



**THE JUTE CORPORATION OF INDIA LIMITED
(JCI)
(A GOVERNMENT OF INDIA ENTERPRISE / MINISTRY OF TEXTILES)**

Head Office

15N, Nellie Sengupta Sarani
HUDCO Building, 7th Floor
Kolkata – 700 087

CIN: U17232WB1971GOI027958

Invites Expression of Interest (EOI)

FROM

**Manufacturers of Hand spun Jute yarn / Braided Items /
Jute Bags.**

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Part – I

I.I IMPORTANT DATES

EOI No.: *JCI/MKTNG/ JDP -02/ 2021-2022*

Dated: 01.11.2021

Last Date of Submission of EOI: 03.01.2022

at JCI Head Office

I.II TERMS OF REFERENCE FOR EOI

The Jute Corporation of India Ltd. (JCI), A Government of India Enterprise is the nodal agency of Govt. of India to conduct Minimum Support Price (MSP) operation through its network of DPCs in all major Jute growing states. To provide support to the Jute growers, every year Government of India announces MSP of raw Jute at which JCI procures raw Jute as per quality produce in the area without any quantity limit. JCI serves as a price stabilizing agency in the raw jute sector and takes necessary measures in this respect.

JCI intends to create supply chain of JDPs (Jute Beaded/Braided Items/ Hand spun Jute yarn) from different manufacturers.

Through this EOI, manufacturers who are willing to do business with JCI, can apply with its full particulars in prescribed EOI form which can be downloaded from website www.jutecorp.in

I.III Essential Requirements

For above business opportunities essential qualification criteria are as follows:

1. Valid registration in the form of Trade License, Registration of Co-operative Societies, Co-operatives Bye Laws, MSME Registration, Section 8 Licence and similar documents evidencing status of the applicant.
2. PAN
3. GSTIN is mandatory however in case GSTIN is not available then proof of ITR will be required.
4. Experience - The applicant must have minimum 1 -year business experience in execution and supply of Jute Beaded/Braided Items through involvement of artisans, MSMEs etc. In case applicant is lacking in 1-year business experience, it may submit duration of business experience of its associate members.
5. Should possess good track record for sale of merchandise in Jute and / or other allied materials and should be able to execute a single transaction value of minimum INR 6 Lakhs/-.
6. Payment Terms – Payment shall be made within 7 working days after receipt of bills in duplicate with copy of challan and supporting documents applicable (If any). Estimated time for certification by user department in satisfactory receipt of materials and release of payment by Finance to supplier will be 2 working days and 5 working days respectively. These documents should be submitted within period of 1 week of completion of supplies.
7. Authenticated copy of documents, duly self-attested about the details of business mentioning the products by the agency in last 1 year to be submitted along with EOI.
8. Applicant organisation should have minimum annual turnover INR 50 Lakhs.
9. Section 8 Companies must submit details of machineries and monthly production capacity. Selection will be based on the above mentioned capacity details.

I.IV Important conditions to be complied with:

1. The Selected suppliers will produce hand spun jute yarn and Jute Braided Items by the years of experience and knowledge.
2. Potential suppliers should be engaged in manufacturing and supplying an exclusive range of Hand Spun Jute Yarn in Kolkata, West Bengal, India. Our range is manufactured using high grade raw material that makes them durable. .
3. JCI and selected suppliers will sign an agreement of supply for a specified time period.
4. The selected supplier will manufacture the specified jute ropes which are used in craft, home décor projects through its associate members and supply to JCI as per specifications, quality standards approved by JCI.
5. The selected supplier will submit daily production status, stock position and dispatch details to JCI.
6. JCI will have full right to scrutinize the details of payment to all empanelled associates of the selected supplier engaged in manufacturing.
7. The selected supplier shall allow JCI and / or independent inspection agencies appointed by JCI for quality inspection of goods at any of its manufacturing units and the same unit will abide by mutually agreed quality control protocol.
8. JCI has full right to discontinue its association with the selected supplier for non-compliance of above mentioned terms and conditions.
9. The selected agency should have experience in execution of various time bound projects.

I.V SELECTION PROCEDURE

Selection of supplier will be made solely based on verification of documents as mentioned in I.III Essential Requirements, nature of business, track record of supply of goods to various organizations. Selection of the agency will be JCI's discretion.

Interested parties willing to empanel as supplier may submit only one application. If any more than one proposal is submitted, all such proposals shall be disqualified.

I.VI Procedure for Submission

- Application is to be submitted in a sealed envelope enclosing all required supporting documents addressed to Senior Manager (O/M) within stipulated date and time.
- Envelope should be marked with EOI Number and Date.
- Application may be submitted by Speed Post / Courier or may be dropped in a box kept at JCI Head Office in Kolkata.
- JCI shall not be responsible for any postal delay.



Part – II

((TO BE SUBMITTED IN LETTERHEAD))

II.I DECLARATION

EOI No.: JCI/MKTNG/ JDP -02/ 2021-2022

Dated: 01.11.2021

Expression of Interest (EOI)

ENPANELMENT AS SUPPLIERS OF JUTE PRODUCTS

DECLARATION

I/We have read and understood the terms and conditions as mentioned in this documents and

I/We agree to abide by them:

Full Name:

Address

Phone:

Mobile No.:

Email:

Signature:

(on the letterhead of the agency)

II.II EXPRESSION FORMS

(Form – 1)

APPLICATION LETTER

**To: The Deputy Manager (O/M)
The Jute Corporation of India Ltd.
15N, Nellie Sengupta Sarani
7th Floor, HUDCO Building
Kolkata - 700087**

Sir,

We, the undersigned, offer to supply JDPs in accordance with your Expression of Interest Dated [*Insert Date*]. We are hereby submitting our (Proposal), along with necessary documents as required for evaluation.

We are submitting our Proposal in association with:

[Insert a list with full name and address of each associated Participant].

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

We understand you are not bound to accept our Proposal.

Authorized Signature [*In full and initials*]:

Name and Title of Signatory:

(TO BE SUBMITTED IN LETTERHEAD)

DETAILS AND EXPERIENCE OF APPLICANT

A. Basic Details

Provide here a brief description and background of the Cooperative / Association /NGOs willing to empanel as a supplier:

1. Name of the entity:
2. Registered Address:
3. Turnover of last 3 years: *(Enclose copies of Annual Accounts)*
3. Bank Details:
4. Income Tax Details: *(Enclose copy of last 3 years Annual Income Tax Return)*

B. Experience of past supplies of JDPs

SL. NO.	DATE	BUYER / CLIENT NAME	ITEM DESCRIPTION	QUANTITY	ORDER VALUE
1					
2					
3					
4					
5					

Note: Please provide documentary evidence like copy of work order/contract or self declaration for each of above mentioned assignment.

(TO BE SUBMITTED IN LETTERHEAD)

To

The Deputy Manager (O/M)
15 N, Nellie Sengupta Sarani
HUDCO Building, 7th Floor
Kolkata -700087
West Bengal

Sir

As per terms and conditions specified by JCI, we hereby agree and submit application for empanelment with JCI.

Name & Registered address

.....
.....

Phone.....

Mobile.....

Email.....

Website.....

Authorised Signatory.....

Trade License.....

PAN.....

GST Registration No

Detail of products / merchandise dealt with.....

.....

.....
Authorised Signatory

(Seal / Stamp & Date)

FOR ANY CLARIFICATIONS ON
SUBMISSION OF EOI

Please Contact

Deputy Manager (O/M)
The Jute Corporation of India Limited
India

E-MAIL:

sk2824@jcimail.in / abira.das@jcimail.in

Mob: 9088140050