

Tender Document

For hiring IP Based CCTV Surveillance Systems on Lease-rental basis from Reputed & Experienced Agencies on Turn-key Basis at 110 Field Offices in 5 States viz West Bengal, Bihar, Assam, Odisha & Andhra Pradesh in phase-wise

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Cost of Tender Form: Rs 500/-

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NOTICE INVITING TENDERS

Online bids (Manual bids shall not be accepted) are invited on single stage three bid systems to select an agency for the hiring of IP Based CCTV Surveillance Systems on Lease Rental basis from Reputed & Experienced Agencies on Turn-key Basis. In 110 DPCs of 5 States like West Bengal, Bihar, Assam, Odisha & Andhra Pradesh in a phase-wise.

Tender documents may be downloaded from **GeM. Bids shall be submitted online only at the GeM portal.**

Vendors are advised to follow the instructions provided in the tender for the e-submission of the bids online through the GeM Portal.

1. Disclaimer:

This Tender is not an offer by the **JCI**, but an invitation to receive offers from vendors. No contractual obligation whatsoever shall arise from the tender process until and unless a formal contract is signed and executed by a duly authorized officer of The Jute Corporation of India Limited (JCI).

2. Introduction:

The Jute Corporation of India Limited (JCI) was incorporated by the Government of India in 1971 as a price support agency with a clear mandate for the procurement of raw jute / mesta without any quantitative limit from the growers at the minimum Support price (MSP) declared in each year by the Government of India based on the recommendations made by Commission for Agricultural Cost & Prices (CACP). This protects the jute growers from exploitations in the hands of the middle men. The basic objective is not profit making but a social cause to protect the interest of about 4.00 million families engaged in farming of jute, most of whom are small / marginal farmers. Therefore, the presence of JCI in the market provide stability in the raw jute prices.

3. Aims & Objectives of the tender:

CCTV Surveillance is to be provided for approximately 110 Departmental Purchase Centres (DPCs) spread all over India (West Bengal, Bihar, Assam, Odisha & Andhra Pradesh) in a phased manner. The main aim is to have CCTV surveillance systems in each of the DPCs for day-to-day work in any unavoidable circumstance.

4. Contract Period and complete installation schedule

The contract period shall be effective from issuance of work order till completion of successful handing over of leased assets. The two stages of contract period are mentioned below:

STAGE A: SUPPLY, INSTALLATION AND COMMISSIONING OF CCTVS.

STAGE B: LEASE PERIOD FOR THE CCTVS

Stage A Supply, installation and commissioning of CCTVs. (Schedule)

Phase 1-Supply, installation and commissioning of CCTVs for 47 No DPCs within 60 days from date of signing of Contract.

Phase 2-Supply, installation and commissioning of CCTVs for 30 No DPCs within 45 days from the Issuance of written Instruction from authorized person of JCI after successful completion of 12 months lease period of Phase 1.

Phase 3-Supply, installation and commissioning of CCTVs for 33 No DPCs within 50 days from the Issuance of written Instruction from authorized person of JCI after successful completion of 12 months lease period of Phase 2.

Stage B Lease Period for the CCTVs (Schedule)

Phase 1- Lease Period for the CCTVs for 36 months effective immediately the next day after issuance of work completion certificate for all 47 DPCs.

Phase 2- Lease Period for the CCTVs for 36 months effective immediately the next day after issuance of

work completion certificate for all 30 DPCs.

Phase 3- Lease Period for the CCTVs for 36 months effective immediately the next day after issuance of work completion certificate for all 33 DPCs.

5. Negligence:

Means an act or omission of a person performed in a reckless manner or in disregard of an obvious risk to a person's safety or tangible property.

6. Breach: Shall be constituted on the part of the vendor for the following conditions:

- i) Delay in submission of the expected deliverables within the mutually agreed milestone.
- ii) Discrepancy in the quality of service during the contract period.
- iii) **"Project"** shall mean the entire assignment envisaged under this Agreement.
- iv) **"Misconduct"** means where a party causes actual harm upon the other party and does not involve error or mistake in any form.

7. SPECIFICATIONS: Before submission of Bids, vendors are requested to make themselves fully conversant with all Conditions of the Bid Document and other relevant information related to the works/services to be executed under the contract.

8. SIGNING OF CONTRACT: The successful vendor shall execute an agreement with JCI on Non- Judicial stamp paper of value not less than Rs. 100/- within 15 days of written communication for acceptance of bid. The stamp duty shall be borne and paid by the vendor.

Note:

- a) The bids have been invited from Companies / Agencies ("vendors") for selection of "vendor"
- b) Bids must be submitted not later than the time, date at the venue mentioned under Important Events and Dates. Bids received after the deadline will not be considered.
- c) vendors are advised to study the bid document carefully. Submission of bid shall be deemed to have been done after careful study and examination of the bid document with full understanding of its implications.

Important Events and Dates:

S. No	Particulars	Details
1.	Mode of Submission	Online
2.	Tender Form/bid issued by	The Jute Corporation of India Limited
3.	Authorized Officer for Clarifications	Sri Saptarshi Mukhopadhyaya, Dy Manager IT
4.	Availability of Tender Form/bid	Tender document is available on GeM.
5.	Tender Form/bid ID	
6.	Cost of Tender Form/bid	₹500/- (Rupees Five hundred Only)
7.	Earnest Money Deposit(EMD)	5% of Tender Value
8.	Sale of Tender Form/bid	. .2022
9.	Pre- Bid Meeting for queries (if any)	Online Mode (Link will be sent)
10.	Last date for seeking clarification (if any and if required via email)	As per details in GeM Bid document
11.	(a) Last date for submission of Bid	As per details in GeM Bid document
	(b) Opening of Technical bid	As per details in GeM Bid document
12.	Opening of Financial bid of technically qualified vendors only.	To be notified later.

9. Pre-Qualification /Eligibility Criteria:

Following will be the minimum qualification/eligibility criteria. Each eligible vendor should possess all the following qualification criteria. Responses not meeting the minimum qualification criteria will be rejected and will not be evaluated for technical bid.

#	Pre-qualification Criteria	Supporting Compliance document
1.	The vendor shall be a firm/ company/ partnership/ proprietorship firm registered under the Indian Companies Act, 2013 / the partnership Act, 1932 or any other statutory Act of GOI.	Copy of relevant Certificates
2.	The vendor should have a minimum 3 continuous years'of experience in providing similar services in IP based CCTV surveillance Systems.	Self-declarationfrom vendors authorized signatory.
3.	The vendor has to be profitable with a positive net worth during each of the last three financial years i.e., 2019-20, 2020-21, 2021-22	Audited balance sheets and Profit and loss statements or certificatefrom Chartered Accountant.
4.	vendor must have completed similar work of total value ₹2.0 crore in at least one contract or ₹1.25 crore in at least two contracts; during the last 3 financial year i.e., 2019-20, 2020-21, 2021-22 and current financial year-2022-23	Copy of Work Orderalong with invoices and completion certificate from end customers.
5.	The firm should not be blacklisted by any Central Govt. / State Govt. / PSU/Govt. Bodies.	Self-declaration by authorized signatory
6.	The vendor should have necessary trained technical manpower to handle the job and proper infrastructure to carry out the work smoothly and efficiently.	Necessary documents provided.Referred Annexure VI .
7	Bid Specific authorisation for OEM of CCTV	Authorisation Letter on OEM's LetterHead, clearly mentioning GeM Bid No., Vendor Name. In the authorisation letter, it is also to be mentioned that quoted models are not obsolete and have a shelf-life of minimum 5 years.

10.Evaluation of Bids:

The selection of the agency will be based on L1 vendor on the basis of total value as per **Annexure- IX**.

a) The Technical bid shall consist of – (Information as desired in prescribed format)

- I. The Tender fee and EMD shall be in the form of DD in favour of “The Jute Corporation of India Ltd” payable at Kolkata .Bidder shall submit Original DD to JCI /HO. The bidders may also make payment for tender fee and EMD amount through online mode in the below mentioned account details.

II.

A/C Name: The Jute Corporation of India Limited

A/C Number : 0093000100297535.IFSC : PUNB0009300 Bank : Punjab National Bank

Branch Address: New Market,Kolkata-700087

- III. Basic detail of the vendor as per **Annexure-A**
- IV. The financial information as per **Annexure –I**
- V. The details of similar works as per **Annexure – II**
- VI. The details of work under executed or awarded as per **Annexure – III**
- VII. The Performance Report of works referred in Annexure II & III as per **Annexure – IV**
- VIII. Organizational Structure and information as per **Annexure V**
- IX. The details of technical manpower to be employed for this work as per **Annexure VI**
- X. **Annexure – VII** Location (DPCs and HO)(For information of the vendors)
- XI. Duly filled in **Annexure – VIII** for assessment of Technical Bid

b) The Financial bids shall consist of –(Information as desired in prescribed format)

- I. Signed and Scanned copy of Tender Acceptance Letter as per **Annexure-X**. The financial bid shall consist of **Annexure –IX** only.
- II. The financial bid only should contain commercials. In case, any vendor encloses the financial bid within the technical bid, their bid shall be rejected summarily.

