



भारतीय पटसन निगम लिमिटेड

(भारत सरकार की संस्था)

The Jute Corporation of India Limited

(A Government of India Enterprise)

आईएसओ 9001:2015 प्रमाणित कंपनी / An ISO 9001:2015 Certified Company

पंजीकृत और प्रधान कार्यालय: 15एन, नेली सेनगुप्ता सरणी, 7वां तल

Regd. & Head Office: 15N, Nellie Sengupta Sarani, 7th Floor

कोलकाता / Kolkata – 700 087

सी.आई.एन./C.I.N.: U17232WB1971GOI027958



The Jute Corporation of India Limited

(A Government of India Enterprise)

Regd. & Head Office: 15N, Nellie Sengupta Sarani, 7th Floor, Kolkata – 700 087

Telephone: +91 33 2252 6720/1100/5387. Website: www.jutecorp.in

Tender No: JCI/Insurance/Fire & Special Perils /2022-23

**TENDER DOCUMENT FOR
STANDARD FIRE & SPECIAL PERILS POLICY (FLOATER DECLARATION)
FOR THE PERIOD FROM 25.10.2022 to 24.10.2023**

टेलीफोन / Telephone: 91 33 2252 6720/1100/5387

फैक्स / Fax: 91 33 2252 1771 ई-मेल/E-mail: jci@jcimail.in वेबसाइट/Website: www.jutecorp.in

Tender No: JCI/Insurance/Fire & Special Perils /2022-23

Date :23-09- 2022

Closing date of submission of bids : 14-10-2022 at 2:00 PM

Opening of bids : 14-10-2022 at 2:30 PM

The Jute corporation of India Limited (JCI) invites '**Sealed Tender**' under two bid system from insurance companies registered with IRDA having valid certificate of renewal for STANDARD FIRE & SPECIAL PERILS POLICY (FLOATER DECLARATION) FOR THE PERIOD FROM 25.10.2021 to 24.10.2022.

The main activity of JCI is to conduct Minimum Support Price (MSP) operation to procure raw jute directly from jute grower which is based on the MSP fixed by the Government of India based on the recommendations made by Commission for Agricultural Cost & prices (CACP). Besides MSP operation JCI also purchases raw jute as per requisition of other Government / Semi-Government Organizations and conducts commercial trading of raw jute based on market opportunities. In addition to procurement of raw jute fibre JCI is also associated with various activities for the benefit of jute farmers e.g. distribution of certified jute seed to farmers, developmental activities for higher cultivation, higher quality jute, improved retting technology, development of raw jute market, development & promotional activities of jute based diversified product etc. JCI is actively engaged in enhancement of quality and yield of jute, demonstrating improved Retting and Ribboning technologies, undertaking pilot projects to popularize modern agronomic practices and so on.

JCI has 110 Departmental Purchase Centers (DPC) / Storage points in 6 Jute growing States, namely West Bengal, Bihar, Assam, Odisha, Andhra Pradesh and Tripura, with Head Office in Kolkata. JCI, as the nodal agency of Government of India, conducts Minimum Support Price (MSP) operation to procure raw jute in its DPCs, stores the same in DPC godown / assortment shed, carries out assortment of the procured jute, packs the assorted jute in to bales and conducts despatches of the jute to different locations across India.

JCI also carries out business of Jute Diversified products (JDP). For that, JCI also stores various jute products in its DPCs. It is utmost necessary to safeguard the stock.

JCI has an existing insurance policy to cover the DPC stocks namely ' Standard Fire & Special Perils Policy (Floater Declaration)'. The existing policy for the year 2021-22 is going to expire on midnight of 24.10.2022.

JCI, therefore, invites bids for the renewal of its Standard Fire & Special Perils Policy for the period from 25.10.2022 to 24.10.2023 in accordance with the bidding document.

INSTRUCTIONS TO BIDDERS AND GENERAL TERMS & CONDITIONS

1. General Terms

1.1 Purpose of Invitation of Bids

This Invitation for Bids issued by the The Jute Corporation of India Ltd (JCI), a Govt. of India Undertaking, is for renewal of its insurance policies Fire and Special Perils as per Form F-1 to cover sum insured as indicated therein for the period commencing from - 25.10.2022 to 24.10.2023

1.2 Eligibility Criteria (Technical Qualification)

- a) The Bidder should have been in general insurance business for more than five years on the date of opening of bids and is registered with IRDA having valid certificate of renewal.
- b) The Bidder should have earned profit before tax (PBT) in any of the three financial years during preceding 5 financial years i.e. 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22.
- c) The bidder should have Gross Written Premium of not less than Rs. 1000 crore for 2021-22.
- d) The Bidder should have solvency margin of not less than 1.50 in any two financial years during preceding 5 financial years i.e.2017-18, 2018-19, 2019-20, 2020-21 and 2021-22.
- e) The Bidder should have a Minimum Net worth of Rs. 250 crore as on 31.03.2022.
- f) The Bidder should have given the insurance cover of sum insured of at least Rs. 250 crore to at least one company or Public Sector Undertaking in each year during 2020-21 & 2021-2022.
- g) The L-1 bidder will be the lead insurer and may be given 100% business. JCI at its discretion can consider giving co-insurance share of 25% and 15% to L-2 and L-3 bidder respectively on the rates, terms and conditions as offered by the L-1 bidder. In the event of L-2 or L-3 bidder not willing to match the L-1 rates, the L-1 bidder shall be given 100% of the business or less to the extent accepted by L-2 or L-3. Percentage of Allotment of business to the L-1 bidder shall be fully at the discretion of the Corporation and the L-1 bidder is duty bound to accept the same.
- h) Bidder is to quote for all the policies. Bids with partial quotes i.e. not quoting for all the policies will be summarily rejected.
- i) Bidder should upload /provide copy of Power of Attorney/authorization by appropriate Competent Authority of the Company authorizing signing of the Bid document by the authorized signatory.

- j) Bidder has to provide a declaration that they have not been debarred or black listed by any PSU during the last five years. in the companies/bidder's "Letter Head" signed by the authorised signatory
- k) Bidder should submit the signed integrity pact as per format (F-7), duly signed by authorized signatory.
- l) Bidder should furnish a covering letter in prescribed format (F-2) for acceptance of all terms & conditions of tender document, Integrity Pact etc.

1.3 Bid Evaluation Criteria

The Bidder will have to qualify in the Technical Bid for being considered eligible for the opening of his Price Bid. Bidder must fulfil the eligibility criteria as per Clause 1.2 and furnish the required documents/information mentioned in the Form F-4 failing which the bid is liable to be rejected.

The Price Bids would be evaluated on the basis of lowest total premium quoted for the insurance policies mentioned in Form F-8 in the Price Bid (Schedule of Rates).

1.4 Bids from Joint Venture / Consortium

Bids submitted by the Joint Venture or Consortium of insurance companies will not be considered.

1.5 One Bid per Bidder

One insurance company is expected to submit only one Bid and in the event of receipt of multiple Bids from one insurance company, Lowest of them (Price Bid) will be considered.

1.6 Cost of Bidding

The Bidder will have to bear all costs associated with the preparation and submission of Bid, and the JCI will, in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

1.7 Departmental Purchase Centre Visit

The Bidders are advised to visit and inspect for themselves by taking prior appointment the storage locations i.e the Departmental Purchase centersto obtain on their own any information that they may consider necessary for preparing or submitting their Bid and entering into the contract, at their own expense.

2. Bidding Document:

2.1 Contents of Bidding Document

The Bidders are expected to go through the instructions, terms & conditions, forms and the specifications contained in the bidding document. The bidding document for Invitation for Bids together with all its attachments shall be considered to have been read, understood and accepted by the bidders. Failure of the bidder in furnishing any information sought to be furnished in the bidding document under clause 1.2 (Eligibility Criteria) may render the Bid liable to rejection.

2.2 Clarification of Bidding Document

Any prospective bidder desirous of seeking any clarification with regard to the contents of the bidding documents may attend the Pre Bid Meeting at their own cost at 12:30 PM on 10-10-2022 at JCI Corporate Office, Kolkata . Thereafter no query will be entertained and no clarification shall be furnished.

The Bidder may note that no change/modification in the bid would be entertained after the submission of the Bids.

2.3 Amendment of Bidding Document

JCI reserves the right to add, alter, amend, delete or modify any clause of the bidding document of its own or in pursuance to any query received from any prospective bidder during Pre Bid Meeting subject to the condition that the amendment so made, by the Corporation shall be duly notified in writing by uploading at JCI website for information to all the prospective bidders and the same shall be binding on all of the prospective bidders. No separate communication will be issued.

3. Preparation of Bid:

3.1 Documents comprising Bid

The Bid prepared by the bidder shall comprise of the following: -

3.1.1 Technical Bid

Technical Bid should contain all the documents mentioned against each item in form F-4 and shall be submitted signed by authorized signatory, Form F-2 to F-7 should be inked signed by Authorized Signatory

3.1.2 Price Bid

Prices must be filled in the format of Price Bid (Schedule of Rates) in Form F-8 as part of the bidding document. In case, any Bid is received with prices quoted in format other than in prescribed form F-8 or any variation is found either in the description or in the sum to be insured, the same would be liable to be rejected.

