



THE JUTE CORPORATION OF INDIA LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE / MINISTRY OF TEXTILES)

Head Office

Patsan Bhavan, 3rd & 4th Floor, Block-CF, Action area-1
New Town,
Kolkata – 700156

CIN: U17232WB1971GOI027958

Invites Expression of Interest (EOI)

FROM
MANUFACTURERS / PROPRIETARY FIRMS /
COMPANY/ENTREPRENURERS

FOR

ENPANELMENT AS SUPPLIERS OF COMPACT BALE
PRESS MACHINES

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Part – I

I.I IMPORTANT DATES

EOI No.: *JCI/MKTNG/ COMPACT BALE PRESS MACHINE SUPPLIERS/ 2024-2025*

Dated: 30/09/2024

Last Date of Submission of EOI: 22/10/2024 **at JCI Head Office**

I.II TERMS OF REFERENCE FOR EOI

The Jute Corporation of India Ltd. (JCI), A Government of India Enterprise is the nodal agency of Govt. of India to conduct Minimum Support Price (MSP) operation through its network of Departmental Purchase Centers (DPCs) in all major Jute growing states. To provide support to the Jute growers, every year Government of India announces MSP of raw Jute at which JCI procures raw Jute as per quality produce in the area without any quantity limit. JCI serves as a price stabilizing agency in the raw jute sector and takes necessary measures in this respect.

Through this EOI, Manufacturers / Proprietary Firms / Entrepreneurs may apply for enlistment with JCI for supplying orders of Compact Bale Press Machines

Interested Manufacturers /Proprietary Firms /Entrepreneurs who are willing to do business with the corporation can apply with his full particulars in prescribed EOI form which can be downloaded from website www.jutecorp.in

I.III Essential Requirements

For above requirements essential qualification criteria are as follows:

1. Valid registration in the form of Trade License, Memorandum and Articles of Association (If the applicant is a company), MSME Registrations, PAN and Partnership deed (if any).
2. GSTIN (If applicable)
3. Experience - The applicant should possess good track records for designing & manufacturing of Bale Press machines and/or must have minimum 5-year experience in manufacturing, installation & operationalization of raw jute Bale Press or similar type of machines.
4. Proposed compact Bale Press machine should be robust in design, easy to operate with 2-3 labourers, bale making time should be 3-5 minutes and should be able to withstand 150 to 200 bales preparation cycle per day. Maintenance should be easy and spare parts should be easy to source. Stock of critical spares should be maintained by vendors. Grounds space requirement should be less. Hydraulic arrangement for bale pressing also welcome.
5. Must have executed business of at least Rs. 50 lakh or more per single calendar year for at least three years with supporting documents (purchase order or order completion certificate or any relevant documents).
6. Minimum Average Annual Turnover may be kept Rs. 50 lakhs for last three preceding financial year.
7. Delivery time will be decided as required on case to case basis of order procured.
8. Authenticated copy of documents, duly self-attested about the details of business mentioning the products by the agency in last 1 year to be submitted along with EOI.
9. The tenure of agreement will be valid for 5 years from the date of agreement.

I.IV SELECTION PROCEDURE

Selection of supplier will be made solely based on verification of documents as mentioned in I.III Essential Requirements, nature of business, track record of supply of Bale Press Machines.

Interested parties willing to empanel as supplier may submit only one application. If any more than one proposal is submitted, all such proposals shall be disqualified.

I.VI Procedure for Submission

- Application is to be submitted in a sealed envelope enclosing all required supporting documents addressing to **Manager (Marketing / Operations)** within stipulated date and time.
- Envelope should be marked with EOI Number and Date.
- Application may be submitted by Speed Post / Courier or may be dropped in a box kept at Reception / Security, JCI Head Office in Kolkata.
- JCI shall not be responsible for any postal delay.

I.VII Terms of Payment

1. 100% payment, excluding GST, shall be released within 15 days after the full delivery and complete installation of the machine, along with the operation of bale-making for at least 10 days. Payment will be processed upon submission of the following supporting documents: Original and Duplicate Invoices, Original and Duplicate Delivery Challans, copy of the E-Way Bill (if applicable), etc.
2. GST amount shall be released upon submission of GSTR-1 B2B documentary proof and confirmation of GSTR-3B filing status.
3. Necessary taxes, as applicable, will be deducted from the payments.
4. No advance payment will be made for the work.
5. Bidder(s) should have a Minimum Average Annual Turnover (MAAT) of Rs. 50 lakh during the preceding three financial years FY 2021-22, 2022-23, and 2023-24. Copies of supporting documents must be submitted.

Part – II

(To be typed in own letterhead)

II.I DECLARATION

EOI No.: JCI/MKTNG/COMPACT BALE PRESS MACHINE SUPPLIERS/2024-25

Dated: 27/09/2024

Expression of Interest (EOI)

ENPANELMENT AS SUPPLIERS OF COMPACT BALE PRESS MACHINES

DECLARATION

I/We have read and understood the terms and conditions as mentioned in this documents and

I/We agree to abide by them:

Full Name:

Address

Phone:

Mobile No.:

Fax No.:

Signature:

(To be typed in own letterhead)

II.II EXPRESSION FORMS

(Form – 1)

APPLICATION LETTER

To: *[Name and address of Corporation]*

Sir,

I/We, the undersigned, offer to supply Compact Bale Press machines in accordance with your Request for Proposal dated []. We are hereby submitting the proposal, along with necessary documents as required for evaluation.

I/We are submitting the proposal in association with:

[Insert a list with full name and address of each associated Participant].

I/We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

My/Our proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

I/We understand you are not bound to accept my/our proposal.

Authorized Signature *[In full and initials]:*

Name and Title of Signatory:

ORGANIZATION DETAILS AND EXPERIENCE

A. Organization Details

Provide here a brief description and background of the business entity willing to empanel as a supplier:

1. Name of the business entity:
2. Registered Address:
3. Turnover of last 3 years: *Enclose copies of Annual Accounts (if applicable)*
4. Bank Details:
5. Income Tax Details: *Enclose copy of last 3 years Annual Income Tax Return*

B. Participant's Experience of past supplies of Compact Bale Press machines

SL. NO.	DATE	BUYER / CLIENT NAME	ITEM DESCRIPTION	QUANTITY	ORDER VALUE
1					
2					
3					
4					
5					

Note: Please provide documentary evidence like copy of work order/contract for each of above mentioned assignment. The experience shall not be considered for evaluation if such requisite support documents are not provided with the proposal.



To

The Manager (Marketing / Operations)
The Jute Corporation of India Limited
Patsan Bhavan,
3rd & 4th Floor, Block-CF
Action area-1, New Town
Kolkata -700156
West Bengal

Sir

As per terms and conditions specified by JCI, we hereby agree and submit application for empanelment with JCI as a supplier of Compact Bale Press Machines

Name & Registered address

.....
.....

Phone.....

Mobile.....

Email.....

Website.....

Authorized Signatory.....

Trade License.....

PAN.....

GST Registration No

Detail of products

.....

Bale Preparation time (Minute)

.....
Authorised Signatory

(Seal / Stamp & Date)

FOR ANY CLARIFICATIONS / CORRESPONDENCE /
SUBMISSION OF EOI

Please Contact

Mr Soumen Kundu

Manager (Marketing/Operations)

**The Jute Corporation of India Limited
Patsan Bhavan, 3rd & 4th Floor, Action Area-1,
New Town,
Kolkata – 700156
West Bengal
India**

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