11.Terms & conditions of the Tender:

- I. JCI is looking to appoint a vendor to hire CCTV surveillance systems on lease-rental basis for a period of three years for remote viewing through the internet in 110 DPCs under 5 States, West Bengal, Bihar, Assam, Odisha & Andhra Pradesh in a phased manner. As per JCI requirements for various DPCs, specifications and conditions specified in the Tender.
- II. vendors must quote their lowest rates only in the enclosed financial bid proforma (online) appended at **Annexure- ix**.
- III. The Period of Lease will be for Three Years from the date of asset put to use.
- IV. Lessor will provide CCTV, Network devices and Servers and allied components along with Maintenance and upkeep for the running condition of the CCTVs installed.
- V. Lessee will use the CCTV , Network devices and Servers and allied components during the lease period and take possession of the CCTVs with allied components in working condition after completion of lease period.
- VI. At the end of the lease period, by virtue of this contract , the ownership of CCTVs, Network Devices, Servers and all setup shall stand automatically transferred to the JCI without any cost whatsoever. In case of any defect in CCTVs, Network Devices, Servers and setup Clause no (12)30 will be attracted for lessor.
- VII. The lessor charges a Lease rent as their reward for hiring the assets like devices to the lessee on Quarterly basis.
- VIII. Lessor is responsible for maintenance and repairs of the complete set up during the lease period till transfer of ownership to lessee.
- IX. Any risk of obsolescence solves by lessor, like if any device problem, lessor is solely responsible to resolve the same or penalty charges will be attracted in line with clause (13)14.
- X. Accounting and claim in tax benefit shall be as per the nature of lease.
- XI. The Tender document is not transferable and its cost is not refundable under any circumstances.
- XII. An agreement will be executed by the successful vendor with the JCI, on the agreed terms and conditions. The JCI will deal with the successful vendor directly and no sub-contract/agent/consultant etc. appointment will be allowed.
- XIII. The vendor should enclose bid security (EMD) of 5% of the Bid value in form of Demand Draft in favor of The Jute Corporation of India Limited, payable at Kolkata. The tenders without tender document fee and EMD shall be summarily rejected. The successful vendor shall be required to deposit performance security in form of bank guarantee valid for 45 months, equal to five percent (5%) of total contract value/Bid value (inclusive of taxes) within 15 days from the date of the award of the work.
- XIV. However, the bids are to be submitted online only. The fee of INR 500 (Rupees five hundred Only) by way of Demand Draft for **tender form** value and EMD of 5% of the Bid value in the form of demand draft in favor of "The Jute Corporation of India Limited", payable at Kolkata.
- XV. vendor shall be the Single Point of responsibility for the end user/client officials for the entire lease rental period.
- XVI. The contract will be for a period of three years.
- XVII. The vendor so selected would be required to carry out work as per scope of work. No TA/DA/conveyance/transportation/postage charges, etc. other than the quoted amount will be admissible for execution of the work.
- XVIII. In case the successful vendor fails to complete the work as per the contract ,JCI reserve rights to do get balance job by another third party/contractor. In this case JCI shall charge 10% overhead excluding GST over and above the actual cost borne by JCI for the balance job done by third party and the said amount shall be recovered from successful vendor.
- XIX. The vendor will have to bear the cost of damage to the CCTV Cameras and Accessories that may occur due to storm, fire, rain, natural calamities and any other unforeseen circumstances and under no circumstances any claim for compensation will be entertained by JCI.
- XX. A Committee duly constituted and authorized by JCI may inspect the site of the vendor/agency/firm to assess and verify the manpower, infrastructure available with them.
- XXI. Continuance of the contract and payment of the work done shall be subject to satisfactory performance

and fulfilling of all the terms and conditions of the contract duly certified by concerned officer/ DPC-in-charge.

- XXII. Time is the essence of the contract and the vendor shall adhere to the time schedule as prescribed by the JCI for execution of the work.
- XXIII. The vendor will ensure that the space provided at the DPC by JCI is not misused in any manner.
- XXIV. The vendor is advised to visit all the DPCs well in advance of the installation date to get acquainted with the local conditions and available facilities at the DPCs. A site plan, mentioning place of installation of CCTVs with type, place of installation of rack and cabling & stands (if any); for each of the location are to be provided by the vendor to Dy. Manager (IT). Upon confirmation of the same, installation process may start at each site.
- XXV. Vendor shall be responsible for any kind of accident/ loss caused during the entire duration of work.
- XXVI. The vendor agrees to avoid jargons and highly technical words and use only simple language in all their communications and reports.
- XXVII. The EMD of the unsuccessful vendors shall be returned without interest after award of work to the successful vendor. The EMD of the successful vendor shall be returned only after the signing of the contract and submission of performance security deposit by the vendor. The EMD stands forfeited in case the vendor withdraws or amends his bid after submission of tender document.
- XXVIII. JCI reserves right to award the work/cancel the award without assigning any reason. In case of differences with regard to the bid document, if any, the decision of JCI shall be final.
- XXIX. There is no exemption from payment of tender document fees and tenders without requisite fees shall not be accepted. The Hard Copy of original instruments in respect of cost of tender document, earnest money Deposit and all Annexures must be delivered to Sri SaptarshiMukhopadhyay,Dy.M, IT, JCI at H.O.
- XXX. All information called for in the enclosed forms should be furnished against the respective columns in the forms online. If information is furnished in a separate document, reference to the same should be given against respective columns in such cases. If any particular query is not applicable, it should be stated as "Not Applicable". However, the vendors are cautioned that not giving complete information called for in the tender forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the vendor being summarily disqualified.
- XXXI. Time schedule for various activities should be strictly adhered to by the firm/agency.
- XXXII. The number of cameras for providing the live CCTV Systems can be increased or decreased at any stage still the completion of contract to the extent of 10% of total contract value during the currency of contract.
- XXXIII. If work gets stopped due to fault of the vendor, then penalty shall be levied for such stoppage at such rate as given in "terms and terminations" clause.
- XXXIV. vendors are neither allowed to join hands to participate in the tender nor allowed to submit multiple bids. Any such act will make the bid liable for rejection.
- XXXV. The vendor is advised to attach any additional information, which they think is necessary in regard to their capabilities to establish that the vendor is capable in all respects to successfully complete the envisaged work. They are however, advised not to attach superfluous information.
- XXXVI. Reference, information and certificates from the respective clients certifying technical, delivery and execution capability of the vendor should be signed and the contact numbers of all such clients should be mentioned. JCI may also independently seek information regarding the performance from the clients.
- XXXVII. No further information will be entertained after tender document is submitted, unless JCI calls it for. Even though vendor may satisfy the qualifying criteria, they are liable for disqualification if they have a record of poor performance or not able to understand the scope of work etc.
- XXXVIII. Prospective vendors may seek clarification regarding the project and/ or the requirements for prequalification, in writing through mail within a reasonable time.
- XXXIX. JCI reserves the right to accept or reject any or all bids without assigning any reason whatsoever, in its discretion.
- XL. The JCI shall also be entitled to make recoveries from the vendor's bills, Performance Bank Guarantee, or any other amount due to them, the equivalent value of any payment made to them due to inadvertence, error, collusion, misconstruction or misstatement.
- XLI. Any software used by the vendor in providing the required Services to the JCI (unless specifically mentioned by the JCI) would be purchased by the vendor in the name of JCI. The vendor shall use only licensed copy of the Software and in no circumstances shall, the vendor use unauthorized Software.
- XLII. The contract period may be extended by JCI exclusively for supply, installation and commissioning phase under only exceptional circumstances and after approval of delay analysis. The decision of JCI in this

matter shall be final and binding on the parties.

Important Instructions:

- I. The successful vendor shall obtain declaration from their personnel (employed by them for the work in the concerned DPCs) that none of them have any near relations (such as children, brother, sister, nephew and nieces of self and spouse) as well as anyone on whom they may have any special interest, is appearing in the concerned DPCs.
- II. At any time before the submission of bids, JCI may amend the tender by issuing an addendum in writing or by standard electronic means. The vendors are advised to check the GeM for corrigendum,
- III. If the amendment is substantial, successful vendor(s) shall be given reasonable time to make amendment or to submit revised bid and the deadline for submission of bids may be extended by JCI at their discretion.
- IV. The terms and conditions of the tender are subject to change after a decision post pre-bid meeting, if and as and when necessitated.

12. Scope of Work:

1. The work includes supply, Installation, testing, commissioning, maintenance of CCTV surveillance system full setup and operational training and documentation (providing user manual) of all items. Also includes all type of civil work, electrical work etc.
2. The installation, commissioning (for live viewing) of the CCTV Systems and shifting from one DPCs to other as may be required during the MSP Operation/Day to day work or thereafter shall be the sole responsibility of the successful vendor.
3. The vendor will ensure that the staff engaged are disciplined and maintain full decorum of the office.
4. To organize and provide required manpower to install the CCTV Cameras at the DPCs for Live streaming / Recording along with DPC name, CCTV location, date & time.
5. During the period of operations streaming facility shall not be interrupted due to any technical fault, etc., and the vendor shall take due care of functioning of CCTV Cameras with adequate backup during the conduct of operations.
6. The tentative list of DPCs is enclosed at **Annexure-VII**.
7. The vendor will have to provide approximately 600 IP based CCTV cameras of 2 megapixel or higher resolution and etc. (**Annexure-IX**) in the DPCs as per laid down terms.
8. The successful vendor shall carry out the work strictly before due date indicated by JCI for each DPCs as per specifications mentioned in the tender document.
9. Workmanship and material used should be of the best quality.
10. The successful vendor shall have to make arrangement for live viewing at remote location and recording CCTVs Systems of all DPCs at control rooms situated in the JCI, HO, Kolkata or on mobile device of any designated official of JCI. Without uninterrupted viewing facility, the work will not be considered complete.
11. Quality of recording of video shall not be compromised under any circumstances.
12. Sub-standard/poor quality of work in terms of infrastructure/technical manpower shall not be acceptable.
13. It's the vendor responsibility to carry out defined work in neat and clean manner and do reconditioning wherever road cutting / concrete cutting with his resources. any stage on any ground whatsoever it is.
14. During the lease period, CCTV facility shall not be interrupted due to any technical fault, etc., and the vendor shall take due care of functioning of CCTV with adequate backup.
15. Power backup and other arrangements (if needed) at any DPC will have to be ensured by the vendor.
16. The hardware required for the job shall be provided and maintained by the vendor/agency and Training of staff deployed at the DPCs shall be imparted by the vendor.
17. The CCTVs Surveillance System need to be functional on 24x7 basis and need to have at least 30 days data storage capacity for all CCTVs for locally.
18. Centralised storage facility will have to be provided by the vendor in Main Control Room, JCI/HO. The internet facility for DPCs and Control Room at HO will be provided by JCI. In centralised storage backup of 72hrs. data are to be kept.
19. The system should be provided with IP-68 compliant IP Fixed Camera, lens, housing & mountings to capture video with which, would be viewed & controlled through the Video Management Software, recorded and stored.
20. The vendor will have to ensure that the CCTV Cameras provided work properly, during the contract period from installation date.