The Bidder shall quote for all the policies mentioned in the Price Bid and the Schedule of Rates. Any Bid containing quote for part of the policies shall be liable for rejection.

Rates quoted by the Bidder, shall remain firm, fixed & valid until the completion of the contract or expiry of the policy period, and will not be subject to any variation on any account, whatsoever irrespective of operation of any law/statue/direction of any regulatory authority or variation due to any other

reason /matter/things of whatsoever in nature subsequent to the date of submission of tender and shall not give any right to the bidder to back out from the tender or during the policy period.

For any additional coverage to be taken during the contract period, proportionate premium shall be paid at the same rate. The Bidder shall ensure that the premium is quoted by them both in figures as well as in words, and there is no discrepancy or variation between them and, in case of any discrepancy or variation between them, the lesser of the two amounts will be considered as the valid amount.

Price bid shall be signed by the authorized signatory and submitted,

The bidder should have a valid GST registration number. Price quoted are inclusive of all applicable taxes except GST and bidder is required to clearly indicate the rate of GST applicable. GST shall be paid extra at applicable rates subject to submission of state wise tax invoice as per rules under GST law. Under GST regime, the bidder is required to correctly and timely disclose/upload the details of output supplies to JCI as per GST rules in his GST returns. Non-compliance would result in mismatching of claims and denial of input tax credit to JCI. Notwithstanding anything contained in agreement/contract, in case of such default by the bidder, the amount of input tax credit denied to JCI along with interest and penalty shall be to the account of the bidder.

JCI shall deduct GST at source at applicable rates in case transactions under this contract are liable to GST deduction at source.

All other duties, taxes and statutory levies as may be levied by the Central Government/State Government from time to time in respect of all the Policies, for which the quote is sought by JCI, shall be included in the price quoted by the bidder in the Price Bid and the Schedule of Rates.

3.2 Conditional Bid

Conditional bids will not be entertained and will be summarily rejected.

3.3 Bid Currency

Bidders should submit their Price Bid only in Indian rupees (INR).

3.4 Bid Validity

All the Bidders shall keep their Bids valid for a period of 180 days from the date of opening of Technical Bids, and the Bid valid for a shorter period would be liable to be rejected as non-responsive. Validity of Bid can be extended further for another 15 days, if required.

3.5 Format & Signing of Bid

Bid shall be signed by the authorized signatory on behalf of the Bidder, duly supported by documents as mentioned under clause 1.2(i).

3.6 Zero Deviation

The Bidders should note that this is a Zero Deviation Bid and the Bids submitted by them should be based on the terms & conditions indicated in the tender document.

3.7 Payment Against Claims

The underwriter shall get the final survey report as per the following timeline and make the payment of the claim within 7 days from the date of final survey report.

JCI Claim Amount (Rs./ Lakh)	Time period for submission of final survey report by Surveyor to Insurance Company from the date of submission of complete documents by JCI as per the LOR by the surveyor
Up to Rs.25.00 lakh	4 weeks
Above Rs.25.00 lakh and up toRs.100.00 lakh	6 weeks
Above Rs.100.00 lakh	8 weeks

4.1 Submission of Bid:

Bidders who wish to participate in the tendering will have to submit their bids in the designated tender box at the head office of JCI either by hand or may send through speed post/courier.

All Offers must be submitted as per below:

Envelope A : Envelope A marked as Technical Bid-1, which should contain Technical Bid.

Envelope B : Envelope B marked as Financial Bid-2, which should contain Financial Bid (Premium Quotation).

Envelope C : Envelope C should contain Envelope A and Envelope B duly super scribed "Tender for STANDARD FIRE & SPECIAL PERILS POLICY (FLOATER DECLARATION) for the Period from 25-10-2022 to 24-10-2023".

Note : Each envelope should contain the name and address of the tenderer.

- 4.2** Tenderer shall submit their Bids (Technical Bid and Price Bid) on or before the scheduled date and time as mentioned in Tender Notice inviting Tenders, signed by the authorized signatory.
- 4.5** Copies of the supporting documents (relevant pages) as stated in format for Technical information i.e. Form-F-4 is to be submitted by the bidder(s) along with the format. In case it is found that false documents/information has been given in form F-4, such bid will be rejected and it will be treated as a false/forged bid and appropriate action as stated in para 4.7 shall be taken by the Corporation.
- 4.6** Bidder's authorized signatory must sign the required documents in support of their bid.
- 4.7** If any bidder submits any false/forged information/document or if any bidder backs out from its offer or alters / modifies his bid after the time and date of submission of the bids, the same will not be considered and their bid would be summarily rejected and JCI reserves the right to debar/blacklist the bidder from participating in similar bids for the next two years. Further, JCI may inform IRDA in such eventuality for taking appropriate action by them against such defaulting insurance company.

4.8 In case the date of opening of bid is subsequently declared as holiday, the Bids will be opened on the next working day at the appointed time.

4.9 Deadline for Submission of Bids

All Bids must be received by JCI signed by authorized signatory on or before the date and time fixed for the submission of bids.

4.10 Modification & Withdrawal of Bids

No Bid would be permitted either to be modified or withdrawn after the expiry of date and time for submission of bids or allowed to be withdrawn during the intermittent period between the date & time for submission of bids and the expiry of the bid validity period as specified in the bidding document. Such bids will be rejected besides action shall be taken against the bidder as per clause 4.7.

5. Opening & Evaluation of Bids:

5.1 Process of Opening & Evaluation

Technical Bids of all the bidders shall be opened on the date and time mentioned in the tender notice. Bidder's authorized representatives can also be present if they wish at their own cost.

After Technical Bids are evaluated as per terms and conditions of bid documents, the Price Bids of only those bidders, who fulfill the prescribed technical criteria as per Clause 1.2 and have submitted required documents mentioned in Form F-4, would only be opened on the date and time notified for that purpose. The Price Bids of the bidders not found to be technically qualified, would not be opened.

5.2 Process to be Confidential

Any effort by any bidder to influence the JCI's bidding process or the award decisions, in any manner, shall render the Bid submitted by such bidder liable to rejection.

5.3 It is reiterated that any effort on the part of any bidder to influence the JCI either in the matter of comparison or evaluation of bids or the award of contract, may render the Bid submitted by such bidder liable to rejection.

5.4 Examination of Bids and Determination of Responsiveness

Prior to the detailed evaluation of Bids, JCI will determine whether the Bids are substantially responsive to the requirements of the bidding document. Any Bid submitted by a bidder shall be considered as non-responsive and rejected, if material deviations are observed.

5.5 Further evaluation of Stage: I Technical Bid

a) Corporation shall evaluate the technical bids to determine whether they are complete, whether the required documents as asked for have been

submitted and whether the technical bid is generally in order as per the qualifying conditions of the tender.

- b) Corporation, if necessary, can ask the tenderer for any specific clarification relating to qualifying document/condition or can seek missing document(s) within the specified time. For this purpose, the procedure stated below in Para 5.6 is to be followed and the specific clarification and missing document is required to be provided as per the procedure prescribed therein.
- c) Corporation can waive any minor infirmity or non-conformity or irregularity like spelling mistake(s), signature missing on any page which does not constitute a material deviation.
- d) The tenderer has the option to respond or not to respond to these queries.
- e) The request for clarification and missing document(s) by the Corporation and the response of the bidder shall be in writing and no change in price or substance of the tender shall be sought, offered or permitted.
- f) If the tenderer fails to respond, within the stipulated time period or the clarification(s)/document(s) submitted is nonconforming to requirement of tender conditions, no further time will be given for submitting the same and the tender will be summarily rejected.
- g) All the responses to the clarifications will be part of the Proposal of the respective bidder and if the clarifications are in variance with the earlier information in the proposal, the information provided in later stages will be the part of the agreement.

5.6 Procedure to be followed for obtaining missing documents & specific clarification:

- i) Corporation shall intimate the bidder through mail regarding the details of clarifications / missing documents sought within the prescribed time.
- ii) Bidder will reply to the same through mail and provide scanned required document (optional) in support of clarification sought through mail and also submit missing document through mail, if any, within the prescribed time. Bidder cannot ask for any clarification from the Corporation.
- iii) Once the prescribed time expires, clarification of queries or missing documents submitted through mail will not be accepted.
- iv) After expiry of prescribed time, Corporation shall include the clarification / missing document submitted by the bidder in his submitted bid

6. Award of Insurance Contract

6.1 Award and Sharing of Contract

Subject to clause 6.2, JCI shall award the contract of its insurance work to the successful bidder for 100% business, whose Technical Bid has been found to be substantially responsive and the Price Bid determined as the Lowest. The successful bidder will have to sign all the pages of tender document before award of work.

