



THE JUTE CORPORATION OF INDIA LIMITED (JCI)

(A GOVERNMENT OF INDIA ENTERPRISE / MINISTRY OF TEXTILES)

Head Office

15N, Nellie Sengupta Sarani
HUDCO Building, 7th Floor
Kolkata – 700 087

CIN: U17232WB1971GOI027958

Invites Expression of Interest (EOI)

FROM

**MANUFACTURERS / JUTE MILLS / TRADERS /
PROPRIETARY FIRMS**

FOR

**EMPANELMENT AS SUPPLIERS OF JUTE GEOTEXTILE /
JUTE AGROTEXTILE / HESSIAN / B-TWILL PRODUCTS**



CONTENTS

Part – I

I.I IMPORTANT DATES	3
I.II TERM OF REFERNECE FOR EOI	3
I.III ESSENTIAL REQUIREMENTS	4
I.IV SELECTION PROCEDURES	4
I.V PROCEDURE FOR SUBMISSION	5

Part – II

II.I DECLARATION	6
II.II EXPRESSION FORMS	7

Part – I

I.I IMPORTANT DATES

EOI No.: **JCI/MKTNG/ JGT, JAT, HESSIAN AND B-TWILL SUPPLIERS - 01/ 2022-2023** Dated: 8/9/2022

Last Date of Submission of EOI: **7/2/2023 at JCI Head Office**

I.II TERMS OF REFERENCE FOR EOI

The Jute Corporation of India Ltd. (JCI), A Government of India Enterprise is the nodal agency of Govt. of India to conduct Minimum Support Price (MSP) operation through its network of DPCs in all major Jute growing states. To provide support to the Jute growers, every year Government of India announces MSP of raw Jute at which JCI procures raw Jute as per quality produce in the area without any quantity limit. JCI serves as a price stabilizing agency in the raw jute sector and takes necessary measures in this respect.

JCI would like to expand its business in Jute Geotextile (JGT), Jute Agro-textile (JAT), and Hessian and B-Twill products ranging from various application areas. JGTs application lie in Road construction, river bank protection, and hill slope strengthening, roadway and railway track side slope protection and so on. The Jute Agro-textiles application areas lie in Soil Conservation, Mulching, Weed Management, Sleeves for Sapling growth, and afforestation in semi-arid zone and so on. The Hessian and B-Twill products application area lie in packaging purposes mainly.

Through this EOI, Manufacturers / Traders / Proprietary Firms / Jute Mills / Co-operative Societies / Self Help Groups may apply for enlistment with JCI for supplying orders for JGT, JAT, Hessian and B-Twill.

Interested Manufacturers / Traders / Proprietary Firms / Jute Mills / Co-operative Societies / Self Help Groups who are willing to do business with the corporation can apply with his full particulars in prescribed EOI form which can be downloaded from website www.jutecorp.in

I.III Essential Requirements

For empanelment opportunities essential qualification criteria are as follows:

1. Should possess good track record for sale of merchandise in Jute and / or other allied materials and should be able to execute a single transaction value of at least Rs.50,000 /- (Rupees Fifty Thousand Only).

2. Delivery time will be decided as required on case to case basis of order procured.
3. Payment Terms – As per Purchase Order.
4. Authenticated copy of the following documents:

Sl. No.	Documents required	Type of document attached(Yes/ No)	Page No.
1.	Company Incorporation Certificate from ROC / Partnership deed / Trade License etc. *		
2.	GST Registration or GST exemption certificate / PAN Card.		
3.	PCOS copy of the Jute mills		
4.	Production capacity per month (MT/sqm)		
5.	Name of the products manufactured		
6.	Declaration on Applicant's Letter Head, duly stamped and signed by the Authorized Signatory		
7.	Application Letter on the letter head		
8.	Turnover of last 3 years: (<i>Enclose copies of Annual Accounts</i>) *		
9.	Bank Details: (Enclose copies of Cancelled cheque) or bank details on letter head		
10.	Income Tax Details: (Enclose copy of last 3 years Annual Income Tax Return) *		
11.	Details of highest volume sold in the last one year for the startup business or incumbents. Self-attested copy of Invoice for value of Rs.50,000 or more for single transaction of jute on Jute allied product shall be provided, else a certificate by chartered accountant may be provided mentioning the value of Invoice, invoice no and date with material supplied.		