21. Lease period will begin from the date of successful completion of installation to commissioning of CCTV ,etc and after issuance of Work Completion Certificate in respect of all DPCs/Sites jointly signed by concerned DPC-in-Charge and IT official at HO and vendor for any particular locations.
22. On completion of the works and before issue of certificate of completion, the vendor shall provide documents including manuals and operating instructions, software, software keys/passwords and training to JCI's personnel in all aspects of systems and data backup, theory of operation of equipment, functional details, trouble-shooting and familiarization with systems as per scope of work etc.
23. CCTV cameras and peripherals should be compatible with third party software. System should be compatible with Mobile devices also (Android/IOS).
24. System should have LAN/ wi fi (optional) provision and able to work on Local Area Network.
25. vendor has to provide or install all accessories along with device.
26. Escalation Matrix for Service Support: vendor/OEM must provide Escalation Matrix of Telephone Numbers and email ids for Service Support.
27. All Live streaming must also be recorded on JCI's secured central server installed at HO provided by vendor as well as on local devices installed at DPCs. vendor may provide server to host the data, and in such a case the cost of service shall be reduced accordingly.
28. Vendor shall provide Live demo at Main Control Room at JCI HO one day before when CCTV start functional at all DPCs. A testing report shall be generated from server.
29. JCI will not pay any cost other than lease rental fee during the three years contract period other than mentioned in lease agreement. The lease rental will be the charges inclusive of all possible charges.
30. After completing three years contract period, CCTVs, Network Devices, Servers and all setup will be handed over to the JCI in good and running condition. No cost will be charged at the time of handover. The payment of last two quarter will be release after successfully handover.
31. Site Log Book: Vendor will have to maintain one log book for each site mentioning - Installed items with Brand, model, serial no., date of installation, installation done by, date of inspection, inspection done by, fault detection, date of correction, product replacement record with serial no. Each of the entry is to be countersigned by DPC In-charge and soft copy of all the pages of the log books are to be provided to HO on quarterly basis. Non production of log book for a particular DPC will lead to non-payment against that particular site. Printing, despatching and maintaining of the log books shall be responsibility of the vendor. Each log book should clearly mention, escalation matrix (phone no.) for a particular site. Name and photograph of assigned engineers may also be given. This log book will be kept in the custody of the DPC In-charge.
32. Demonstration and Presentation:
The vendor may be required to give a demonstration of their capabilities for conducting live CCTV surveillance as per the conditions specified in this document. The demonstration and presentation are to be given as advised by JCI, if necessary. The venue for demonstration and presentation will be at JCI Office at HO, Kolkata.
33. Bill of Material

Item Description	Unit required on requirements basis
Camera -Bullet 2MP IR - 60m	6-8 Nos CCTVs with IP, Night Vision and water proof cameras approx. NVR and POE switch depends on CCTVs.
Camera -Bullet 2MP IR- 40m	
Camera -Bullet 2MP IR- 20m	
Camera -Dome 2MP IR- 40m	
Camera -Dome 2MP IR- 20m	
8 Channel NVR	
8 PORT GIGA POE SWITCH	
16 PORT GIGA POE SWITCH	
6TB HDD	Depends on 30days locally backup
18.5 DISPLAY MONITOR	1
4U wall mount rack with PDU fan	1
Inverter with battery 1000 watts(2HRS)	1
Cat6 Network wire with conduit fitting along with laying work,Electrical Wire, Civil work etc.	Depends on requirements
Central Monitoring Software (CMS)	Requirement of Per user
Hardware Server for CMS (M/T, KB, M)	1(Locally install at Head Office)
GIGA POE 24 PORT L3 SWITCH	1

27U rack with PDU fan	1
HYBRID SAN 24BAY	1
8TB HDD	On requirement basis for storage of 30days of data.
Service (3Yrs)	Includes installation, commissioning and maintenance.

Device	Specification	Specification Name	Technical Description
Camera	IMAGE SENSOR	Image Sensor Type	CMOS
		Image Sensor Size	1, 0.67, 0.5, 0.37, 0.4, 0.555, 0.526, 0.588, 0.544 Or higher
		Camera Image Sensing capacity (Picture Mode)	2MP – F1 Series - View Range – 20-25 Meter
		Resolution	HD (1280 x 720 Pixel) or (1920x1080)
		Day/Night Capable	Yes
		IR illumination Range(mtr)	20 or 40 or 60
	CAMERA TYPE / QTY	Type of Camera Housing	BULLET CAMERA / DOME CAMERA
		IP Camera	Yes
	VIDEO	Frame Rate (fps)	30
		Video Streaming	Dual compressed stream
	AUDIO	Audio Support	No
	HOUSING	Installation Type	Indoor, Outdoor
		Material of the Housing construction	Plastic
	Power Supply for Camera	Power Type	12 VDC \pm 25%, 5.5 mm coaxial power plug PoE (802.3af, class 3)
	General	Protection Level	IP67
		Material	Front cover: metal, back cover & bracket: plastic
	Interface	Communication Interface	1 RJ45 10M/100M self-adaptive Ethernet port
CCTV Wire / Electrical Wire for Video/Power Supply	As per Requirement		
Inverter with battery	100 wattage for 2hrs Power Backup		
8 channel NVR	HD Input	Recording	at up to 8 MP resolution
		cameras can be connected	
		Connectable	third-party network cameras
		Supports	live view, storage, and playback of the connected camera at up to 8 MP resolution
	HD Output	simultaneous output	HDMI/VGA
		Outputs	HDMI and VGA independent
	HD Storage	for recording and backup	1 SATA interface connectable
	HD Transmission	network interface	1 self-adaptive 10/100/1000 Mbps
	Network	Incoming bandwidth	40 Mbps
		Outgoing bandwidth	80 Mbps
		Recording resolution	8 MP/6 MP/5 MP/4 MP/3 MP/1080p/UXGA /720p/VGA/4CIF/DCIF/2CIF/CIF/QCIF
Hard disk	SATA	SATA interface	1

		Capacity	6 or 8
8-Port/ 16 Port GIGA PoE Switch/GIGA POE 24PORT L3 SWITCH	Network parameters	Port number	8 × Gigabit PoE ports, 1 × Gigabit RJ45 port or 16 × Gigabit PoE ports, 1 × Gigabit RJ45 port,
		Port type	RJ45 port,full duplex
		Standard	IEEE 802.3, IEEE 802.3u, IEEE 802.3x, IEEE 802.3ab, IEEE 802.3z
		Forwarding mode	Store-and-forward switching
	PoE power supply	PoE standard	IEEE 802.3af, IEEE 802.3at
	General	Shell	Metal material, no fan equipped.
		Operating humidity	5% to 95% (no condensation)
		Storage temperature	-40 °C to 85 °C (-40 °F to 185 °F)
		Operating temperature	-10 °C to 55 °C (14 °F to 131 °F)
18.5 Display Monitor	LED		
4U wall mount rack with PDU fan			
Central monitoring software (CMS)			
Hardware server for CMS (M/T, KB, M)	Server for Central Monitoring System Processors: 1xIntel Xeon E-2200 processors, up to 8 cores at 95W, Memory: Up to 128GB in 4x DIMM slots using 32GB DIMMs 2666MHz Tru DDR4, 8GB DDR4 RAM, Intel VROC Software RAID support, multiple hardware RAID configurations supported, 1x front USB 3.1 G1 port and USB 2.0 port for XCC mobile 2x rear USB 3.1 G2 ports and 2x rear USB 3.1 G1 ports 1x Serial Com port and 1x VGA port, Dual-redundant 80 PLUS power supply unit(PSU) 550w, fixed PSU 250w, power efficiency up to Platinum, Energy Star 2.1 complaint, MS Server Windows		
27U rack with PDU fan			
HYBRID SAN 24BAY	Work station with i7 processor with 16GB RAM and 1TB HDD with keyboard and Mouse. License of software and Server computer must support SAN.		

13. Appointment of Successful vendor:

13.1 Award Criteria:

JCI will award the Contract to the successful vendor whose proposal has been determined to be substantially responsive as per the process outlined above.

13.2 Right to Accept Any Proposal and To Reject Any or All Proposal(s):

JCI reserves the right to accept or reject any proposal, and to annul the tendering process / Public procurement process and reject all proposals at any time prior to award of contract without incurring any liability to the affected vendor or vendors or any obligation to inform the affected vendor or vendors of the grounds for JCI action.

13.3 Notification of Award:

Prior to the expiration of the bid validity period, JCI will notify the successful vendor in writing or by fax or email, that its proposal has been accepted. In case the tendering process / public procurement process has not been completed within the stipulated period, JCI may extend the validity period of the bid. The notification of award will constitute the formation of the contract and shall be binding on both the parties. Upon notification of award to the successful vendor JCI will notify each unsuccessful vendor and return their EMD. The EMD of successful vendor shall be returned only after furnishing of Performance Bank Guarantee and signing of Contract.

13.4 Payment Terms:-

No advance payment shall be made under any circumstances to the successful vendor. Rate quote by the vendor shall be inclusive of all incidental cost of vendor including transportation, handling, and installation. The payment shall be in Indian Rupees and shall be paid only as per term & condition of payment. The payment will be made on submission of bill in original, complete in all respects with copy(ies) of challan bearing details of work executed with DPC-in-Charge report, satisfactory operation report from DPC-in-charge(JCI) and satisfactory centralised storage report IT Official at JCI HO (original work completion certificate, original delivery challan , original tax invoice, original satisfactory operation report from DPC-in-charge(JCI) and original satisfactory centralised

storage report IT Official at JCI HO). All Payment shall be subject to deduction of applicable TDS. Payments shall be deemed to have been received by the vendor when the funds in respect of such payments are made available by way of direct credit (NEFT or RTGS or other e-payment modes) to bank account(s) of the vendor as may be specified by them. It is agreed between the Parties that the JCI shall not be responsible for any omission / exclusions made by the vendor either in terms of prices, quantities, line items etc. for performing the work. The payment will be made within 45 days from the date of receipt of complete document at JCI mentioned above. However, GST amount shall be released on submission of GSTR-1.

13.5 Information security and data privacy:

The selected vendor will be responsible for providing secure systems. The selected vendor is expected to adhere to Information Security Management procedures as per acceptable standards with best practices. The selected vendor shall be responsible for guarding the Systems against virus, malware, spyware and spam infections using the latest Antivirus corporate/Enterprise edition suites which include anti-malware, anti-spyware and anti-spam solution for the entire system. The vendor shall have to maintain strict privacy and confidentiality of all the data it gets access to.