JCI may, at its sole discretion, if it intends to allocate a part of its insurance portfolio to the co-insurers, nominate the L1 bidder as its Lead insurer with 60% share and nominate L2 and L3 bidders as the Co-insurers with 25% and 15% share respectively on the rates, terms and conditions offered by the Lead insurer.

6.2 JCI's Right to Accept or Reject Any or All Bids

JCI reserves the right either to accept or to reject any of the Bids, at any time prior to the award of contract, without assigning any reason whatsoever, and shall not incur any liability to the affected bidder(s).

6.3 Notification of Award

Prior to the expiry of the bid validity period, JCI would notify the successful bidder in writing that his Bid has been accepted. The notification of award of contract will constitute the formation of the contract.

6.4 Signing of Service Level Agreement (SLA)

After the award of Contract by JCI, the successful bidder shall enter into and sign a Service Level Agreement (SLA) with JCI giving complete details of the service parameters agreed by them, within a period of 15 (fifteen) days from the date of receipt of communication of award of contract.

6.5 Sum Insured:

JCI may, at its sole discretion, increase or decrease the initial sum to be insured depending on its actual requirement and the amount of insurance premium payable for various insurance policies would get increased or decreased accordingly.

7.0 Miscellaneous Provisions

- a. Bidders shall quote for entire range of insurance policy(s)s sought by the Corporation.
- b. Competitive bidding is being undertaken amongst insurance companies with a view to solicit the least possible premium with the best possible working arrangements. JCI reserves the right to select the Co-insurer(s) as stated at clause 6.1 and the bidders would have no right, whatsoever to challenge the same. Decision of the Corporation in this regard would be final and binding on all concerned. The L1 bidder must be prepared to accept 100% of the business, if allotted to them

- c. In case of any dispute with regard to the evaluation of Bids or the award of insurance work of JCI, the decision of the Competent Authority of JCI shall be final and binding on all concerned.
- d. In respect of floater policy for stocks, cover is taken on estimated value of stocks as shown in the bid document. At every month end declaration of stock statement shall be submitted by JCI to Insurance Company. The adjustment/refund of premium at the end of policy period shall be as per erstwhile TAC Mumbai clause 15 of Section-I of General Rules and Regulation for Floater policy.
- e. The Bidder shall undertake the disposal of salvage on the occurrence of any accident or incident resulting into damage/loss of depositors' stocks or JCI's property. JCI shall not be responsible for delay in disposal of salvage and consequential loss if any due to such delay in disposal of salvage.
- f. The Bidder shall keep the policies in force for the full period i.e. from, both days inclusive -midnight to midnight and the same shall not be allowed to be cancelled during the currency of the policy period.
- g. The Bidder, if found successful and thus selected, would have to agree to act as a co-insurer on the rates, terms & conditions offered by the Lead insurer.
- h. **Integrity Pact**
As per notification of the Central Vigilance Commission (CVC) entering into "Integrity Pact" for this tender is a mandatory pre –requisite. Only those vendors / bidders, who commit themselves to signing the "Integrity Pact" with the Corporation would be considered competent to participate in the tender. At the stage of participating in the tender, all vendors are required to commit to signing the "Integrity Pact" with the Corporation, in the event of their succeeding in securing the order. Only the successful bidder will be required to actually sign the "Integrity Pact".
Post signing of the Integrity Pact when the pact becomes operative, any violation of the Integrity Pact or in cases of issue related to execution of the contract, the Corporation/Vendor shall approach the Independent External Monitor (IEMs) for resolution and redress.

The details of IEMs are as under

Shri Subhasish Sarkar
Flat – 406, Block III
Kirti Apartments
Mayur Vihar Phase Extension, Delhi – 11009
E-mail – subhashishsarkar53@yahoo.com

Shri Upendra Malik
B-108, NSG Society
Plot – 2, Pocket – 6.
Builders Area, Greater Noida, Uttar Pradesh – 201315
Email – upendra.malik@gmail.com

- i. It may please be noted that currently JCI is having the following two brokers for our company for the year 2023– 24.
- a) M/s Edelweiss Gallagher Insurance Brokers Limited
Apeejay House, 8th Floor, Block – B, Suite No.3, 15 Park Street,
Kolkata – 700 016. Contact Person: Shri Debajyoti Modak, Mob
No. +91 98315 06589
 - b) M/s Alliance Insurance Brokers Pvt. Ltd.
Block A, 6th Floor, Mangalam Business Centre, Room No 604, 22
Camac Street, Kolkata 700 016. Contact Person: Shri Amaresh
Patra, Mob No: + 91 8657441326
- j. For any information, the bidder may contact the concerned officer as per the following details –
- Koushik Das
Dy. Marketing Manager
The Jute Corporation of India Limited
15N Nellie Sengupta Sarani
Kolkata – 700 087
Mob: 9593163744
E-mail :kd2823@jcimail.in

8. FORMATION OF CONTRACT:

JCI will be the sole judge in the matter of award of Contract and the decision of JCI shall be final and binding. The acceptance of tender will be intimated to the successful Bidder by the JCI either by E - mail /Letter or like means defined as Letter of Acceptance (LOA). The Contract shall come into force on the date of LOA and the same shall be binding on JCI and Bidder/ Service Provider.

8.1 SIGNING OF AGREEMENT:

The successful Bidder /Service Provider shall be required to execute an Agreement within 30 days of the LOA. Unless mutually agreed between the parties, the failure on the part of the Service Provider to sign the Agreement within the aforesaid stipulated period, the Earnest Money Deposit or initial Security Deposit/Performance Security Deposit (as available, preferably the later) will be forfeited and JCI may consider the Contract as terminated.

8.2 GENERAL CONDITIONS

It is imperative for each Bidder to be fully informed themselves of all countrywide as well as local conditions, factors and legislation which may have any effect on the execution of the work/ service covered under the Bid Document. The Bidders shall be deemed, prior to submitting their bids to have satisfied themselves of all the aspects covering the nature of the service/ work as stipulated in the Bidding Document and obtain for themselves all necessary information as to the risks, contingencies and all other circumstances, which may influence or affect the various obligations under the Contract. No request will be considered for clarifications from the JCI regarding such conditions, factors and legislation. It is understood and agreed that such conditions, factors and legislation have been properly investigated and considered by the Bidders while submitting the Bids. Failure to do so shall not relieve the Bidders from

responsibility to estimate properly the cost of performing the service/ work within the provided timeframe. The JCI will assume no responsibility for any understandings or representations concerning conditions made by any of their officers prior to award of the Contract and shall not permit any changes to the time schedule of the Contract or any financial adjustments arising from the Bidders lack of knowledge and its effect on the cost of execution of the Contract.

8.3 CONFLICT OF INTEREST

A bidder shall not have a conflict of interest that may affect the Selection Process. Any Bidder found to have a Conflict of Interest shall be disqualified. In the event of disqualification, JCI shall forfeit and appropriate the EMD, if available, for, inter alia, the time, cost and effort of department including consideration of such bidder's Proposal, without prejudice to any other right or remedy that may be available to JCI hereunder or otherwise.

8.4 FRAUDULENT AND CORRUPT PRACTICES:

The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, JCI shall reject a Proposal without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices") in the Selection Process. In such an event, JCI shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security, as the case may be, as mutually agreed genuine pre-estimated compensation and damages.

For the purposes of this Section, the following terms shall have the meaning hereinafter respectively assigned to them:

"corrupt practice" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of JCI who is or has been associated in any manner, directly or indirectly with the Selection Process or the LOI or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of JCI, shall be deemed to constitute influencing the actions of a person connected with the Selection Process); or (ii) save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the LOA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the LOA or the Agreement, who at any time has been or is a legal, financial or technical consultant/ adviser of JCI in relation to any matter concerning the Project;

"fraudulent practice" means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process;

"coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person participation or action in the Selection Process;

"undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by JCI with the objective of canvassing, lobbying

or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest; and
“restrictive practice” means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

8.5 GENERAL OBLIGATIONS OF SERVICE PROVIDER:

Service Provider shall, in accordance with and subject to the terms and conditions of this Contract:

- i. Perform the services in accordance with the Scope of Services /Specifications and Activity Schedule of the Tender Document and carry out its obligations with all due diligence and efficiency, in accordance with generally accepted professional techniques and practices and shall observe sound management practices and employ appropriate advance technology and safe methods.
- ii. Perform all other obligations, jobs/ services which are required by the terms of this Contract or which reasonably can be implied from such terms as being necessary for providing necessary service as per the Contract.
- iii. Be deemed to have satisfied himself before submitting his bid as to the correctness and sufficiency of its bid for the services required and of the rates and prices quoted, which rates and prices shall, except insofar as otherwise provided, cover all its obligations under the Contract.

8.6 SERVICE PROVIDER’S EMPLOYEES / PERSONNEL

That the contract is on principal-to-principal basis and does not create any employer-employee relationship. All persons employed by the Bidder/ Service Provider shall be deemed to be its employees and all rights and liabilities under the labour laws and other applicable acts/ rules in respect of all such personnel shall be exclusively of the Bidder/ Service Provider.

