

# APPLICATION FORM

## PHOTOGRAPH

Paste here (do not pin or staple) a recent clear and coloured passport size photograph

### IMPORTANT INSTRUCTIONS

- A. Use ONLY Blue pen for filling this FORM  
 B. Tick (✓) in the appropriate box against columns 3, 4, 8 and 9

1. Apprentice ID																			
2. Full Name (in Capital Letters)																			
3. COMMUNITY					4. SEX		5. DATE OF BIRTH								6. AGE as on 01.05.2023		7. NATIONALITY		
GEN	SC	ST	OBC	EWS	M	F	D	D	M	M	Y	Y	Y	Y					
8. MARITAL STATUS					Single	Married	Separated/Divorced			Widowed		9. Are you PwBD candidate		YES	NO				

10. Family Details	NAME	QUALIFICATION	OCCUPATION
FATHER			
MOTHER			
SPOUSE			
Others			

### 11. EDUCATIONAL QUALIFICATION STARTING FROM 10<sup>TH</sup> STD

Examination passed	Name of Board/University	Name of Institute/College	Subject	Year of Passing	Division/Class
10 <sup>th</sup>					
12 <sup>th</sup>					

### 12. EXPERIENCE IN CHRONOLOGICAL ORDER, STARTING WITH THE FIRST JOB

Name of Employer	Positions Held	Period of service [DD/MM/YYYY]		Gross Enrolment
		From	To	

13. PERMANENT ADDRESS	
14. ADDRESS FOR COMMUNICATION	
15. CONTACT NUMBER LANDLINE (with STD Code) <b>MOBILE</b>	
16. E-MAIL ADDRESS	
17. Knowledge and Proficiency level in Computers (enclose relevant document in support of the same)	
18. Whether any criminal case pending against you in any court If Yes, give details	

22. Is related/ known to any person currently working or worked earlier in the Jute Corporation of India Ltd.

a. Yes            b. No

If yes, please specify the following details:-

**DECLARATION:**

- I hereby solemnly declare that the above information and particulars are true and correct to the best of my knowledge and belief. I understand that if any of the information given above is found incorrect or false my candidature will be cancelled.
- I agree with the General Terms & Conditions as mentioned in the advertisement notification no. 02/2023 dt.23/06/2023.

Place:

Date:

(Signature of the Candidate)

**Mandatory Document Checklist**

<b>Sl.</b>	<b>Particulars of Document</b>	<b>Whether submitted (Yes/No)</b>
1	Filled up application form as given in Annexure I	
2	Proof of Date of Birth- Mark sheet/ Certificate issued by a Board of Secondary Education for passing Matriculation Examination	
3	Photo Identity Proof (Driving License/Voter Id/ PAN Card/ Aadhaar Card/ Passport)	
4	10th Standard Mark sheet and Pass certificate	
5	12th Standard Mark sheet and Pass certificate	
6	Latest Caste/ Category Certificate (applicable for SC/OBC(NCL) candidates) issued by appropriate authority.	
7	Disability Certificate (applicable for PwBD candidates) issued by appropriate authority.	
8	Proof of requisite experience (if applicable) Experience Certificate of previous employers AND/OR Complete appointment Letter and Current employer Latest Salary Slip etc. issued by the employer will be acceptable as valid proof for Experience	
9	EWS Certificate (if applicable)	

Note: Candidates are advised to apply as per the above in chronological manner along with contact details and valid e-mail id. All documents should be self-attested. Also, two copies of coloured passport size photographs should be submitted along with the application.

(Signature of the Candidate with Date)