13.6 Confidentiality

This document contains information confidential and proprietary to the JCI. Additionally, the vendor will be exposed by virtue of the contracted activities to internal business information of the JCI, affiliates, and/ or business partners. Disclosure of receipt of any part of the aforementioned information to parties not directly involved in providing the Services requested could result in disqualification of vendor, premature, termination of the contract, or legal action against the vendor for breach of trust. The information provided/ which will be provided is solely for the purpose of undertaking the services effectively. No news release, public announcement, or any other reference to this agreement or any program there under shall be made without written consent of JCI. Reproduction of this agreement, by photographic, electronic, or other means is strictly prohibited.

13.7 Term and Termination:

The original bill/ invoice for the Services rendered must be furnished along with the prices thereof, as per the terms and conditions contained in this document. The vendor will undertake to ensure that the prices are reasonable and in the range of prices for similar/ same services available in the market. If any abnormal irregularity is detected anytime in respect of the above, the JCI will have the right to take appropriate action against the vendor as deemed fit by the JCI including recovery of amounts due from the future payments. JCI will also consider Scope of work, time-frame and Terms & Conditions while applying this clause. Payment shall be made on the actual delivery of service. A penalty at the rate of 5% per device per day per DPCs approved by JCI for any non- functioning devices incl. camera will be imposed on the vendor. Penalty can also be enhanced if deemed fit by JCI. In case of any irregularity noticed in execution of assigned work, the penalty levied by JCI will be final and binding on the vendor. If it is found at any time that the CCTV is not functioning in accordance with the agreed terms and conditions, the JCI shall be entitled to withhold all payment of the vendor and forfeit the Performance Bank Guarantee. The successful vendor shall make arrangement for check-up of the CCTV at his own cost and shall keep all the devices in perfect working condition at all time, so as to ensure smooth execution of work. In case of nonfunctioning of any devices, the vendor shall make alternative arrangement immediately so that the work does not suffer failing which the JCI may get such work done by a third party, upon such terms and in such manner as it deems appropriate and the vendor shall be liable to JCI for any risk and costs for such work. If any camera or devices in any DPCs non-functioning more than 24hrs, information received from respective DPC, then all payment will be held-up and penalty should be imposed. If it continues more than 48hrs (calendar day) then JCI Right to reserve cancel the contract and forfeit the PBG.

13.8 TERMINATION & MODIFICATION

(a) The JCI may, without prejudice to any other remedy or right, by giving not less than 30 (thirty) days written notice to the vendor, terminate the contract in whole or in part: -

i. If the vendor breaches any of the terms and conditions of the contract and/ or if the vendor fails to perform/ execute the work within the time period(s) specified in the contract or any thereof granted by JCI in writing.

ii. If the vendor, in either of the above circumstances, does not remedy its failure within a period of 15(fifteen) days after receipt of the default notice from JCI.

iii. If the vendor in the judgment of JCI has engaged in corrupt or fraudulent practices in completing or in executing the contract. In the event, JCI terminate the contract in whole or in part, the JCI may get such services done, upon such terms and in such manner as it deems appropriate and the vendor shall be liable to JCI for any risk and costs for such similar services.

iv. In the event that the vendor or its collaborator at any time during the term of the Contract, becomes insolvent or makes a voluntary assignment of its assets for the benefit of creditors or is adjudged bankrupt, then the JCI shall, by a notice in writing have the right to terminate the Contract and all the rights and privileges of the vendor hereunder, shall stand terminated forthwith.

v. If the JCI considers that, the performance of the vendor is unsatisfactory, or not up-to the expected standard, the JCI shall notify the vendor in writing and specify in details the cause of the dissatisfaction. The JCI shall have the option to terminate the Contract by giving 15 days' notice in writing to the vendor, if vendor fails to comply with the requisitions contained in the said written notice issued by the JCI.

vi. If the JCI considers that, the performance of the vendor after completion of 12 months of lease period of each phase is unsatisfactory or not up-to the expected standard, the JCI may notify the vendor not to implement the subsequent phases.

(b) The terms and conditions of the contract may be modified with mutual consent of both the parties as and when required.

13.9 Governing Language

All correspondences and other documents pertaining to the contract shall be in English.

13.10 Right to Alter Quantities

JCI reserves the right to alter the requirements specified in this contract at any point of time during the lease period. The JCI also reserves the right to delete one or more items from the list of items specified in the tender document.

13.11 Performance Bank Guarantee:

JCI will require the successful vendor to provide an irrevocable, unconditional Performance Bank Guarantee within 15 days from signing of the contract/work order/written instruction, for a value equivalent to 5% of the each phase value. The Performance Bank Guarantee shall be provided phase wise and shall be valid for 45 months for each phase, from the date of issuance of the PBG, to the JCI within 15 days from the date of work order/written instruction. The Bank Guarantee shall be issued by any nationalized bank and the original bank guarantee shall be directly forwarded to the JCI by the issuing bank. The validity of PBG can be extended further as per the requirements of the JCI. All charges whatsoever such as premium; commission etc. with respect to the PBG shall be borne by the vendor. If the vendor breaches any of the terms and conditions of the contract and/ or if the vendor fails to perform/ execute the work within the time period(s) specified in the contract or any extension thereof granted by JCI in writing., JCI shall invoke the PBG, without prejudice to any other rights of JCI. The PBG may be discharged/ returned by JCI upon being satisfied that there has been due performance of the obligations of the successful vendor under the contract. However, no interest shall be payable on the PBG. Format attached **Annexure XII**

13.12 SAFETY CODE

The vendor shall at his own expense arrange for the safety provisions directly or indirectly employed for performance of the works and shall provide all facilities in connection therewith. JCI shall not be liable for any accident, injury or for any other mishap caused to the employees/agents employed by the vendor and for any kind of damage caused during the execution of the contract or work done.

13.13 Delay in vendor's Performance:

The vendor must strictly adhere to the time schedule, as specified in this contract executed between the Parties for performance of the obligations and any delay in completion of the obligations by the vendor, will enable JCI to resort to any or all of the following.

- a) Claiming Damages.
- b) Termination of the contract agreement fully or partly and claim liquidated damages.
- c) Invoking Performance Bank Guarantee.

13.14 Liquidated Damages:

The vendor shall be liable to pay liquidated damages to JCI in one/ all of the following situations:

- a) Non-delivery of any component or other Services mentioned in the work order/Contract.
- b) Non-delivery of supporting documentation.
- c) Delivery/ availability, but no installation of the components and/ or software.
- d) No integration.
- e) System operational, but unsatisfactory to JCI.
- f) Delivery or installation of the equipment beyond the time schedule.
- g) If the vendor breaches any of the terms and conditions of the contract and/ or if the vendor fails to perform/ execute the work within the time period(s) specified in the contract or any extension thereof granted by JCI in writing.

JCI may at its discretion demand and recover from the vendor an amount equivalent to 0.5 (zero point five) percent of the undelivered portion of contract value for every week of delay or part thereof, subject to a maximum of 10% of the overall contract value. Applicable GST shall be levied on LD amount as per GST Act. Once the maximum is reached, the JCI may consider termination of the contract.

13.15 Testing

The vendor shall thoroughly test the system after completed installation in each DPCs. Successfully testing report will be submitted to the Sri Saptarshi Mukhopadhyay, Dy.M IT.

13.16 Prices:

The price charged by the vendor for the Services performed for the project shall not vary from the contracted prices and shall remain valid for the contract period. No adjustment of the contract price shall be made on account of variation of costs of labour and materials or any other cost component affecting the total cost in fulfilling the obligations under the contract. The Contract price shall be the only payment, payable by the purchaser to the vendor for completion of the contractual obligations by the vendor under the contract, subject to the terms of payment specified in the contract. No extra costs on account of any items or Services or by way of any out-of-pocket expenses, including travel, boarding and lodging etc. will be payable by the JCI. The vendor cannot take the plea of omitting any charges or costs and later lodge a claim on the JCI for the same. The price would be inclusive of all applicable taxes under the Indian law. The prices, once offered, must remain firm and must not be subject to escalation for any reason within the contract period. The entire benefits/ advantages, arising out of fall in prices, taxes, duties or any other reason, must be passed on to JCI.

13.17 VERBAL UNDERTAKING NOT BINDING

Any verbal arrangement abandoning, varying or supplementing this NIT and/or contract or any of the terms hereof shall not be binding on parties the same are endorsed and reduced into writing.

13.18 Fraudulent and Corrupt Practices:

The vendors and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this NIT, JCI shall reject a Proposal without being liable in any manner whatsoever to the vendor, if it determines that the vendor has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices") in the Selection Process. In such an event, JCI shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security, as the case may be, as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the Tender/Contract, including consideration and evaluation of such vendor's Proposal. For the purposes

of this Section, the following terms shall have the meaning hereinafter respectively assigned to them: "corrupt practice" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of JCI who is or has been associated in any manner, directly or indirectly with the Selection Process or the LOI or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of JCI, shall be deemed to constitute influencing the actions of a person connected with the Selection Process); or (ii) save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the LOA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the LOA or the Agreement, who at any time has been or is a legal, financial or technical consultant/ adviser of JCI in relation to any matter concerning the Project;

"fraudulent practice" means a misrepresentation or omission of facts or disclosure of incomplete facts,

in order to influence the Selection Process;

"coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person's participation or action in the Selection Process;

"undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by JCI with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest; and "restrictive practice" means forming a cartel or arriving at any understanding or arrangement among vendors with the objective of restricting or manipulating a full and fair competition in the Selection Process.

13.19 REPRESENTATION AND WARRANTY:

Each Party represents and warrants that:

(a) it has full right, power and authority to enter into and carry out the work mentioned in this Contract and have been and is on the date of this Contract duly authorized by all necessary and appropriate corporate or other action to execute this Contract;

(b) it has no prior commitments, arrangements or agreements with any other person/ Corporation/ or any other authorities which might interfere with, or preclude the carrying out of its obligations under this Contract;

(c) it has the requisite experience, knowledge, expertise, capability, availability of manpower and infrastructure (with the capacity and the ability to augment all of the foregoing) necessary to effectively and properly render the services for the projects as agreed to be rendered hereunder; and

(d) it shall perform its obligations, including without limitation, payment obligations under this Contract with the standard of skill, diligence and competence meeting global quality standards and shall implement the best practices prevalent in the business/ industry.

(e) it has all the requisite licenses and permits as required under applicable laws and that any of the terms of this contract does not conflict with applicable laws, order, writ, injunction or decree of any court or authority or result in breach of any Contract, written or oral, to which it is a party.