8.7 VARIATION

No variation or alteration of the terms and conditions of this contract shall be valid unless such variation/ alterations are agreed in writing between the parties.

8.8 INDEMNITY

The Bidder will defend, indemnify, hold harmless and keep JCI, its directors, officers, employees, representatives, agents indemnified from and against all losses, damages, claims, suits, legal proceedings including but not limited to claim for any infringement of any intellectual property rights or any third party rights, arising out of or related to (i) breach of any of the bidder’s warranties, representations or non-fulfilment/ non-performance of any of its obligations/ terms & conditions of this contract, (ii) breach of any applicable laws by the Bidder (iii) loss of or damage caused to any property, material or injury caused to any person in the course of or in connection with the execution of this contract, (iv) negligence and misconduct of the Bidder or its agents, employees, invitees or by any other person acting on its behalf.

8.9 SEVERABILITY

Should any provision of this RFP/ Contract be found to be invalid, illegal or otherwise not enforceable by any court of law, such finding shall not affect the remaining provisions hereto and they shall remain binding on the parties hereto.

8.10 TERMINATION

- a) The JCI may, without prejudice to any other remedy or right, by giving not less than 30 (thirty) days written notice to the Bidder, terminate the contract in whole or in part: -
- i. If the Bidder breaches any of the terms and conditions of the contract and/ or if the Bidder fails to perform/ execute the work within the time period(s) specified in the contract or any extension thereof granted by JCI in writing.
 - ii. If the Bidder, in either of the above circumstances, does not remedy its failure within a period of 15(fifteen) days after receipt of the default notice from JCI.
 - iii. If the Bidder in the judgment of JCI has engaged in corrupt or fraudulent practices in completing or in executing the contract.
 - iv. In the event that the Bidder or its collaborator at any time during the term of the Contract, becomes insolvent or makes a voluntary assignment of its assets for the benefit of creditors or is adjudged bankrupt, then the JCI shall, by a notice in writing have the right to terminate the Contract and all the rights and privileges of the Bidder/ Service Provider hereunder, shall stand terminated forthwith.
 - v. If the JCI considers that, the performance of the Bidder/ Service Provider is unsatisfactory, or not up-to the expected standard, the JCI shall notify the Bidder/ Service Provider in writing and specify in details the cause of the dissatisfaction. The JCI shall have the option to terminate the Contract by giving 15 days' notice in writing to the Bidder/ Service Provider, if Bidder/Service Provider fails to comply with the requisitions contained in the said written notice issued by the JCI.
 - vi. In the event, JCI terminate the contract in whole or in part, the JCI may get such services done, upon such terms and in such manner as it deems appropriate by a third party and the Bidder shall be liable to JCI for any risk and costs for such similar services.
- b) Subject to other terms and conditions, the Bidder may by giving not less than 30 (thirty) days written notice to JCI, terminate this Agreement in the following circumstances: -
- i. If JCI breaches any of the terms and conditions of the contract and fails to rectify the said breach within a period of 30 days from the date of receipt of written notice from the Bidder.
 - ii. If the payments to the Service Provider are delayed beyond the due date and the same is not released/ rectified within a period of 60 (sixty) days' from the date of receipt of written notice from the Service Provider.
- c) In all cases of termination herein set forth, the obligation of the JCI to pay, shall be limited to the extent of service rendered by Service Provider as per provision of the Contract upto the date of termination, subject to the Service Provider complying with other terms of the Contract. Notwithstanding the termination of the Contract, the parties shall continue to be bound by the provisions of this Contract that reasonably require some action or forbearance after such termination.

8.11 DISPUTE RESOLUTION & GOVERNING LAWS:

All dispute, differences or controversy of whatsoever nature between the parties arising out of or in relation to this RFP/ contract or relating to construction, meaning, scope, performance, operation or effect of this RFP/contract or the validity or the breach thereof, shall in the first instance be attempted to be resolved amicably through discussions/negotiations between the parties. In the event the same is not resolved amicably within 15 days, such matter(s) shall be referred for Arbitration. The Arbitrator (other than the employee of the parties hereto) shall be a Sole Arbitrator to be mutually appointed by both parties within a period of 15 days from the date of notice by the party concerned, failing which the sole Arbitrator shall be appointed as per the provisions of the Arbitration and Conciliation Act 1996 as amended and the decision/ award of the Sole Arbitrator shall be final and binding upon the parties hereto. The language of the arbitration shall be English and the seat of the arbitration shall be at Kolkata.

This RFP/ Contract shall be interpreted and constructed in accordance with Indian laws and only the Courts at Kolkata shall have exclusive jurisdiction over any matters arising out of this RFP/ Contract.

8.12 VERBAL UNDERTAKING NOT BINDING

Any verbal arrangement abandoning, varying or supplementing this RFP and/or contract or any of the terms hereof shall not be binding on parties unless the same are endorsed and reduced into writing.

8.13 REPRESENTATION AND WARRANTY:

Each Party represents and warrants that:

- a. it has full right, power and authority to enter into and carry out the work mentioned in this RFP/ Contract and have been and is on the date of this RFP/ Contract duly authorized by all necessary and appropriate corporate or other action to execute this RFP/ Contract;
- b. it has no prior commitments, arrangements or agreements with any other person/ Corporation/ or any other authorities which might interfere with, or preclude the carrying out of its obligations under this RFP/ Contract;
- c. it has the requisite experience, knowledge, expertise, capability, availability of manpower and infrastructure (with the capacity and the ability to augment all of the foregoing) necessary to effectively and properly render the services for the projects as agreed to be rendered hereunder; and
- d. it shall perform its obligations, including without limitation, payment obligations under this RFP/ Contract with the standard of skill, diligence and competence meeting global quality standards and shall implement the best practices prevalent in the business/ industry.
- e. it has all the requisite licenses and permits as required under applicable laws and that any of the terms of this contract does not conflict with applicable laws, order, writ, injunction or decree of any court or authority or result in breach of any RFP/ Contract, written or oral, to which it is a party.

8.14 STATUTORY COMPLIANCES

The Bidder shall comply with the provisions of Contract Labour (Regulation & Abolition) Act, 1970, the Minimum Wages Act 1948, Employee State Insurance Act, 1948, Payment of Wages Act 1936, Workmen & Compensation Act 1923, The Employee's Provident Fund Act (Miscellaneous Provisions) 1952 and/or all

other acts, rules and regulations as applicable to the Bidder and its employees/ personnel. JCI reserves the right to call for proof of such compliance whenever deemed necessary and the Bidder shall abide by the same. The Bidder shall be solely responsible for violation of any provisions of the aforesaid acts, rules or any other statutory provisions and shall further keep JCI indemnified from all acts of omission, fault, breaches and/ or any claim, demand, loss, injury and expense arising out of non-compliance of any such acts/ rules. In case of Bidder's failure to fulfil any of the obligations hereunder and/ or under the said Acts/rules/regulations or any bye-laws, JCI shall be at liberty to recover the same either by deducting it from the Security Deposit/PBG or from any other sum due from JCI to the Bidder whether under this contract or otherwise.

8.15 NO WAIVER OF RIGHTS:

None of the terms and conditions of this Contract shall be deemed waived by either party unless such waiver is executed in writing by the duly authorized representative of both the parties.

8.16 CONFIDENTIALITY:

The Service Provider and their personnel shall not, either during the term or within two (2) years after the expiration of this Contract, disclose any proprietary or confidential information related to Service/project, this Contract, or JCI's business or operations without the prior written consent of the JCI.

8.17 TIME IS OF THE ESSENCE

Time shall be of the essence of this contract and of each and every part thereof.

8.18 FORCE MAJEURE

Neither party shall be liable for any delay or failure in performing any of its obligations hereunder, if such delay or failure either wholly or partly is due to Force Majeure conditions such as floods, earthquakes or other acts of God, or any acts of governmental body or public enemy, wars, riots, embargoes, epidemics, pandemics, fires or any other causes, circumstances or contingencies beyond the control of such party. The party affected by such Force Majeure condition shall forthwith notify the other Party/Parties, of the nature and extent thereof, in writing, within 7 (seven) days after the occurrence of such Force Majeure condition and shall, to the extent reasonable and lawful under the circumstances, use best efforts to remove or remedy such cause with all reasonable dispatch. If the Force Majeure condition in question prevails for a continuous period of one (1) month, the parties affected by such condition shall enter into bona fide discussions with a view to mitigate its effect on this contract by agreeing to such alternative agreement as may be fair and reasonable.

8.19 SURVIVAL

That the (Confidentiality Clause), (Indemnity Clause), (Dispute Resolution Clause), (Governing Law Clause) and this (Survival Clause) shall survive the termination or expiry of this Contract.

8.20 NOTICE:

All notices or reports permitted or required under this RFP/ Contract or otherwise in connection to the work, shall be in writing and sent to the address set forth hereunder or such other address as either party may specify in writing by personal delivery or by the recognized courier services, speed post or registered post etc.

