beautification works to be carried out along with the estimated expenditure proposals should be sent either by post/courier/in person in an envelope super-subscribed "Applications under Swachhata Action Plan (School Outreach)" 2025-26 to the following address by 16.07.2025 -

Mr. Bitan Biswas  
Manager-HR  
The Jute Corporation of India Limited,  
CF Block, Patsan Bhawan, 3<sup>rd</sup> & 4<sup>th</sup> Floor,  
Action Area -1, New Town,  
Kolkata -700156.

To preserve and share photographs / pictures evidencing the actual carrying out of the job.







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APPLICATION FOR FINANCIAL ASSISTANCE UNDER SWACHHATA ACTION PLAN, 2025-26

1	NAME OF THE SCHOOL	:	
2	ADDRESS	:	
3	AFFILIATION	:	
4	STATUS (GOVT. / GOVT. AIDED/ CHARITABLE INSTITUTION/TRUST ETC.) WITH REGN NO. (IF ANY)	:	
5	NAME OF THE CONTACT PERSON WITH CONTACT DETAILS	:	
6	PERMANENT ACCOUNT NUMBER (PAN) OF THE SCHOOL	:	
7	BANK ACCOUNT DETAILS OF THE SCHOOL	:	
8	TOTAL NUMBER OF STUDENTS	:	
9	CATEGORY OF STUDENTS (GIRLS/ BOYS/ CO-ED.)	:	
10	TOTAL AREA OF SCHOOL PREMISES	:	
11	BRIEF DETAILS OF THE WORK FOR WHICH ASSISTANCE IS SOUGHT FOR	:	
12	OTHERS	:	