13.20 STATUTORY COMPLIANCES

The vendor shall comply with the provisions of Contract Labour (Regulation & Abolition) Act, 1970, the Minimum Wages Act 1948, Employee State Insurance Act, 1948, Payment of Wages Act 1936, Workmen's Compensation Act 1923, The Employee's Provident Fund Act (Miscellaneous Provisions) 1952 and/or all other acts, rules and regulations as applicable to the vendor and its employees/ personnel. JCI reserves the right to call for proof of such compliance whenever deemed necessary and the vendor shall abide by the same. The vendor shall be solely responsible for violation of any provisions of the aforesaid acts, rules or any other statutory provisions and shall further keep JCI indemnified from all acts of omission, fault, breaches and/ or any claim, demand, loss, injury and expense arising out of non-compliance of any such acts/ rules. In case of vendor's failure to fulfill any of the obligations hereunder and/ or under the said Acts/rules/regulations or any bye-laws, JCI shall be at liberty to recover the same either by deducting it from the Security Deposit/PBG or from any other sum due from JCI to the vendor whether under this contract or otherwise.

13.21 Subcontracting

The vendor shall not subcontract or permit anyone other than its personnel and proposed OEM to perform any of the work, service or other performance required of the vendor under the contract without the prior written consent of the JCI.

13.22 Publicity

Any publicity by the vendor in which the name of the JCI is to be used will be done only with the explicit written permission of the JCI.

13.23 Professionalism:

The vendor will provide professional, objective and impartial advice at all times and hold the JCI's interest's paramount. It will observe the highest standard of ethics while executing the assignment.

13.24 Authorized Signatory

The vendor shall indicate the authorized signatories who can discuss and correspond with the JCI, with regard to the obligations under the contract. Requisite power of attorney/ board resolution authorizing the signatories of the bid to respond to this tender must be submitted along with the bid. The vendor shall submit at the time of signing the contract, a certified copy of the extract of the resolution of its board, authenticated by company secretary, authorizing an official or officials of the vendor or a power of attorney copy to discuss or sign agreements/ contracts with the JCI.

13.25 Substitute of Project Team Members:

During the contract period, the substitution of key staff identified for the assignment will not be allowed unless such substitution becomes unavoidable to overcome delay in implementation or is critical to meet the obligation. In such circumstances, the vendor can do so only with the concurrence of the JCI by providing other staff of the same/similar level of qualifications and expertise.

13.26 LEGAL RELATIONSHIP

Contract is on principal-to-principal basis and does not create any employer-employee relationship. vendor shall provide the services herein as Independent vendor and nothing contained herein shall be deemed to create an association, partnership, joint venture or relationship of principal and agent or master and servant, or employer and employee between the JCI and the vendor.

All persons employed by the vendor shall be engaged by him as own employees in all respects, and all rights and liabilities under the labour laws and other applicable acts/ rules in respect of all such personnel shall exclusively be that of vendor..

13.27 INTELLECTUAL PROPERTY RIGHTS :

The vendor shall indemnify the JCI from and against all claims, demands, actions and proceedings and all costs arising therefrom for or on account of licence fees, infringement of any patent rights, design, trademark or other protected rights in respect of any plant, machinery, work, materials and process used in connection with the contract or during the execution of work/ contract.

13.28 OWNERSHIP:

At the end of the lease period, by virtue of this contract , the ownership of CCTVs, Network Devices, Servers and all setup shall stand automatically transferred to JCI and shall be property of JCI. If contract breaks in midway, then also all the devices in running condition with license shall be property of JCI as per contract.

13.29 FORCE MAJEURE:

Neither party shall be liable for any delay or failure in performing any of its obligations hereunder, if such delay or failure either wholly or partly is due to Force Majeure conditions such as floods, earthquakes or other acts of God, or any acts of governmental body or public enemy, wars, riots, embargoes, epidemics, pandemics, fires or any other causes, circumstances or contingencies beyond the control of such party. The party affected by such Force Majeure condition shall forthwith notify the other Party/Parties, of the nature and extent thereof, in writing, within 7 (seven) days after the

occurrence of such Force Majeure condition and shall, to the extent reasonable and lawful under the circumstances, use best efforts to remove or remedy such cause with all reasonable dispatch. If the Force Majeure condition in question prevails for a continuous period of one (1) month, the parties affected by such condition shall enter into bona fide discussions with a view to alleviating its effect on this contract by agreeing to such alternative agreement as may be fair and reasonable.

13.30 Data Security compliance by vendor

Vendor is provided access to JCI’s data for the sole purpose of carrying out the activities and the vendor would in normal course carryout these activities and share with the JCI only. In some processes and with prior permission from JCI,vendor may employ expertise from other sources to provide specialized Services which may need high level of skill sets. In such circumstances, the vendor is solely held responsible for the data confidentiality without any loss to the JCI.
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13.31 Protection of Work

vendor shall have total responsibility for protecting his work till JCI finally accepts it. JCI will not entertain any claim for damage or loss to the vendor’s work and the vendor shall be responsible for the complete restoration of the damaged work to its original condition to comply with the specifications. Should any such damage to the vendor’s work occurs because of the other party not under his supervision or control, the vendor shall make his claim directly with the party concerned. If disagreement or conflict or dispute develops between vendor and the other party or parties concerned regarding the responsibility for damage to the work, the same shall be resolved by the vendor directly with the party concerned. The vendor shall not cause any delay in the repair of such damaged work because of any delay in the resolution of such disputes and shall proceed to repair the work immediately.

13.32 Code of Conduct

- a)Thevendor will ensure that its employees/agents are properly trained to handle with care, their responsibilities.
- b) It is essential that the employees/agents of the vendor shall refrain from action that could damage the integrity and reputation of the JCI.
- c) The vendor and their agents will not resort to intimidation or harassment of any kind either verbal or physical against any person in performing their day-to-day activities.

13.33 CONFIDENTIALITY:

Information relating to the evaluation of tenders shall not be disclosed to vendors or any other persons not officially concerned with the process until information on award of contract is communicated to all vendors or the selection process is complete. The undue use by any vendor of confidential information related to the process may result in rejection of its proposal. Except with the prior written consent of the JCI, no party shall at any time communicate to any person or entity any confidential information acquired in the course of the Contract.

13.34 NOTICE:

All notices or reports permitted or required under this NIT/ Contract or otherwise in connection to the work, shall be in writing and sent to the address set forth hereunder or such other address as either party may specify in writing by personal delivery or by the recognized courier services, speed post or registered post etc.

Corporation’s Address:

vendor Address

13.35 INDEMNITY:

The vendor will defend, indemnify, hold harmless and keep JCI, its directors, officers, employees, representatives, agents indemnified from and against all losses, damages, claims, suits, legal

proceedings including but not limited to claim for any infringement of any intellectual property rights or any third party rights, arising out of or related to any (i) breach of any of the vendor's warranties, representations or non-fulfilment of any of its obligations under this contract, (ii) breach of any applicable laws by the vendor (iii) loss of or damage caused to any property, material or injury caused to any person in the course of or in connection with the execution of this contract, (iv) negligence and misconduct of the vendor or its agents, employees, invitees or by any other person acting on its behalf. The total aggregate liability of vendor, regardless of whether such liability is based on breach of contract, tort, strict liability, breach of warranties, failure of essential purpose or otherwise, under this contract shall be limited to 10% of the total contract value of the relevant Work Order.

13.36 Integrity Pact:

As per notification of the Central Vigilance Commission (CVC) entering into "Integrity Pact" for this tender is a mandatory pre-requisite. Only those vendors/bidders, who commit themselves to signing the "Integrity Pact" with the Corporation would be considered competent to participate in the tender. At the stage of participating in the tender, all vendors are required to commit to signing the "Integrity Pact" with the Corporation, in the event of their succeeding in securing the order. Only the successful bidder will be required to actually sign the "Integrity Pact".

Post signing of the Integrity Pact when the pact becomes operative, any violation of the Integrity Pact or in cases of issue related to execution of the contract, the Corporation/Vendor shall approach the Independent External Monitor (IEMs) for resolution and redress.

The details of IEMs are as under

Shri Subhashish Sarkar
Flat 406, Block III
Kirti Apartments
Mayur Vihar Phase Extension
Delhi – 11009
Email : subhashishsarkar53@yahoo.com

Shri Upendra Malik
B-108, NSG Society,
Plot2, Pocket 6
Builders Area, Greater Noida
Uttar Pradesh – 201315
Email : upendra.malik@gmail.com

13.37 DISPUTE RESOLUTION & GOVERNING LAWS:

All dispute, differences or controversy of whatsoever nature between the parties arising out of or in relation to this contract or touching or relating to construction, meaning, scope, performance, operation or effect of the contract or the validity or the breach thereof, shall in the first instance be attempted to be resolved amicably through discussions/negotiations between the parties. In the event the same is not resolved amicably within 15 days, such matter(s) shall be referred for Arbitration. The Arbitrator (other than the employee of the parties hereto) shall be a Sole Arbitrator to be mutually appointed by both parties within a period of 15 days from the date of notice by the party concerned, failing which the sole Arbitrator shall be appointed as per the provisions of the Arbitration and Conciliation Act 1996 as amended and the decision/ award of the Sole Arbitrator shall be final and binding upon the parties hereto. The language of the arbitration shall be English and the seat of the arbitration shall be at Kolkata.

This Contract shall be interpreted and constructed in accordance with Indian laws and only the Courts at Kolkata shall have exclusive jurisdiction over any matters arising out of this Contract.

13.38 CONFLICT OF INTEREST

A vendor shall not have a conflict of interest that may affect the Selection Process. Any vendor found to have a Conflict of Interest shall be disqualified. In the event of disqualification, JCI shall forfeit and appropriate the EMD, if available, for, inter alia, the time, cost and effort of department including consideration of such vendor's Proposal, without prejudice to any other right or remedy that may be available to JCI hereunder or otherwise.

13.39 TIME IS OF THE ESSENCE

Time shall be of the essence of this contract and of each and every part thereof.

13.40 NON-DISCLOSURE:

The vendor shall not disclose directly or indirectly any information or details of the contract work and/or details of office, operational process, technical know-how, security arrangements and administrative/ organizational matters of the JCI, which may come to possession or knowledge of the vendor during discharging its contractual obligations under this / Contract to any third party and shall at all times hold the same in the strictest confidence. The vendor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The vendor shall not publish, permit to be published or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the JCI. The vendor shall indemnify the JCI for any loss suffered by the JCI as a result of the disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the vendor, and the JCI shall be entitled to claim damages and pursue legal remedies. The vendor's obligation with respect to non-disclosure and confidentiality will survive the expiry or termination of this / Contract for whatever reason.