Corporation's Address:

Service Provider Address

8.21 DISCLAIMER:

JCI is under no obligation to enter into any contract with any one by issuing this Tender Notice. JCI reserves the right to accept or reject any or all responses and to request additional submissions or clarification from one or more Bidder at any stage or to cancel the entire process without assigning any reason. JCI makes no representation or warranty, express or implied, as to the accuracy, correctness and completeness of the information contained in the bid documents.

9. FORMS & FORMATS

Form F-1: List of Insurance Policies to be purchased by JCI

Form F-2: Format of Covering Letter of Bid

Form F-3: Format of Bidder's General Information

Form F-4: Format of Technical Bid

Form F-5: Format of Financial Credentials

Form F-6: Format of Service Parameters

Form F-7: Format of Integrity Pact

Form F-8: Format of Price Bid (Schedule of Rates)

Form F-1: Details of Insurance Policy (s) to be taken by JCI

a) Type of Policy	Standard Fire & Special Perils Policy (Floater Declaration)
b) Type of Product Stored	Raw Jute, Jute Bales, Raw Bimli, Bimli Bales, Raw Mesta, Mesta Bales and Various Jute Products like Jute Cloths, Jute Bags, Jute diversified products, products made out of Jute, Jute Seed.
c) Sum Assured	<ul style="list-style-type: none"> • Closed Godown: Rs.80/- Crore • In Open & or in Assortment Shed / Bailing Press Shed/ Kachcha/ Varandas: Rs. 20/- Crore (NB: For terms of increase & decrease of sum insured, please see clause 6.5)
d) Location	Location across India
e) Excess	Deductibles / excess shall be Minimum only as prescribed/mandated by IRDAI i.e. <ul style="list-style-type: none"> a) Sum Insured up to INR 10 CR Per location: 5% of the claim amount subject to a minimum of INR 10,000/-. b) Sum Insured exceeding 10 CR Per location to 100 CR per location: 5% of the claim amount subject to a minimum of INR 25,000/. c) Sum Insured exceeding 100 CR Per location to 1500 CR per location: 5% of the claim amount subject to a minimum of INR 5,00,000/-. d) Sum Insured exceeding 1500 CR Per location to 2500 CR per location: 5% of the claim amount subject to a minimum of INR 25,00,000/-. e) Sum Insured exceeding above 2500 CR per location: 5% of the claim amount subject to a minimum of INR 50,00,000/-.
f) Details of Insurance Risks to be covered	Material (Raw Jute, Jute Bales, Raw Bimli, Bimli Bales, Raw Mesta, Mesta Bales and Various Jute Products like Jute Cloths, Jute Bags, Jute diversified products, products made out of Jute, Jute Seed.) stocks stored in godowns or Assortment sheds or Bailing Press Shed or verandas or Katcha Construction or in open at various locations across the Country.
g) Add-on cover	STFI (Storm, Fire, Tempest & Inundation) Cover Fire Basic Cover Earthquake Cover Spontaneous cover Floater extra Suggested Add-on Cover at Free of Cost: <ol style="list-style-type: none"> 1. Temporary Removal of stocks: 5% of the sum insured subject to a maximum of INR 50000000.

	<p>2. Fire Fighting Expenses: 5% of the sum insured</p> <p>3. Removal of Debris more than 1% of claim amount: 5% of the sum insured subject to a minimum of INR 50000000.</p> <p>4. Expenses for Loss Minimisation & Prevention: 5% of the sum insured.</p> <p>5. Impact Damage by Insured's own vehicles viz. stackers, forklifts etc.: 5% of the sum insured subject to a maximum of INR 50000000</p>
h) Existing Policy Number	311700/11/2022/167
i) Existing Insurer	The Oriental Insurance Co. Ltd
j) Expiry Date of the existing Policy	Mid night of 24-10-2022

Details of amount of Claims intimated and Settled:

Policy Year	Total no of claims lodged	Total amount of claim lodged (Rs)	Total Settled Amount (Rs)	Total Claim Amount Received / Realized (Rs)	Remarks
2016 -17	5	1646139	Nil	Nil	
2017 -18	6	1896728	Nil	Nil	
2018-19	6	41381349	811915	811915	
2019-20	4	6403403	31558583	30616739	
2020-21	1		6113054	6218995	One Final Claim of about 3 lakhs value is yet to submit

Details of Premium paid during last three years

Policy Year	Total Sum Insured	Premium Paid (Rs)
2018-19	120 crore	2354322
2019-20	60 crore	4431372
2020-21	50 crore	4750029
2021-22	50 crore	3155178

Form F-2: Format of Covering Letter of Bid

To,

Date:

The General Manager (O)

The Jute Corporation of India Ltd,

7th Floor, 15N Nellie Sengupta Sarani,

Kolkata-700087

Sub: Bid document No

Dear Sir,

Having gone through the Bidding Document for undertaking various Insurance Covers required by The Jute Corporation of India Ltd (JCI) for the period 01.06.2019 to 31.05.2020, including the Technical Qualifications, General Bid Conditions and the Price Bid (Schedule of Rates) etc., the Receipt of which is hereby confirmed, I, _____(Name & Designation of Authorized Signatory), of the _____(Name of the company), am pleased to offer our Bid containing both our Technical Bid as well as the Price Bid (Schedule of Rates) with a view to undertake and execute the Insurance Policy, sought for by the Corporation against various perils and in conformity with the said Bidding Document, for which we undertake to provide the desired insurance covers to the The Jute Corporation of India Ltd at the Premium quoted by us in enclosed Form F-8 containing the Price Bid (Schedule of Rates).

We confirm and declare that we are registered with the Insurance Regulatory Development Authority (IRDA) for the purpose of doing the General Insurance Business and not debarred or black listed by any PSU during the last 5 years

We further confirm and declare that we are meeting the eligibility criteria laid down by the Corporation and the rates quoted by us in the Price Bid are in conformity with the guidelines issued by IRDA from time to time and there is no deviation in the rates, terms & conditions offered by us with reference to the IRDA guidelines, whatsoever. We also confirm that all the terms & conditions of bid document are acceptable to us and this confirmation should also be considered as all the pages of bid document having been signed by me, the authorized signatory. Further, we also agree to sign the Integrity Pact as given in Format F-7 in the event of award of work to us.

We also confirm and declare that the Rates, Terms & Conditions offered by any insurance company, whose Price Bid is determined to be the lowest (L1) and nominated as the Lead insurer, if co-insurance share is offered to us and we accept the same as mentioned under Para 6.1 and 7.0(b) of the bidding document, same shall be acceptable to us and we shall remain bound for the part of this co-insurance arrangement for the full policy period.

We further confirm and declare that this bid shall be valid for a period of 60 days from the date of opening of Technical Bid, and shall remain binding upon us if the same is accepted by JCI at any time before the expiry of 60 days period. We also agree to extend the validity period for another 15 days.

The bid together with our written acceptance thereof in your notification of award shall constitute a binding agreement between us.

Date:

Signature of Bidder's Authorized Signatory: _____

Name & Designation of Authorized Signatory: _____

Note: This document must be inked signed by authorized signatory and uploaded through its digital signature.

Form F-3: Format of Bidder's General Information

1 Bidder Name:	
2 Registered or Corporate Office Address:	
3 Year of Incorporation:	
4 Number of Years in Operation:	
5 Address for communication (If not same as in 2 above):	
6 Telephone Numbers:	
7 Fax No:	
8 mail Address for communication:	
9 Name of Contact Person:	
10 His/her Mobile Number:	

Place:	
Date:	Signature of Authorized Signatory

Note: This document must be inked signed by authorized signatory and uploaded through its digital signature.

Form F-4: Format of Technical Information/Bid

S. N o.	Particulars		Documents submitted		
a)	Renewal of Registration with IRDA	No _____ Date: _____ Valid upto:	copy of document evidencing renewal		
b)	Profit Before Tax (Loss if any to be indicated with (-) sign)	FY 2017-18	copy of relevant pages of Annual Report for 5 years		
		FY 2018-19			
		FY 2019-20			
		FY 2020-21			
		FY 2021-22			
c)	Gross Written Premium for 2021-22	Rs. _____ Crore	copy of relevant page of Annual Report		
d)	Solvency Margin	FY 2017-18	copy of relevant Pages of Annual Report for 5 years		
		FY 2018-19			
		FY 2019-20			
		FY 2020-21			
		FY 2021-22			
e)	Net Worth as on 31.03.2022	Rs. _____ Crore _____	copy of relevant page of Annual Report		
f)	Name of PSUs or Company, whom Bidder has given one Insurance Cover of at least Rs. 250 Crore in each year during Last 2 Years.		copy of insurance Policies issued to clients For the relevant years		
	2017-2018: Client Name	Sum Insured		Rs. _____ Cr	Period:
	2018-2019: Client Name	Sum Insured		Rs. _____ Cr	Period:
g)	deleted whether willing to take 100%	Yes/No			
h)	deleted	Yes/No			
i)	Copy of Power of Attorney/authorization by appropriate Competent Authority of the Company to sign the Bid document as required under eligibility criteria clause no. 1.2 (i)		Submitted		
j)	Confirm whether debarred or black listed by any PSU during last five years	Yes/No	Declaration to be submitted		
k)	Confirm integrity pact duly signed		to be submitted		

l)	Acceptance of all terms and conditions of the tender documents in Form F-2.		Form F-2 duly signed by authorized signatory to be uploaded
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Place: Date:	Signature of Authorized Signatory	
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Note: This document must be inked signed by authorized signatory and uploaded through its digital signature.