*If copy of the PCSO provided other documents are not required.

I.IV SELECTION PROCEDURE

Selection of supplier will be made solely based on verification of documents as mentioned in I.III Essential Requirements, nature of business, track record of supply of goods to various organizations.

Interested parties willing to empanel as supplier may submit only one application. If any more than one proposal is submitted, all such proposals shall be disqualified.

I.VI Procedure for Submission

- Application is to be submitted in a sealed envelope enclosing all required supporting documents addressing to ADM (Marketing/ Operations) within stipulated date and time.
- Envelope should be marked with EOI Number and Date.
- Application may be submitted by Speed Post / Courier or may be dropped in a box kept at Reception / Security, JCI Head Office in Kolkata.
- JCI shall not be responsible for any postal delay.

I.VII Evaluation Methodology

The EOI shall remain valid for a period of 5 months from the date of publication. The same shall be reviewed on a weekly basis, during the aforementioned period of 5 months. Screening of EOIs shall be carried out as per Essential criteria mentioned in the EOI document and based on verification of documents submitted. Shortlisted Applicant shall be intimated by JCI for execution.



Part – II

(To be typed in own letterhead)

II.I DECLARATION

EOI No.: JCI/MKTNG/JGT, JAT, HESSIAN AND B TWILL SUPPLIERS-01/2022-23

Dated: 8/9/2022

Expression of Interest (EOI)

EMPANELMENT AS SUPPLIERS OF JUTE Geo Textile / Agro Textile/ Hessian and B-Twill Products

DECLARATION

I/We have read and understood the terms and conditions as mentioned in this documents and
I/We agree to abide by them:

Full Name:

Address

Bank Details: 1) Bank Name:
2) A/c No:
3) IFS Code:

Phone:

Mobile No.:

Fax No.:

Signature:



(To be typed in own letterhead)

II.II EXPRESSION FORMS

(Form – 1)

APPLICATION LETTER

To: *[Name and address of Corporation]*

Sir,

I/We, the undersigned, offer to supply JGT, JAT, Hessian and B-Twill products in accordance with your Request for Proposal dated *[Insert Date]*. We are hereby submitting our Proposal, along with necessary documents as required for evaluation.

I/We are submitting our Proposal in association with:

[Insert a list with full name and address of each associated Participant].

I/We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

My/Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

I/We understand you are not bound to accept my/our Proposal.

Authorized Signature *[In full and initials]:*

Name and Title of Signatory:



To

The Addl. Deputy Manager (Marketing)
15 N, Nellie Sengupta Sarani
HUDCO Building, 7th Floor
Kolkata -700087
West Bengal

Sir

As per terms and conditions specified by JCI, we hereby agree and submit application for empanelment with JCI as a supplier of Jute Geo textile (JGT), Agro textile (JAT), Hessian and B -Twill products.

Name & Registered address

.....
.....

Phone.....

Mobile.....

Email.....

Website.....

Authorised Signatory.....

Trade License.....

PAN.....

GST Registration No

Detail of products / merchandise dealt with.....

.....

.....
Authorised Signatory

(Seal / Stamp & Date)



FOR ANY CLARIFICATIONS / CORRESPONDENCE /
SUBMISSION OF EOI

Please Contact

Abira Das
Additional Deputy Marketing Manager
The Jute Corporation of India Limited
15N, Nellie Sengupta Sarani
HUDCO Building, 7th Floor
Kolkata – 700087
West Bengal
India

E-MAIL:
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Contact No: 9038013642