13.41 SURVIVAL

(Confidentiality Clause), (Indemnity Clause), (Dispute Resolution Clause), (Governing Law Clause) and this (Survival Clause) shall survive the termination or expiry of this Contract.

13.42 WAIVER

Failure or delay of either Party at any time to require performance of any provision of this contract/ agreement shall not affect the right to require full performance thereof at any time thereafter and the waiver by either Party of a breach of any provision shall not be taken or held to be a waiver of any subsequent breach thereof or as nullifying or restricting the effectiveness of such provision.

13.43 PRIVACY AND DATA PROTECTION

The vendor shall (i) comply with all applicable data protection and privacy laws; (ii) comply with all standards that relate to data protection and privacy laws and the privacy and security of personal information; (iii) refrain from any action or inaction that could cause breach of any data protection and privacy laws; (iv) do and execute, or arrange to be done and executed, each act, document and thing it deems necessary in its business judgment to keep itself compliant with the data protection and privacy laws; (v) immediately report theft or loss of personal information to JCI.

13.44 LOCAL CONDITIONS

It is imperative for each vendor to be fully informed themselves of all countrywide as well as local conditions, factors and legislation which may have any effect on the execution of the work covered under the Bid Document. The vendors shall be deemed, prior to submitting their bids to have satisfied themselves of all the aspects covering the nature of the work as stipulated in the Bidding Document and obtain for themselves all necessary information as to the risks, contingencies and all other circumstances, which may influence or affect the various obligations under the Contract. No request will be considered for clarifications from the JCI regarding such conditions, factors and legislation. It is understood and agreed that such conditions, factors and legislation have been properly investigated and considered by the vendors while submitting the Bids. Failure to do so shall not relieve the vendors from responsibility to estimate properly the cost of performing the work within the provided timeframe. The JCI will assume no responsibility for any understandings or representations concerning conditions made by any of their officers prior to award of the Contract and shall not permit any changes to the time schedule of the Contract or any financial adjustments

arising from the vendor's lack of knowledge and its effect on the cost of execution of the Contract.

13.45 DISCLAIMER:

JCI is under no obligation to enter into any contract with any one by issuing this Tender Notice. JCI reserves the right to accept or reject any or all responses and to request additional submissions or clarification from one or more vendor at any stage or to cancel the entire process without assigning any reason. JCI makes no representation or warranty, express or implied, as to the accuracy, correctness and completeness of the information contained in the bid documents.

BASIC DETAIL OF THE vendor

S.No.	vendor Details	To be filled by the vendor	For use of Technical Evaluation Committee
1.	Cost of Tender Form Details		
2.	EMD Remittance Details		
3.	Registered Firm/ Company		
3a.	Date of Registration		
4.	Average Annual Turnover in India during last three financial years		
4a.	2019-20		
4b.	2020-21		
4c.	2021-22		
5.	Permanent Account Number		
	TAN		
	GST Number		
6.	Number of Projects executed for live CCTV Surveillance		

The information given above is correct. In case, at any stage, any information is found to be false, my bid/ offer stands rejected and the EMD/PBG stands forfeited.

Signature of the vendor with Seal

FINANCIAL INFORMATION

Financial Analysis: Details to be furnished duly supported by figures in Balance Sheet/ Profit & Loss Account for the last three years i.e. 2019-20, 2020-21 and 2021-22 and certified by the Practicing Chartered Accountant with UDIN , as submitted by the vendor to the Income-Tax Department (copies to be attached).

Table-1

S. No.	Details	(1) 2019-20	(2) 2020-21	(3) 2021-22
i)	Gross annual turnover			
ii)	Profit/Loss			

Note: Attach additional sheets, if necessary.

(Signature with date and Seal of vendor)

DETAILS OF SIMILAR WORK EXECUTED

S NO	Name of work/ Project & Location	Owner/ Sponsoring organization	Total No. of Candidates Handled	Total No. of Shifts taken for completion	Date of commencement as per contract	Actual Date of completion	Litigation/ Arbitration pending in progress with details	Name, Designation and address/ telephone number of officer to whom reference may be made	Re mar ks
1	2	3	4	5	6	7	8	9	10

(Signature with date and Seal of vendor)

DETAILS OF WORK UNDER EXECUTION OR AWARDED

Sl NO	Name of work/Project & Location	Owner/Sponsoring organization	Total No. of Candidates to be handled	Date of commencement as per contract	Stipulated date of completion	Up to date percentage progress of work	Slow progress if any, and reasons thereof	Name, Designation and address/telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

(Signature with date and Seal of vendor)

Performance Report of Works referred in ANNEXURE II & III

(Furnish this information for each individual work done by the vendor for whom the work was executed)

Name of Work/Project & Location : _____

Owner or Sponsoring Organisation : _____ Address : _____

Contact Person : _____

Designation : _____ Telephone No(s) : _____

E-mail	: _____
3. Agreement No.	: _____
4. Estimated Cost	: _____
5. Tendered Cost	: _____
6. (A) Date of Start	: _____
(b) Stipulated date of completion	: _____
(c) Actual date of completion	: _____
7. Amount of compensation Levied for delayed completion, Or any other damages, if any	: _____

Performance reports/assessment by clients (Supported by documentary evidence, if any)

Quality of work - Excellent/ Very Good/ Good/ Fair: _____

Resourcefulness - Excellent/ Very Good/ Good/ Fair: _____

(Signature with date and Seal of vendor)

STRUCTURE OF THE ORGANIZATION

1. Name and address of vendor;

2. (a)	Telephone No.	: _____
(b)	Fax No.(if any)	: _____
(c)	Email address	: _____

Legal Status (Attach copies of original document defining the legal status).

An Individual/Consortium : _____

A Proprietary/Partnership agency :__ A Trust: _____ A Limited Company or Corporation: _

Particulars of Registration with various Government bodies & Statutory Tax Authorities: (Attach attested photocopy)

Registration Number : _____

Organization/Place of registration: __

Date of validity : _____

Names and titles of Directors & Officers with Designation to be concerned with this work with Designation of individuals authorized to act for the organization:

Were you or your company ever required to suspend the work for a period of more than six months continuously after you commenced the works? If so, give the name of the project and reason for not completing the work.

Have you or your constituent partner(s) ever left the work awarded to you incomplete? If so, give name of the project and reason for not completing the work.

Have you or your constituent partner(s) been debarred/black listed for tendering in any organization at any time? If so, give details.

Area of specialization and Interest :__

Any other information considered necessary but not included above.

(Signature with date and Seal of vendor)

DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THIS WORK

TABLE-1:

Category	Total Number of regular employee	Number available for this work	Minimum Qualification	Remarks
Technical				
Administrative				

TABLE-2:

S No	Designation	Total number of employees in the category	Number available for this work	Minimum Qualification	Professional experience and details of work carried out	In what capacity these would be involved in this work	Remarks
1	2	3	4	5	6	7	8

(Signature with date and Seal of vendor)

(For information only) Table-1: State wise list (In 110Centres of 5 States, West Bengal, Bihar, Assam, Odisha & Andhra Pradesh)JCI website may be referred.Link: <https://www.jutecorp.in/departamental-purchase-centre-dpc/>
Note: Actual number of Centres/DPC may increase/decrease based on the requirement.

Phase 1= 47

SL no	Region / RLD & Address	DPC / Storage	JTM
1	Juria, Assam	Bhuragaon	JTM
2	Juria	Dhing	JTM
3	Juria	Kaliabore	JTM
4	Juria	Moirabari	JTM
5	Juria	Juria	JTM
6	Guwahati	Baharihat DPC	JTM (MY)
7	Guwahati	Guagacha	JTM
8	Guwahati	Kharupetia DPC	JTM (MY)
9	Guwahati	Bechimari	JTM
10	Guwahati	Goalpara DPC	JTM
11	Gouripore	Abhayapuri DPC	JTM
12	Gouripore	Gauripur DPC & JTM	JTM (MY)
13	Gouripore	Lakhiganj /Bilashipara	JTM
14	Coochbehar,WB	Mathabhanga, W.B.	JTM
15	Coochbehar, W.B.	Tufanganj, W.B.	JTM (MY)
16	Coochbehar, W.B.	Alipurduar, W.B.	JTM
17	Berhampur, W.B.	Dhulian, W.B.	JTM
18	Berhampur, W.B.	Jangipur S/C	JTM
19	BerhampurW.B.	Lalbag-I & II	JTM
20	Berhampur	Kaladanga	JTM
21	Bethuadahari	Rezinagar-I & II	JTM
22	Bethuadahari	Bethuadahari DPC	JTM(MY)
23	Bethuadahari	Karimpur DPC	JTM (MY)
24	Bethuadahari	Palashipara DPC	JTM

25	Krishnanagar, W.B.	Katwa -I & II	JTM
26	Krishnanagar, W.B.	Kalna	JTM
27	Kolkata RLD	Champadanga	JTM (MY)
28	Kolkata RLD	Pandua	JTM
29	Siliguri	Dhupguri	JTM (MY)
30	Siliguri	Talmahat	JTM
31	Siliguri	Islampore	JTM
32	Siliguri	Panjipara	JTM
33	Tulshihata RLD	Harirampur DPC	JTM
34	Tulshihata RLD	Rampur DPC/Bolla	JTM
35	Tulshihata RLD	Raiganj DPC	JTM
36	Tulshihata RLD	Englishbazar	JTM (MY)
37	Tulshihata RLD	Tulshihata DPC	JTM (MY)
38	Forbeshganj, Bihar	Forbesganj, Bihar	JTM
39	Forbeshganj, Bihar	Bahadurganj	JTM
40	Forbeshganj, Bihar	Kishanganj I & II	JTM
41	Forbeshganj, Bihar	Thakurganj DPC	JTM
42	ForbeshganjBihar	Gulabbagh	JTM
43	Parvathipuram RLD, Andhra Pradesh	Bobbili	JTM
44	Parvathipuram RLD, Andhra Pradesh	Parvatipuram, AP	JTM
45	Bhadrakh RLD, Odhisha	Bhadrak	JTM
46	Bhadrakh RLD	Kendupatna	JTM
47	Bhadrakh RLD	Dhanmandal	JTM