Form F-5: Format of Financial Credentials

(Amounts in Crore Rupees)

S. No.	Parameter	2019-20	2020-21	2021-22
1	Gross Written Premium			
2	Market Share (in %age)			
3	Net Worth			
4	Profit Before Tax			
5	PSU Accounts (%age of GWP)			
	Place: Kolkata Date:	Signature of Authorized Signatory		

Note: This document must be inked signed by authorized signatory and uploaded through its digital signature.

Form F6: Format of Service Parameters

S. No.	Particulars	Time Frame (Days)
01	Issue of Policy Documents	
02	Issue of Endorsements	
03	Appointment of Surveyors	
04	Salvage Disposal by Surveyors	
05	Preliminary Survey Report (PSR)	
06	Account Payment after PSR, if any	
07	Issue of Final Survey Reports (FSR)	
08	Furnishing Status of Pending Claims	
09	Payment after final survey report	
	Signature of Authorized Signatory	

Note: This document must be inked signed by authorized signatory and uploaded through its digital signature.

Form F-7 Format for Integrity Pact

INTEGRITY PACT (Only for successful bidders) Between

The Jute Corporation of India Ltd.,
hereinafter, referred to as "JCI", and
..... hereinafter referred to as
"Service Provider"

Preamble

WHREAS, JCI is a CPSE with its Registered and Head Office in Kolkata and RLDs/ Regional Offices and Departmental Purchase Centres across 6 States, viz., West Bengal, Bihar, Orissa, Andhra Pradesh, Assam and Tripura.

And

WHEREAS, JCI values full compliance with all relevant laws and regulations, and the principles of economical use of resources, and of fairness and transparency in its relations with its Principals.

In pursuance, thereto, the following clauses of the Integrity Pact will be applicable and this document shall be deemed to be an integral part of the Agency Agreement between us.

In order to achieve this goal, JCI may seek cooperation of the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, JCI may appoint an external independent Monitor who will monitor the tender/auction/e-auction/e-sale/e-booking process and the execution of the contract for compliance with the principles mentioned above.

Section - 1 Commitments of JCI

JCI commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

- a. No employee of JCI, personally or through family members, will in connection with the tender for, or the execution of a contract demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
- b. JCI will, during the tender/auction/e-auction/e-sale/e-booking process, provide to all Buyer(s)/Vendor(s) the same information and will not provide to any Buyer/Vendor confidential/additional information through which the Buyer/Vendor could obtain an advantage in relation to the tender/auction/e-auction/e-sale/e-booking process or the contract execution.
- c. JCI will exclude from the process all known prejudiced persons.

If JCI obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti- Corruption Laws of India, or if there be a substantive suspicion in this regard, JCI will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section - 2 Commitments of the Service Provider

The Service Provider commits himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender/auction/e-auction/e-sale/e-booking/e-procurement process and during the contract.execution.

- i. The Service Provider will not, directly or through any other person or firm, offer, promise or give to JCI or to any of JCI's employees involved in the tender/auction/e-auction/e-sale/e-booking process or the execution of the contract or any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange an advantage during the tender process or the execution of the contract.
- ii. The Service Provider will not enter with other Buyer(s) into any illegal agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or actions to restrict competitiveness.
- iii. The Service Provider will not commit any criminal offence under the relevant Anti-Corruption Laws of India; further the Service Provider will not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by JCI as part of the business relationship, regarding plans technical proposals and business details, including information contained or transmitted electronically.
- iv. The Service Provider will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- v. The Service Provider will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section - 3 Disqualification from tender process and exclusion from future contracts

If the Service Provider/Bidder, before contract award, has committed a serious transgression through a violation of Section 2 above or in any other form such as to put his reliability or credibility as Service Provider into question, JCI is entitled to disqualify the Buyer from the tender/auction/e-auction/e-sale/e-booking process or to terminate the contract, if already signed, for such reason.

- i. If the Service Provider has committed a serious transgression through a violation of Section 2 above such as to put his reliability or credibility into question, JCI is entitled also to exclude the Service Provider from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressors within the company hierarchy of the Buyer and the amount

of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.

- ii. If the Service Provider can prove that he has restored/recouped the damage caused by him and has installed a suitable corruption prevention system, JCI may revoke the exclusion prematurely.
- iii. A transgression is considered to have occurred if in light of available evidence, no reasonable doubt is possible.

Section - 4 Compensation for Damages

- i. If JCI has disqualified the Buyer from the tender/auction/e-auction/e-sale/e-booking process prior to the award according to Section 3 above, JCI is entitled to demand from the Buyer liquidated damages equivalent to 3% of the .value of the offer.
- ii. If JCI has terminated the contract according to Section 3, or if JCI is entitled to terminate the contract according to Section 3, JCI shall be entitled to demand from the Service Provider liquidated damages equivalent to 5% of the contract value.
- iii. If the Service Provider can prove that the exclusion of the Service Provider from the tender/auction/e-auction/e- sale/e-booking process or the termination of the contract after the contract award has caused no damage or less damage than the amount of the liquidated damages, the Service Provider has to compensate only the damage in the amount proved. If JCI can prove that the amount of the damage caused by the disqualification of the Service Provider before contract award or the termination of the contract after contract award is higher than the amount of the liquidated damages, it is entitled to claim compensation for the higher amount of damages.

Section - 5 Previous Transgression

- i. The Service Provider declares that no previous transgressions occurred in the last 3 years with any other company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- ii. If the Service Provider makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section - 6 Equal treatment of all Service Providers/Bidders

- i. The Service Provider undertakes to demand from all subcontractor(s) a commitment consistent with this Integrity Pact, and to submit it to JCI before contract signing.
- ii. JCI will enter into agreements with identical conditions as this one with all Buyer(s), Vendor(s).
- iii. JCI will disqualify from the tender process all Service Providers/Bidders who do not sign this Pact or violate its provisions.

Section - 7 Criminal Charges against violating Service Provider

If JCI obtains knowledge of conduct of a Service Provider or of an employee or a representative or an associate of a Service Provider, which constitutes corruption, or if JCI has substantive suspicion in this regard, JCI will inform the Central Vigilance Office.

Section - 8 External Independent Monitor

- i. JCI may appoint competent and credible External Independent Monitor for this Pact. In such case the task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- ii. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of JCI.
- iii. The Monitor has the right of access without restriction to all Project documentation of JCI. The Vendor will also grant the Monitor, upon his request and demonstration of a valid interest, unlimited access to his project documentation. The Monitor is under contractual obligation to treat the information and documents of the Service Provider with confidentiality.
- iv. JCI will provide to the Monitor sufficient information about all meetings among the parties related to the project provided as meetings could have an impact on the contractual relations between JCI and the Service Provider. The parties offer to the Monitor the option to participate in such meetings.
- v. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of JCI and request the Management to discontinue or heal the violation, or to take other relevant action. The Monitor can in this regard subject non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- vi. The Monitor will regularly submit a written report to the Chairperson of the Board of JCI and, should the occasion arise, submit proposals for correcting problematic situations.
- vii. If the Monitor has reported to the Chairperson of the Board a substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

Section - 9 Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Service Provider 12 months after the last payment under the respective contract, and for all other Service Providers 6 months after the contract has been awarded.

Section - 10 Other Provisions

- i. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Corporate Office of JCI.
- ii. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- iii. If the Service Provider is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- iv. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

For JCI

For Service Provider

Place: _____

Date: _____

Witness 1: _____

Witness 2: _____

Form F-8 Format of Price Bid (Schedule of Rates)

STANDARD FIRE & SPECIAL PERILS INSURANCE POLICY									
Sl No	Items	Perils	Cover	Sum Insured (Rs in Crore)	Base Rate (Per Mille)	Discount (%)	Net Rate (Per Mille)	Premium (INR)	Excess
1	Stocks stored in Godown (Loose Raw Jute, Raw Jute Bale and Various jute products	Standard Fire & Special Perils along with other additional covers as mentioned above	Basic Rate						As mentioned in tender document
			STFI						
			EQ						
			Terrorism						
			Spontaneous						
			Others if any						
2	Stocks stored in Assortment sheds or Bailing Press Shed or Katcha Constraction or varandas or in open		Basic Rate						
			STFI						
			EQ						
			Terrorism						
			Spontaneous						
			Others if any						
Total Premium									

Annexure - I

Details of Zonal office, Regional Office and Departmental Centres of The Jute Corporation of India Limited (JCI)

