

THE JUTE CORPORATION OF INDIA LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)

Head Office
15N, Nellie Sengupta Sarani,
HUDCO Building, 7th Floor
Kolkata – 700087

CIN: U17232WB1971GOI027958
Website: www.jutecorp.in

INVITES

Expression of Interest (EOI)

**FOR EMPANELMENT OF MANUFACTURER / SHGS / NGOS /
COOPERATIVES FOR SUPPLY OF JUTE DIVERSIFIED
PRODUCTS FOR DISPLAY AND SALE IN E-COMMERCE
PLATFORM OF THE JUTE CORPORATION OF INDIA LIMITED**

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Part – I

I.I Important Dates

EOI No.: *JCI/JDP/MKT-ECOM/2021-22/01*

Dated: 22/09/2021

EOI Date of discussion: 22/10/2021 at 3pm-4pm

Last Date of Submission of EOI: 28/10/2021 within 6.30pm

EOI Date of Opening / Evaluation: 29/10/2021 3pm

I.II Terms of Reference for EOI

The Jute Corporation of India Ltd (JCI), a government of India enterprise is the nodal agency of Govt. of India for conducting of minimum support price(MSP) operation through its network of DPCs in all major jute growing states to provide support to the jute growers. JCI serves as a price stabilizing agency in the raw jute sector and takes necessary measures in this respect. JCI also deals in supply of Jute Diversified Products(JDPs).

JCI intends to expand its business of Jute Diversified Products(JDPs) segment ranging from shopping / fancy-bags, files, folders, small jute items, braided handicrafts, handloom products, home furnishings, footwear, motifs, floor coverings, Geo-Textile etc.

Through this EOI, JCI intends to select suitable Manufacturers / SHGs / NGOs / Cooperatives for supply of various Jute Diversified Products to JCI to display and Sale those JDP items in the E-Commerce platform of the Corporation.

Interested parties willing to do business with JCI can apply with full particulars in prescribed EOI form which can be downloaded from website - www.jutecorp.in

I.III Essential Requirements

Essential requirements are mentioned as below:

1. Application form
2. Certificate of Incorporation/ Trade License (Private/Partnership/ proprietorship)
3. Memorandum and articles of Association (In case of Company or LLP)
4. Last 3 years Income Tax Return / Assessment orders *
5. Annual report for the last three years (If applicable) *
6. Status of the applicant (Owner/ Position in Company/ Partnership)
7. PAN, GST (if applicable), valid trade licence

* New entities/ Start Ups may also apply with lesser period ITR.

I.IV General Terms & Conditions

1. Who can apply – (a) Any individual, (b) An Entity whether Proprietorship / Partnership /LLP/Company, (c) A NGO, (d) SHG / WSHG, (e) A Cooperative
2. The initial agreement period will be for two (02) years and may be further extended for a period on such terms and conditions as decided by the Corporation and vendor mutually.
3. Vendor will give physical samples along with product descriptions and source price to JCI for final selection of the Jute products for mutually agreed list for display and sale.
4. The Vendor will keep informed at all times to JCI about the availability of the products only in its inventory which are selected by JCI for portraying in E commerce platform along with detailed specifications like size, colour, texture, photographs, supply price etc. as may be required for the product.
5. The Vendor will make his /her own arrangement to supply as much quantity of products on his own discretion to JCI Centre for sales of those through JCI E-Store / Commerce. The quantity would be mutually revised depending upon the sale off-take. JCI will attempt to sell such inventory on a one-month cycle by displaying photograph and price of the product at its E-Commerce platform and make sales as and when orders from customers are received online.
6. JCI will arrange delivery of sold goods to customers through appropriate means.
7. JCI will inform sales status to the vendors, twice in a month or inventory level of each item falling below 75% whichever will be earlier, requesting the vendors to replace the sold

quantity with new stock. Vendor shall supply the required quantity of the items as per delivery schedule mentioned by JCI.

8. Payment to the Vendor in respect of sold goods will be disbursed on or later 30th day of each month as per laid down payment terms after deduction of taxes as applicable and JCI's commission charges.

9. The Vendor shall ensure that the products supplied to JCI are of the specifications ordered and there is no variation whatsoever. The necessary guarantee/warranty shall be provided by the Vendor to the customer.

10. The Vendor agrees to replace the defective products supplied to the customer at its own cost and shall not hold JCI responsible in any manner whatsoever.

11. JCI may, at its discretion arrange to lift the defective products from the customer however, the Vendor will be liable to replace the defective product. Any charges incurred by JCI for lifting and forwarding such defective goods shall be on account of the Vendor. For avoidance of doubts it is clarified that defective would mean and include but is not limited to wrong product, damaged product, wrong sized product and any other shortcoming which the customer may point out.

12. JCI as such shall not charge any fee for providing web space / display of Vendor's Jute Products on its E-Commerce platform. However for all such sales that is to be made/generated using the website [www.https://jciecommerce.in/com](https://jciecommerce.in/com). JCI shall determine the final sales price after catering for JCI's cost, margin and applicable taxes/ levies.

13. It is expressly agreed by the parties hereto that JCI shall debit the amount of commission from the remittance to Vendor at the time of monthly payment to the Vendor upon sales of Vendor's Jute Products and transferred by RTGS only.

14. The parties will endeavour to perform reconciliation of accounts/orders every 90 days.

15. Not to do any act/deal in a thing/ products/goods/services which are either banned/prohibited by law or violates any of the intellectual property right of any party in respect of such product.

16. The Vendor declares that it has all rights and authorisations in respect of intellectual property rights of third parties and is authorised to sale/provide/licence such products to JCI for sales of those Jute Products to the customers through JCI's E-Commerce /E-Store. The copy of such authorization shall be provided on demand without failure and/or protest.