Phase 2= 30

SL no	Region / RLD & Address	DPC / Storage	Rented	High Potentia
1	Juria	Dumdumia	Rented	H
2	Juria	Raha	Rented	H
3	Guwahati	Lakhipur DPC	Rented	H
4	Coochbehar	Dinhata	Rented	H
5	Coochbehar	Kamakhyaaguri	Rented	H
6	Berhampur	Bhagirathpur	Rented	H

7	Berhampur	Cossimbazar	Rented	H
8	Berhampur	Domkal	Rented	H
9	Berhampur	Hariharpara	Rented	H
10	Berhampur	Jalangi	Rented	H
11	Berhampur	Kaliganj	Rented	H
12	Berhampur	Nazirpur	Rented	H
13	Berhampur	Shaktipur	Rented	H
14	Bethuadahari	Amtala DPC	Rented	H
15	Bethuadahari	Kalitala DPC	Rented	H
16	Bethuadahari	Patikabari DPC	Rented	H
17	Bethuadahari	Trimohini DPC	Rented	H
18	Bethuadahari	Nazirpur DPC	Rented	H
19	Krishnagar	Bara Andulia	Rented	H
20	Krishnagar	Gangnapur S/c	Rented	H
21	Krishnagar	Majdia	Rented	H
22	Krishnagar	Sulantu	Rented	H
23	Kolkata RLD	Baduria	Rented	H
24	Kolkata RLD	Bangaon	Rented	H
25	Kolkata RLD	Berachampa	Rented	H
26	Kolkata RLD	Charghat	Rented	H
27	Siliguri	Changrabandha	Rented	H
28	Forbeshganj	Chattapur DPC	Rented	H
29	Forbeshganj	Pratapganj DPC	Rented	H
30	Forbeshganj	Triveniganj DPC	Rented	H

Phase 3= 33

SL no	Region / RLD & Address	DPC / Storage	Rented
1	Guwahati	Uparhali DPC	Rented
2	Gouripore	Patiladaha	Rented
3	Gouripore	Kaldoba DPC	Rented
4	Coochbehar	Bhetaguri	Rented
5	Bethuadahari	Debagram	Rented
6	Krishnagar	Aranghata	Rented
7	Krishnagar	Bangaljhi	Rented
8	Krishnagar	Bhimpur	Rented
9	Krishnagar	Chakdah	Rented
10	Krishnagar	Nabadwip	Rented
11	Krishnagar	Nagarukhra S/c	Rented
12	Krishnagar	Shantipur	Rented
13	Krishnagar	Daihat	Rented
14	Kolkata RLD	Basirhat	Rented
15	Kolkata RLD	Benki	Rented
16	Kolkata RLD	Bagdah	Rented
17	Kolkata RLD	Nahata	Rented

18	Kolkata RLD	Jirat	Rented
19	Kolkata RLD	Kolaghat	Rented
20	Siliguri	Bhotepatty	Rented
21	Tulshihata RLD	ChandoilDpc	Rented
22	Tulshihata RLD	Bulbulchandi DPC	Rented
23	Tulshihata RLD	Chanchal DPC	Rented
24	Tulshihata RLD	Samsi DPC	Rented
25	Forbeshganj	Durgaganj	Rented
26	Forbeshganj	Katihar	Rented
27	Forbeshganj	Murliganj DPC	Rented
28	Forbeshganj	Jadia Sub-Centre	Rented
29	Bhadrakh RLD	Sailong	Rented
30	Bhadrakh RLD	Danpur	Rented
31	Bhadrakh RLD	Marshaghai	Rented
32	Agartala RO	Udaipur	Rented
33	Agartala RO	Teliamura	Rented

TECHNICAL BID FORM

HIRING OF IP BASED CCTV CAMERA SYSTEMS FROM REPUTED & EXPERIENCED COMPANY/AGENCIES/FIRMS FOR PROVIDING LIVE CCTV SURVEILLANCE ON TURNKEY BASIS

(For remote live viewing through internet) In 110Centres of 5 States, West Bengal, Bihar, Assam, Odisha & Andhra Pradesh

The cost of the tender document is being remitted through Demand Draft/RTGS/NEFT No. _____ dated_for Rs._____- in favour of The Jute Corporation of India Limited, Kolkata.

The amount of EMD of Rs.____/- (Rupees_____) is also being remitted through Demand Draft/RTGS/NEFT No._____dated_in favour of The Jute Corporation of India Limited, Kolkata.

Sl. No.	Criteria	Documents to be submitted in support
1	Name of the Company/firm/Agency with Complete Address, Phone nos, Mobile nos. & email IDs.	Self declaration
2	Certificate of incorporation of the Firm/Company	<u>Certified copy of the registration / Incorporation issued by the appropriate Government Authority.</u>
3	GST Registration No. and PAN No.	Certified Copy of PAN card
4	Bidders should have at least three years of Experience in the last eight financial years in handling, installation, commissioning and maintenance of live CCTV Systems as on 31 st March, 2022 in India	Certified copy of Details of contracts/work order executed during Last eight financial years with satisfactory completion certificate from end customers along with their address and phone No.
5	Bidders should have an annual turnover of at least INR 10 Crores as per the last audited consolidated financial statements and must have had profitable operations for at least 3 years of the last 5 years preceding the date of submission of the NIT .	Audited Financial Statements (Balance Sheet and Profit & Loss Account statements) for the preceding five years. Note: In case of non-completion of audit for the FY 2021-22, financial statement (provisional) duly certified by the auditors of the bidders should be enclosed for FY 2021-22.
	Bidder should have handled and successfully completed at least one project of handling, installation, commissioning and maintenance of live CCTV Systems of an amount of INR 2 Crores or more in last eight years.	Certified copy of Details of contracts/work order executed for an amount of INR 2 Crores or more in last eight years alongwith satisfactory completion certificate from end customers.
	The Bidder should not have been blacklisted/banned/declared ineligible due to corrupt and fraudulent practices by the Government of India/ State Governments/ any Govt. body /Regulatory Authorities or should not have been debarred from entering into Contract by any Government/Body/Authority outside India.	A self-declaration to be furnished by the Bidder on the Company's letter head for the same.
	The Bidder should have neither failed to perform on any contract during the last eight years, as, evidenced by imposition of a penalty by an arbitral or judicial/quasi-judicial pronouncement or awarded against the Bidder or its Affiliates /Group Companies/member firms, nor from any project or agreement nor had any agreement terminated for breach by such Bidder or of its Affiliates/Group Companies/ member firms.	A Self-Declaration to be furnished by the Bidder on the Company's letter head for the same.

FINANCIAL BID FORM

FOR HIRING OF IP BASED CCTV CAMERA SYSTEMS FROM REPUTED & EXPERIENCED AGENCIES/FIRMS FOR PROVIDING LIVE CCTV SURVEILLANCE ON TURNKEY BASIS (Lease Rental of each device) for remote live viewing through internet In 110 DPCs of 5 States, West Bengal, Bihar, Assam, Odisha & Andhra Pradesh phase wise

Dated: _

Sri SaptarshiMukhopadhyay(Dy. M/IT)
The Jute Corporation of India Ltd, HO
KOLKATA-700 087

After having gone through the terms and conditions as enlisted in the tender document for **HIRING OF IP BASED CCTV CAMERA SYSTEMS FROM REPUTED & EXPERIENCED AGENCIES/FIRMS FOR PROVIDING LIVE CCTV SURVEILLANCE ON TURNKEY BASIS (Lease Rental of each devices) for remote live viewing through internet In 110 DPCs of 5 States, West Bengal, Bihar, Assam, Odisha & Andhra Pradesh phase wise**. I/We accept all the terms and conditions of the tender document and quote our lowest rates for the same as under:

We offer our lowest offered rates for the required job are as under:

Financial Involvement					
	SL No	Particulars	Lease rate per qty(Includes installation, commissioning and maintenance.)	Tax as applicable **	Total Amount
D P C L E V E L	1	Camera -Bullet 2MP IR - 60m			
	2	Camera -Bullet 2MP IR- 40m			
	3	Camera -Bullet 2MP IR- 20m			
	4	Camera -Dome 2MP IR- 40m			
	5	Camera -Dome 2MP IR- 20m			
	6	NVR 8CH			
	7	HDD 6TB			
	8	16PORT GIGA POE SWITCH			
	9	8PORT GIGA POE SWITCH			
	10	18.5 DISPLAY MONITOR			
	11	4U wall mount rack with PDU fan			
	12	Inverter with battery 100 wattage(2hrs)			
H O L E V E L	13	Central monitoring software (CMS)			
	13	Hardware server for CMS (M/T, KB, M)			
	14	GIGA POE 24PORT L3 SWITCH			
	15	27U rack with PDU fan			
	16	HYBRID SAN 24BAY			
	17	8TB HDD			
Gross Total					

Note : *As per Requirement. These rates are valid for contract period. The rates shall be exclusive of taxes.

Signature of owner/authorized Officer of the firm/agency Name

Address with seal of the Firm

** applicable during the tenure in line with Govt. Rules.

Place: _

Date: _

(For Both Section)

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To,

Sub: Unconditional Acceptance of Terms & Conditions of Tender.

Tender Reference No/GeM ID: __

Name of Tender / Work: -

Dear Sir,

I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____to_____(including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

I / We hereby accord my consent to signing the Integrity Pct with the Corporation in the event of my/our succeeding in securing the tender

I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

Instructions for Online Bid Submission:

The vendors are required to submit soft copies of their bids electronically on the GeM Portal. The instructions given below are meant to assist the vendors in registering on the GeM Portal, prepare their bids in accordance with the requirements and submitting their bids online on the GeM Portal.

REGISTRATION

vendors are required to Login credential on the GeM portal for participant the bid.

SEARCHING FOR TENDER DOCUMENTS

There are various search options built in the GeM Portal. These parameter could include GeM ID, Organization Name, Location, Date, Value, etc.

PREPARATION OF BIDS

vendor should take into account any corrigendum published on the tender document before submitting their bids. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

vendor, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the vendors. vendors can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

vendor should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. vendor will be responsible for any delay due to other issues.

vendor has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.

vendor should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

vendors are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the vendors. vendors are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details

(such as name of the vendor). No other cells should be changed. Once the details have been completed, the vendor should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the vendor, the bid will be rejected.