	State	District	Zonal Office	Region / RLD & Address	DPC / Storage	Address
1	Assam	Moraigaon	NEF Zone, Guwahati Zonal Office, Flat C 1st Floor, VRJ Enclave, South Sarania, Ganghi Basti Road, Kamrup District, Guwahati - 781007	Juria, Telia Pathar; P.O.-Juria; Nagaon; Assam-782124	Bhuragaon	Jamardari; P.O.-Gerua; P.S.- Bhuragaon; Morigaon; Assam-782121.
2		Nagaon			Dhing	Chamua Dagaon ; P.O.- Dhing; Nagaon; Assam-782123.
3					Dumdumia	Balisatra, Dist - Nagaon, Assam - 782122
4					Kaliabore	Uluani Bazar; P.O.-Bengenati (Kuworital), Nagaon, Assam-782137
5					Moirabari	Niz Dhing; P.O.-Dhing; P.S.- Dhing; Nagaon; Assam-782123
6					Juria	Telia Pathar; P.O.-Juria; Nagaon; Assam-782124
7					Raha	Topakuchi; P.O.- Raha; Nagaon; Assam-782103
8		Barpeta		Guwahati Office, Flat C 1st Floor, VRJ Enclave, South	Baharihat DPC	Vill : Baharihat, PO : Baharihat, Dist : Barpeta, Assam, PIN : 781302
9		Darrang		Sarania, Ganghi Basti Road, Kamrup District, Guwahati - 781007	Guagacha	Vill : GuwagachaPO : GuwagachaBarpeta RaodDist : Barpeta, AssamPIN : 781315
10					Kharupetia DPC	Vill : Niz-Kharupetia, P.O : Kharupetia, Dist : DarrangAssam, Pin:781122
11					Bechimari	Vill & PO : BechimariPS: Dalgaon, Dist : DarangAssam, PIN : 784514
12					Goalpara DPC	Vill: Bhalukdubi,PS- Goalpara, Dist: GoalparaNear Police and Fire Brigade Assam 783101
13		Goalpara		Kamrup	Lakhipur DPC	Vill: LakhipurPO/PS:LakhipurDist : GoalparaAssam,PIN : 783129
14		Kamrup			Upahali DPC	Guwahati Sub Div. Market Committee CampusPO-Uparhali, PS-PolashbariDist: Kmarup(R)Assam, PIN: 781122
15		Bongaigaon			Patiladaha	Vill- Patiladaha, PO- Patiladaha, PS- Manikpur, PIN- 783391
16		Dhubri		Gouripore RLD, Ward no- 01, Super Market, Near Dhubri DRMC, PO & PS- Gauripur, PIN- 783331	Abhayapuri DPC	Vill- Bowalimari, Near Laxmi Mandir, PO & PS - Abhayapuri, Pin- 783384
17					Gauripur DPC & JTM	Ward no- 01, Super Market, Near Dhubri DRMC, PO & PS- Gauripur, PIN- 783331
18					Kaldoba DPC	Kaldoba Bazar, Near Shaynchi mandir, PO- Kaldoba, PS- Agomoni, PIN- 783335
19					Lakhiganj / Bilashipara	Vill- Andurjhar Pt-II, Near LP school, PO- Hakma, PS- Bilasipara, PIN- 783348
20	Coochbehar	Coochbehar RO, Roopnarayan Road, Coochbehar, West Bengal - 736101	Bhetaguri	Near Bhetaguri Rail station , Bhetaguri Coochbehar		
21			Dinhata	Rangpur road ,Dinhata		
22			Mathabhanga	Shikarpur, Near prem chaderhat , Mathabhanga		
23			Tufanganj	Uttar Chhat Jaygir Chikhana, West Bengal 736159		
24			Alipurduar	Salsalabari, Mahakal chowpathi Super market, Alipurduar		
25			Kamakhyaguri	SH12, Uttar Kamakhyaguri, West Bengal 736202		
26		Berhampur RO, 3/15 K K Banerjee Road, Gora Bazar, Berhampore, 742101	Dhulian	The Jute Corporation of India Limited , Dak Banglo more, Ratanpur, P.O: Dhuliyar, Dist: Murshidabad, Pin: 742202		
27			Bhagirathpur	The Jute Corporation of India Ltd. Bhagirathpur DPC		
28			Cossimbazar	Vill-Cossimbazar, P.o-Cossimbazar Raj, P.s-Berhampore, Dist-Murshidabad.		
29			Domkal	Vill- Domkal Kuthi,Po+Ps- Domkal,Murshidabad, WestBengal-742304.		
30			Hariharpara	Berhampore Amtala Road Near Communiest Hall, P.O:Hariharpara, P.S: Choa, Hariharpara		
31			Jalangi	Jalangi Bazar, Po+Ps-Jalangi,Dist-Murshidabad,West Bengal-742305.		
32			Jangipur S/C	VILL- OMARPUR P.O- GHORSHALA , P.S - RAGHUNATHGANJ ,DIST- MURSHIDABAD, PIN CODE - 742229.		

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Details of Zonal office, Regional Office and Departmental Centres of The Jute Corporation of India Limited (JCI)

	State	District	Zonal Office	Region / RLD & Address	DPC / Storage	Address		
33	West Bengal	Murshidabad			Lalbag-I &II	Vill-Ayeshbagh Tikkipara, P.o-Roshanbagh, P.s-Murshidabad, Dist-Murshidabad, Pin-742164.		
34					Kaliganj	Vill+Po-Kaliganj,Ps-Jalangi,Dist-Murshidabad,West Bengal-742305.		
35					Kaladanga	Vill-Kaladanga,Po-Chaighari,Ps-Berhampore,Murshidabad.		
36					Nazirpur	Vill+Po+Ps- Islampur,Murshidabad, WestBengal-742304.		
37					Shaktipur	Vill- Narikelbari jolmath , P.o-Sompara, P.s- Shaktipur, Dist- Murshidabad, Pin - 742163		
38					South Bengal Zone, JCI Head Office, 15N Nellie Sengupata Sarani, New Market, Kolkata - 700 087	Bethuadahari, B.R.M.C Bethuadaharai, West Bengal, PIN-741126	Amtala DPC	Vill+ P.O- Amtala, P.S- Nowda, 742121
39							Rezinagar-I & II	Reginagar silpotaluk Murshidabad
40							Kalitala DPC	Vill+ PO- Kalitala, Beldanga, MSD
41							Patikabari DPC	Vill+ P.O patikabari, P.S - Nowda, 742121
42							Trimohini DPC	Trimohini, Nowda, MSD, West bengal-742175
43		Bethuadahari DPC	B.R.M.C Bethuadaharai, PIN-741126					
44		Debagram	Debagram station road, Debagram, kaliganj, Nadia, 741137					
45		Karimpur DPC	RMC Complex, Karimpur Nadia, PIN 741152					
46		Nazirpur DPC	Nazirpur Dangapara, Vill + P.O- nazirpur, PS -Tehatta, Pin-741165					
47		Palashipara DPC	Vill,PO Palashipara, PS: Palashipara Pin-741155					
48		Nadia	Krishnagar RO, 5 R K Mitra Lane, Krishnagar, Nadia, WB-741 101	Aranghata	Village- Sabdalpur, P.O- Aranghata,P.S- Dhantala, Dist- Nadia, PIN- 741501			
49				Bangaljhi	Village+Post - Bangaljhi, PS: Chapra, Dist:Nadia, PIN- 741123			
50				Bara Andulia	JCI Baraandulia DPC, Vill + PO : Baraandulia, P.S - Chapra, Dist -Nadia, PIN-741124			
51				Bhimpur	Bhimpur DPC, Post+P.S- Bhimpur, Dist:Nadia, PIN: 741167			
52				Chakdah	Village-Uttar Lalpur, Post+PS- Chakdah, Dist: Nadia, PIN-741222			
53				Gangnapur S/c	Village+Post +P.S- Gangnapur,Dist:Nadia, PIN- 741238			
54				Majdia	JCI Majdia DPC, PO: Majdia, PS: Krishnagange, DIST: Nadia ,PIN- 741507			
55				Nabadwip	Sribas Angan Chara (south), Nabadwip, Nadia, 741302			
56				Nagarukhra S/c	Village- Barasat Para,P.O-Haripukuria, Nagarukhra, Dist:Nadia, PIN- 741257			
57				Shantipur	Shantipur DPC, Natunhat,Post- Shantipur, Dist: Nadia, PIN:741404			
58		Burdwan		Katwa -I & II	Katwa RMC Complex, P.O-Khajurdihi, Dist- Purbo Bardwan, PIN-713118			
59				Kalna	Kalna RMC Complex, Vill: Judhara, PO+PS: Kalna, Dist: Purbo Bardwan, PIN: 713409			