17. The Vendor agrees to indemnify and keep indemnified JCI from all claims/losses (including advocate fee for defending/prosecuting any case) that may arise against JCI due to acts/omission on the part of the Vendor.

18. To provide JCI, for the purpose of the creation/display on website of JCI, the product description, images, disclaimer, delivery time lines, price and such other details for the products to be displayed and offered for sale.

19. Vendor will ensure not to **provide** any description/image/text/graphic which is unlawful, illegal, intimidating, obnoxious, objectionable, obscene, vulgar, opposed to public

policy, prohibited by law or morality or is in violation of intellectual property rights including but not limited to Trademark and copyright of any third party or of inaccurate, false, incorrect, misleading description or is surrogatory in nature. Further it will forward the product description and image only for the product which is offered for sale through the website of JCI. The Vendor agrees that in case there is violation of this covenant, it shall do and cause to be done all such acts as are necessary to prevent disrepute being caused to JCI.

20. Vendor will provide full, correct, accurate and true description of the product so as to enable the Customers to make an informed decision. The Vendor agrees not to provide any such description/information regarding the product which amounts to misrepresentation to the Customer.

21. Vendor will be solely responsible for the quality, quantity, merchantability, guarantee, warranties in respect of the products offered for sale through portal of JCI. Vendor has to follow the Quality Inspection Protocol of JCI.

22. Vendor will be solely responsible for any dispute that may be raised by the Customer relating to the goods, merchandise and services provided by the Vendor. No claim of whatsoever nature will be raised on JCI.

23. The Vendor shall at all time during the currency of this agreement endeavour to protect and promote the interests of JCI and ensure that third parties rights including intellectual property rights are not infringed.

24. The Vendor shall at all times be responsible for compliance of all applicable laws and regulations including but not limited to Intellectual Property Rights, Tax as per applicable, Standards of Weights & Measures legislation, Sale of Goods Act, Excise and Import duties, Drugs and Cosmetics Act, Drugs and Remedial Magic Act, Code of Advertising Ethics, etc.

25. There are no proceedings pending against the Vendor, which may have a material adverse effect on its ability to perform and meet the obligations under future Agreement;

26. That the Vendor is an authorized business establishment and holds all the requisite permissions, authorities, approvals and sanctions to conduct its business and to enter into present agreement with JCI.

27. Vendor shall, at all times ensure compliance with all the requirements applicable to its business and for the purposes of this agreement including but not limited to Intellectual Property Rights, all applicable Taxes, Standards of Weights & Measures legislation, Sale of Goods Act, Excise and Import duties, etc. It further declares and confirms that it has paid and shall continue to discharge all its obligations towards statutory authorities

I.V Selection Criteria



Selection of JDP Suppliers will be made solely based on verification of documents as mentioned in I.III Essential Requirements

I.VI Procedure for Submission

- 1) Application is to be submitted in a sealed envelope **enclosing all required supporting documents addressing Adl. Deputy Manager (Operations & Marketing)** within stipulated date and time.
- 2) Envelope should be marked with EOI Number and Date.
- 3) Application may be submitted by Speed-Post/Courier may be dropped in a box kept at Reception/Security, JCI Head-Office in Kolkata.
- 4) JCI shall not be responsible for any postal delay.
- 5) In view of present lockdown situation on PAN India basis due to COVID-19 pandemic, interested applicant may send proposal vide email (abira.das@jcimail.in)

Part – II

(To be typed in own letter head)

II.I DECLARATION

EOI No.: JCI/JDP/MKT-ECOMM/2021-22/01

Dated:.....

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**FOR EMPANELMENT OF MANUFACTURER / SHGS /
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DECLARATION

I/We have read and understood the terms and conditions as mentioned in this documents and I/We agree to abide by them:

Full Name:

Address

Phone:

Mobile No.:

Fax No.:

Signature:

Annexure- IA

**भारतीयपटसननिगमलिमिटेड**

(भारत सरकार की संस्था)

The Jute Corporation of India Limited

(A Government of India Enterprise)

आईएसओ 9001:2015 प्रमाणित कंपनी / An ISO 9001:2015 Certified Company

पंजीकृत और प्रधान कार्यालय: 15एन, नेली सेनगुप्ता सरणी, 7वां तल

Regd. & Head Office: 15N, Nellie Sengupta Sarani, 7th Floor

कोलकाता / Kolkata – 700 087.

सी.आई.एन./C.I.N.:U17232WB1971GOI027958

Application for Becoming JDP Supplier for JCI's E-Commerce Business

Separate sheets may be attached, if the space given against any item is not adequate

General Information

- Name and address of the Organization:
- Nature of the Company:
(Pvt. Ltd., Partnership, etc.)
- Name of the Directors, Proprietors, partners:
- Name and address of the authorized person:
.....
- Details of PAN No. :
- GST No :
- Category of the firm
Small Scale Unit/ Medium/ Large Scale :
- Manpower employed
 - a) Scientific & Technical
 - b) Sales & Marketing
 - c) Administrative
 - d) Others
 - e) External Consultants/ Experts, if any.

FOR ANY CLARIFICATIONS / CORRESPONDENCE / SUBMISSION OF EOI

Please Contact-

Abira Das

**Adl. Deputy Manager (Operations &
Marketing)**

**The Jute Corporation of India Limited
15N, Nellie Sengupta Sarani
HUDCO Building, 7th Floor.
Kolkata 700087
West Bengal, India
Website: www.jutecorp.in**

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abira.das@jcmail.in**