The server time (which is displayed on the vendors' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the vendors, opening of bids etc. The vendors should follow this time during bid submission.

All the documents being submitted by the vendors would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO vendors

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

Performance Bank Guarantee

(To be appropriately stamped on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution and notarized (or apostilled, as relevant))

Dated:

To,

The Jute Corporation of India Ltd Kolk

ata-700087

Dear Sir,

1. In consideration of

The Jute Corporation of India Limited having its registered office at (address) (which expression shall include its successors, administrators, executors and permitted assignees); And

M/s. _____ a company registered under the companies Act with its Registered office at _____, (hereinafter referred to as the "Vendor" which expression shall include its successors, administrators, executors and permitted assignees) on the other part; hereinafter referred to as the "Parties". Whereas the parties have entered into a contract no. _____ dated _____ (hereinafter called the

"Contract" which expression shall include all amendments thereto) and the vendor having agreed to furnish to JCI a Performance Bank Guarantee for INR _____ for the faithful performance of the entire Contract;

We, _____, registered under the _____ having head/registered office at _____ (hereinafter referred to as "the Bank," which expression shall, unless repugnant to the context or meaning thereof include all its successors, administrators, executors and permitted assignees) do hereby agree and undertake to pay immediately on first demand in writing a sum of Rs. _____ (Rupees _____) or such part thereof as may be demanded without any demur or delay and without any reference to the Vendor. Any demand made by the JCI on the Bank shall be conclusive and binding as regards the amount due and payable, notwithstanding any dispute(s) pending _____ before _____ any _____ Court, Tribunal, Arbitrator or any other authority and/or any other matter or thing whatsoever.

2. The Bank agrees that the Guarantee herein contained shall be irrevocable and shall continue to be enforceable until it is discharged by the JCI in writing. This Guarantee shall not be determined, discharged or affected by the liquidation, winding up, dissolution or insolvency of the vendor and shall remain valid, binding and operative against the Bank.
3. The Bank also agrees that the JCI at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance, without proceeding against the Vendor and notwithstanding any security or other guarantee that the JCI may have in relation to the Vendor's liabilities.
4. The Bank further agrees that the JCI shall have the fullest liberty without the Bank's consent and without affecting in any manner Bank's obligations hereunder to vary any of the terms and conditions of the said Contract or to extend time of performance by the said Vendor from time to time or to postpone for any time or from time to time exercise of any of the powers vested in the JCI against the said Vendor and to forbear or enforce any of the terms and conditions relating to the said agreement and the Bank shall not be relieved from its liability by reason of any such variation, or extension being granted to the said Vendor or for any forbearance, act or omission on the part of the JCI or any indulgence by the JCI to the said Vendor or any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving the Bank.
5. The Bank further agrees that any payment made hereunder shall be free and clear of and without deduction for or on account of taxes, levies, imports, charges, duties, fees, deductions or withholding of any nature or imposts.
6. The Bank further agrees that the guarantee herein contained shall remain in full force during the period that is taken for the performance of the Contract and all dues of the JCI under or by virtue of this Contract have been fully paid and its claims satisfied or discharged or till the JCI discharges this Guarantee in writing, whichever is earlier.
7. This Guarantee shall not be discharged by any change in Bank's constitution, in the constitution of the JCI or that of the Vendor.

8. The Bank confirms that this Guarantee has been duly issued with observance of appropriate laws.
9. The Bank also agrees that this Guarantee shall be governed and construed in accordance with Indian Laws and subject to the exclusive jurisdiction of the courts at Kolkata.
10. Any claim under this Guarantee must be received by the Bank before the expiry of this Bank Guarantee. If no such claim has been received by the Bank by the said date, the rights of the JCI under this Guarantee will cease. However, if such a claim has been received by the Bank within the said date, all rights of the JCI under this guarantee shall be valid and shall not cease until the Bank has satisfied that claim.
11. Notwithstanding anything contained herein above:
- A) The Bank's liability under this Bank Guarantee shall not exceed Rs ____ (Rupees _____).
 - B) This Performance Bank Guarantee shall be valid upto _____
 - C) The Bank shall be liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if the JCI serves upon the Bank a written demand or claim on or before.

Dated: _____ this _____ day _____ 2022

Yours faithfully,

For and on behalf of the _____ Bank

(Designation) Address of the Bank

INTEGRITY PACT
(Only for successful bidders)

Between

The Jute Corporation of India Ltd.,
hereinafter, referred to as "JCI", and

..... hereinafter referred to as
"Service Provider"

Preamble

WHEREAS, JCI is a CPSE with its Registered and Head Office in Kolkata and RLDs/ Regional Offices and Departmental Purchase Centres across 6 States, viz., West Bengal, Bihar, Orissa, Andhra Pradesh, Assam and Tripura.

And

WHEREAS, JCI values full compliance with all relevant laws and regulations, and the principles of economical use of resources, and of fairness and transparency in its relations with its Principals.

In pursuance, thereto, the following clauses of the Integrity Pact will be applicable and this document shall be deemed to be an integral part of the Agency Agreement between us.

In order to achieve this goal, JCI may seek cooperation of the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, JCI may appoint an external independent Monitor who will monitor the tender/auction/e-auction/e-sale/e-booking process and the execution of the contract for compliance with the principles mentioned above.

Section - 1 Commitments of JCI

JCI commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

- a) No employee of JCI, personally or through family members, will in connection with the tender for, or the execution of a contract demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
- b) JCI will, during the tender/auction/e-auction/e-sale/e-booking process, provide to all Buyer(s)/Vendor(s) the same information and will not provide to any Buyer/Vendor confidential/additional information through which the Buyer/Vendor could obtain an advantage in relation to the tender/auction/e-auction/e-sale/e-booking process or the contract execution.
- c) JCI will exclude from the process all known prejudiced persons.

If JCI obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti- Corruption Laws of India, or if there be a substantive suspicion in this regard, JCI will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section - 2 Commitments of the Service Provider

The Service Provider commits himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender/auction/e-auction/e-sale/e-booking/e-procurement process and during the contract execution.

- i) The Service Provider will not, directly or through any other person or firm, offer, promise or give to JCI or to any of JCI's employees involved in the tender/auction/e-auction/e-sale/e-booking process or the execution of the contract or any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange an advantage during the tender process or the execution of the contract.
- ii) The Service Provider will not enter with other Buyer(s) into any illegal agreement or

understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or actions to restrict competitiveness.

- iii) The Service Provider will not commit any criminal offence under the relevant Anti-Corruption Laws of India; further the Service Provider will not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by JCI as part of the business relationship, regarding plans technical proposals and business details, including information contained or transmitted electronically.
- iv) The Service Provider will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- v) The Service Provider will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section - 3 Disqualification from tender process and exclusion from future contracts

If the Service Provider/Bidder, before contract award, has committed a serious transgression through a violation of Section 2 above or in any other form such as to put his reliability or credibility as Service Provider into question, JCI is entitled to disqualify the Buyer from the tender/auction/e-auction/e-sale/e-booking process or to terminate the contract, if already signed, for such reason.

- i) If the Service Provider has committed a serious transgression through a violation of Section 2 above such as to put his reliability or credibility into question, JCI is entitled also to exclude the Service Provider from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressors within the company hierarchy of the Buyer and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
- ii) If the Service Provider can prove that he has restored/recouped the damage caused by him and has installed a suitable corruption prevention system, JCI may revoke the exclusion prematurely.
- iii) A transgression is considered to have occurred if in light of available evidence, no reasonable doubt is possible.

Section - 4 Compensation for Damages

1. If JCI has disqualified the Buyer from the tender/auction/e-auction/e-sale/e-booking process prior to the award according to Section 3 above, JCI is entitled to demand from the Buyer liquidated damages equivalent to 3% of the value of the offer.
2. If JCI has terminated the contract according to Section 3, or if JCI is entitled to terminate the contract according to Section 3, JCI shall be entitled to demand from the Service Provider liquidated damages equivalent to 5% of the contract value.
3. If the Service Provider can prove that the exclusion of the Service Provider from the tender/auction/e-auction/e-sale/e-booking process or the termination of the contract after the contract award has caused no damage or less damage than the amount of the liquidated damages, the Service Provider has to compensate only the damage in the amount proved. If JCI can prove that the amount of the damage caused by the disqualification of the Service Provider before contract award or the termination of the contract after contract award is higher than the amount of the liquidated damages, it is entitled to claim compensation for the higher amount of damages.

Section - 5 Previous Transgression

1. The Service Provider declares that no previous transgressions occurred in the last 3 years with any other company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Service Provider makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section - 6 Equal treatment of all Service Providers/Bidders

1. The Service Provider undertakes to demand from all subcontractor(s) a commitment consistent with this Integrity Pact, and to submit it to JCI before contract signing.
2. JCI will enter into agreements with identical conditions as this one with all Buyer(s), Vendor(s).
3. JCI will disqualify from the tender process all Service Providers/Bidders who do not sign this Pact or violate its provisions.

Section - 7 Criminal Charges against violating Service Provider

If JCI obtains knowledge of conduct of a Service Provider or of an employee or a representative or an associate of a Service Provider, which constitutes corruption, or if JCI has substantive suspicion in this regard, JCI will inform the Central Vigilance Office.

Section - 8 External Independent Monitor

1. JCI may appoint competent and credible External Independent Monitor for this Pact. In such case the task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of JCI.
3. The Monitor has the right of access without restriction to all Project documentation of JCI. The Vendor will also grant the Monitor, upon his request and demonstration of a valid interest, unlimited access to his project documentation. The Monitor is under contractual obligation to treat the information and documents of the Service Provider with confidentiality.
4. JCI will provide to the Monitor sufficient information about all meetings among the parties related to the project provided as meetings could have an impact on the contractual relations between JCI and the Service Provider. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of JCI and request the Management to discontinue or heal the violation, or to take other relevant action. The Monitor can in this regard subject non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The Monitor will regularly submit a written report to the Chairperson of the Board of JCI and, should the occasion arise, submit proposals for correcting problematic situations.
7. If the Monitor has reported to the Chairperson of the Board a substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

Section - 9 Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Service Provider 12 months after the last payment under the respective contract, and for all other Service Providers 6 months after the contract has been awarded.

Section - 10 Other Provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Corporate Office of JCI.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Service Provider is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

For JCI

For Service Provider

Place: _____

Date: _____

Witness1: ____

Witness2: _____