



**THE JUTE CORPORATION OF INDIA LIMITED**  
(A GOVERNMENT OF INDIA ENTERPRISE / MINISTRY OF TEXTILES)

Regional Office

Gauripur RLD

Ward No1, Supermarket,  
PO- Gauripur  
District- Dhubri (Assam)- 783331  
CIN: U17232WB1971GOI027958

**Invites Expression of Interest (EOI)**

**FROM**

**PROPRIETARY FIRMS / PARTNERSHIP FIRM /  
COMPANY / ENTREPRENEURS**

**FOR**

**ENPANELMENT AS SERVICE PROVIDER TO OPERATE OF 1 NO.  
WEIGHBRIDGE OF JCI ON AN 'AS IS WHERE IS' BASIS AT JCI  
ABHAYAPURI DEPARTMENTAL PURCHASE CENTRE (Vill-  
Bowalimari, PO- Abhayapuri, District- Bongaigaon (Assam) PIN- 783384)**

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## **Part – I**

### **I.I IMPORTANT DATES**

EOI No. JCI/ GRP/Weighbridge/ EOI /2025-2026/MAY-1, **Dated:** 23-05-2025.

**Prebid Meeting on 01/07/2025 at 12:00 pm.**

**Last Date of Submission of EOI: 07/07/2025 up to 5.30 pm at JCI Gauripur RLD**

### **I.II TERMS OF REFERENCE FOR EOI**

The Jute Corporation of India Ltd. (JCI), A Government of India Enterprise, is the nodal agency of the Government of India to conduct Minimum Support Price (MSP) operation through its network of Departmental Purchase Centers (DPCs) in all major Jute growing states. To provide support to the jute growers, every year, the government of India announces the MSP of raw jute, at which time JCI procures raw jute based on the quality produced in the area without any quantity limit. JCI serves as a price-stabilizing agency in the raw jute sector and takes necessary measures in this respect.

Through this EOI, the Agency may apply for enlistment with JCI for providing service through the operationalization of the weighbridge at Abhayapuri DPC under JCI, Gauripur RLD

An interested Agency who are willing to do business with the corporation can apply with its full particulars in the prescribed EOI form, which can be downloaded from our official website [www.jutecorp.in](http://www.jutecorp.in)

## **I.III Essential Requirements**

For the above requirements, the essential qualification criteria are as follows:

1. Trade License and Registration: Party must have valid registration with necessary Trade license, PAN, GSTIN ( as applicable).
2. Experience: The Party should have experience of operating weighbridges Or should possess similar experience of at least 3 years.
3. Financial capacity: Bank Solvency Certificate' or, Statement from bidder's banker to be submitted for minimum last one year.
4. Authenticated copy of documents, duly self-attested about the details of business mentioning the products by the agency in last 1 year to be submitted along with EOI.
5. The tenure of the agreement will be valid for 3 years from the date of agreement.
6. Income Tax Return Form along with Acknowledgement , And, Audited Balance sheet & Profit and Loss A/c. or, Turnover certificate for last three (03) Financial yrs. duly certified by C.A or CMA, to be submitted
7. All the submitted Documents (including the EOI document) should be self-attested and stamped by the bidding Agency, to be submitted physically or by Registered / Speed Post in the Tender Box will be kept at Kolkata RLD.

## I.IV SELECTION PROCEDURE

Selection of agency will be made solely based on the verification of documents as mentioned in I.III Essential Requirements, nature of business, track record of similar kind of service

Interested parties willing to be empaneled as suppliers may submit only one application. If any more than one proposal is submitted, all such proposals shall be disqualified.

## I.VI Procedure for Submission

- The application be submitted in a sealed envelope enclosing all required supporting documents addressed to the **Regional Manager, JCI Gauripur RLD** within the stipulated date and time.
- The envelope should be marked with the EOI Number and Date.
- Application may be submitted by Speed Post / Courier or may be dropped in a box kept at Reception / Security, JCI Kolkata RLD.
- JCI shall not be responsible for any postal delay.

## **Part – II**

**(To be typed in own letterhead)**

### **II.I DECLARATION**

EOI No. JCI/ GRP/Weighbridge/ EOI /2025-2026/MAY-1,

**Dated:** 23-05-2025.

### **Expression of Interest (EOI)**

**ENPANELMENT AS SERVICE PROVIDER TO OPERATE OF 1 NO. WEIGHBRIDGE OF JCI ON AN 'AS IS WHERE IS' BASIS AT JCI ABHAYAPURI DEPARTMENTAL PURCHASE CENTRE.**

### **DECLARATION**

I/We have read and understood the terms and conditions mentioned in this document and I/We agree to abide by them:

Full Name:

Address

Phone:

Mobile No.:

Fax No.:

**Signature:** .....

**(To be typed in own letterhead)**

**II.II EXPRESSION FORMS**

*(Form – 1)*

**APPLICATION LETTER**

**To:** *[Name and address of Corporation]*

Sir,

I/We, the undersigned, offer to operationalize the weighbridge at Abhayapuri DPC under JCI Kolkata RLD in accordance with your EOI dated [ ]. We are hereby submitting the application, along with the necessary documents as required for evaluation.

I/We are submitting the relevant documents in association with:

*[Insert a list with the full name and address of each associated Participant].*

I/We hereby declare that all the information and statements made in this application are true and accept that any misinterpretation contained in it may lead to our disqualification.

My/Our application is binding upon us and subject to the modifications resulting from Contract negotiations.

I/We understand you are not bound to accept my/our application.

**Authorized Signature *[In full and initials]:***

**Name and Title of Signatory:**

## ORGANIZATION DETAILS AND EXPERIENCE

### A. Organization Details

Provide here a brief description and background of the business entity willing to empanel as a service provider:

1. Name of the business entity:
2. Registered Address:
3. Turnover of last 3 years: *Enclose copies of Annual Accounts (if applicable)*
4. Bank Details:
5. Income Tax Details: *Enclose copy of last 3 years Annual Income Tax Return*

### B. Participant's Experience of past credentials of Operationalized of Weighbridge

SL. NO.	DATE	BUYER / CLIENT NAME	Particulars	Period	Contract Value
1					
2					
3					
4					
5					

**Note:** Please provide documentary evidence like a copy of the work order/contract for each of the above-mentioned assignments. The experience shall not be considered for evaluation if such requisite support documents are not provided with the proposal.





To

The Regional Manager  
The Jute Corporation of India Limited  
Gauripur RLD  
Supermarket, Gauripur  
Dhubri (Assam)  
783331

Sir

As per the terms and conditions specified by JCI, we hereby agree and submit application for empanelment with JCI as an agency to operationalize of weighbridge.

Name & Registered address

.....  
.....

Phone.....

Mobile.....

Email.....

Website.....

Authorized Signatory.....

Trade License.....

PAN.....

GST Registration No .....

Detail of products .....

.....

Bale Preparation time ..... (Minute)

.....  
**Authorized Signatory**

(Seal / Stamp & Date)

FOR ANY CLARIFICATIONS / CORRESPONDENCE /  
SUBMISSION OF EOI

## Please Contact

**Regional Manager**  
The Jute Corporation of India  
Limited, Gauripur RLD

Supermarket, Gauripur, Dhubri- 783331

Assam  
India

E-MAIL: [ro.dhb@jcimail.in](mailto:ro.dhb@jcimail.in)

Contact No: 03662-291052