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	State	District	Zonal Office	Region / RLD & Address	DPC / Storage	Address
60	West Bengal	North 24 Parganas	Kolkata Zonal Office, 15N Nellie Sengupata Sarani, New Market, Kolkata - 700 087	Kolkata RLD, JCI, 15N Nellie Sengupata Sarani, New Market, Kolkata - 700 087	Daihhat	Dainhat DPC, Vill+ Post : Dainhat, Dist: Purbo Bardwan, PIN : 713502
61					Sulantu	Village - Suluntoo,P.O: Parulia, Dist: Purbo Bardwan, PIN: 713513
62					Baduria	The Jute Corporation of India Ltd. Vill+P.o-Baduria ,P.S- Baduria, North 24 PGS, PIN- 743401
63					Bangaon	THE JUTE CORPORATION OF INDIA LTD., VILL-KUTHIBARI; P.O- BONGAON; P.S.-BONGAON; DIST.-NORTH 24 PARGANAS; PIN- 743235
64					Basirhat	The Jute Corporation of India Ltd., Debjani Cinema Hall, Basirhat, PIN-743414
65					Benki	The Jute Corporation of India Ltd., Joypur Kalibari PO -Sikra Kulingram, P.S Matia, 24 pgs (N) PIN -743428
66					Berachampa	The Jute Corporation of India Ltd., Berachampa DPC, P.O. Debalaya, P.S. Deganga, Dist-24 Parganas (North), PIN-743424
67					Charghat	The Jute Corporation of India Ltd. Po + Vill : Charghat, Hospital Road, 24 pgs (N) PIN : 743247
68					Bagdah	The jute Corporation of India Ltd. Vill+P.O- Bagdah Notun Bazar ,North 24 PGS PIN--743232
69					Nahata	THE JUTE CORPORATION OF INDIA LTD. NAHATA DPC. VILL & P.O-NAHATA; P.S.-GOPALNAGAR; DIST.-NORTH 24 PARGANAS; PIN-743290
70		Hooghly	Champadanga	The Jute Corporation of India Ltd. Champadanga DPC, RMC Complex (Supermarket) College Road, P.O Champadanga,Dist Hooghly, PIN- 712401		
71			Jirat	The Jute Corporation of India Ltd., Jirat DPC, Hasimpur Godown, Vill. - Hasimpur , Post- Balagarh, Dist-Hooghly,PIN - 712501, West Bengal		
72			Pandua	The Jute Corporation of India Limited., Pandua DPC : Vill- Dhaipukur, RMC Complex, P.O : Pandua, Dist : Hooghly, Pin : 712149		
73			Purba Midnapur	Kolaghat	The Jute Corporation of India Ltd, Kolaghat DPC, P.O. & P.S. Kolaghat, K.T.P.P, Dist-Purba Midnapore, PIN-721134	
74		Coochbehar	Jalpaiguri	Siliguri RO, Hill Cart Road, Siliguri, WB- 734401.	Changrabandha	154 NagerChangrabandha , Po-Changrabandha,Coochbehar, Pin-735301
75		Dhupguri			PO-Dhupguri, Dist-Jalpaiguri, Pin-735210	
76		Bhotepatty			PO- Bhotpatty,Dist- Jalpaiguri, Pin-735305	
77		Talmahat			PO-Debi Thakur Bari, Kotwali, Dist- Jalpaiguri, Pin- 735121	
78		Islampore			PO-Islampur, Dist- N. Dinajpur, Pin-733202	
79		Panjipara			PO-Panjipara, Dist-N. Dinajpur, Pin-733208	
80		U Dinajpur	Harirampur DPC	The Jute Corporation of India Ltd., Harirampur DPC, Jayanti Collony, Harirampur, Dakshin Dinajpur- 733125.		
81			Chandoil DPC	The Jute Corporation of India Ltd., Chandoil DPC, P.O- Fatepur, P.S- Kaliaganj, Dist- Uttar Dinajpur, Pin- 733132		
82			Rampur DPC/ Bolla	The Jute Corporation of India Ltd., Bolla Rampur DPC, Vill- Kasilapatty, P.O- Bolla, Near Bolla Gram Panchayet-I Office, Dakshin Dinajpur-733158		
83			Raiganj DPC	The Jute Corporation of India Ltd., Raiganj DPC, Karnojora, Uttar Dinajpur- 733130.		
84		Malda	Bulbulchandi DPC	The Jute Corporation of India Ltd., Bulbulchandi DPC, Vill- Kachupukur, P.O- Bulbulchandi, Block- Habibpur, Malda-732122.		
85			Chanchal DPC	The Jute Corporation of India Ltd., Chanchal DPC, PO+PS- Chanchal, Dist- Malda-732123		
86			Englishbazar	English Bazar Regulated Market Committee Campus, PO- Mokdumpur, Malda- 732103		
87			Samsi DPC	The Jute Corporation of India Ltd., Samsi DPC, Hatkhola, Samsi Regulated Market Campus, Malda- 732139.		
88			Tulshihata DPC	The Jute Corporation of India Ltd., Tulshihata RLD, Vill & P.O- Tulshihata, Near Tulshihata Krishar Bazar, RMC Campus, Tulshihata, Malda-732140.		
89	Araria	North Bengal Zone, JCI Head Office, 15N Nellie Sengupata Sarani,		Forbesganj	THE JUTE CORPORATION OF INDIA LTD., SADAR ROAD, NEAR FENCY MARKET FORBESGANJ, ARARIA, BIHAR- 854 318	

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	State	District	Zonal Office	Region / RLD & Address	DPC / Storage	Address
90	Bihar	Katihar	New Market, Kolkata - 700 087	Forbeshganj, SADAR ROAD, NEAR FENCY MARKET FORBESGANJ, ARARIA, BIHAR- 854 318	Durgaganj	THE JUTE CORPORATION OF INDIA LTD.,PO-DURGAGANJ, PS-KADWA, DIST-KATIHAR,BIHAR-855105
91					Katihar	THE JUTE CORPORATION OF INDIA LTD.,PO-TINGACHHIA, DIST-KATIHAR, BIHAR-854105
92					Kishanganj	Bahadurganj
93		Kishanganj I & II				THE JUTE CORPORATION OF INDIA LTD.Paschim Pali, Police line Road,PO-Kishanganj, DIST-Kishanganj, BIHAR-855107
94		Thakurganj DPC				THE JUTE CORPORATION OF INDIA LTD.,MARKETING YARD, PO+PS-THAKURGANJ, DIST-KISANGANJ, BIHAR-855116
95		Purnea				THE JUTE CORPORATION OF INDIA LTD.,GULABBAGH DPC,BAZAR SAMITI,P.O. - MARKETING YARD,PS-SADAR, DIST-PURNEA, BIHAR-854326
96		Madhepura			Murliganj DPC	THE JUTE CORPORATION OF INDIA LTD.,MURLIGANJ DPC, PO-KASHIPUR WARD NO.1, MURLIGANJ, DIST-MADHEPURA, BIHAR-852122
97		Supaul			Chattapur DPC	THE JUTE CORPORATION OF INDIA LTD.,CHHATAPUR DPC, PO-SURPATGANJ, PS- CHHATAPUR, DIST-SUPAUL, BIHAR-852137
98					Jadia Sub-Centre	THE JUTE CORPORATION OF INDIA LTD., VILL+PO+PS-JADIA, DIST-SUPOUL, BIHAR-852214
99					Pratapganj DPC	THE JUTE CORPORATION OF INDIA LTD. , SANKAR CHOWK, PO+PS-PRATAPGANJ, DIST-SUPAUL, BIHAR-855107
100					Triveniganj DPC	THE JUTE CORPORATION OF INDIA LTD.,MANGAL BAZAR, PO+PS- TRIBENIGANJ, DIST-SUPAUL,BIHAR-852139
101					Andra Pradesh	Vizianagram
102	Parvatipuram	The Jute Corporation of India Ltd, Inside Agricultural Market yard, Parvathipuram, Rayagada road - 535001, Vzm Dist				
103	Odisha	Bhadrak	Bhadrakh RLD, Langudi, PO-Arnabal, Dist-Bhadrak,PIN- 756116	Bhadrak	AT-Langudi, PO-Arnabal, Dist-Bhadrak,PIN-756116	
104		Cuttack		Kendupatna	AT-Kendupatna RMC Main Market Yard, Kulia, PO-Sunakhandi , Dist-Cuttack, PIN-754202	
105		Jajpur		Dhanmandal	AT-Baunspat, PO- Chandital, Dist-Jajpur, PIN-754024	
106		Kedujhar		Sailong	AT-Sailong, PO-Sailong, Dist-Keonjhar, PIN-758015	
107		Kendrapara		Danpur	AT-Danpur, PO-Danpur, Dist-Kendrapara, PIN-754210	
108				Marshaghai	AT-Marshaghai, PO-Marshaghai, Dist-Kendrapara, PIN-754213	
109	Tripura	South Tripura	Kolkata Zonal Office, 15N Nellie Sengupata Sarani, New Market, Kolkata - 700 087	Agartala RO, Rolandsay Road, Battala, Tripura- 799001	Udaipur	The Jute Corporation of India Limited Udaipur DPC P.O : Udaipur, Dist : South Tripura Pin : 799116
110		West Tripura		Teliamura	The Jute Corporation of India Limited Teliamura DPC P.O : Teliamura, Dist : West Tripura Pin : 799205	