



**भारतीय पटसन निगम लिमिटेड**  
**THE JUTE CORPORATION OF INDIA LIMITED**



**Krishnagar Regional Office (क्षेत्रीय कार्यालय कृष्णानगर)**

**CIN No. (सीआईएन नं): U17232WB1971GOI027958**

**5, R.K. Mitra Lane, PO- Krishnagar, Dist. - Nadia, Pin-741101.**  
**5, आर के मित्रा लेन, डाक घर- कृष्णानगर, जिला - नादिया, पिन-741101.**

**Fax & Phone No. - 03472-252941, Email: ro.kgr@jcimail.in**

Tender No: JCI/RO/KGR/Transport/2020-21/70

Date: 09/12/2020

**TENDER NOTICE**

The Jute Corporation of India Limited (A Govt. of India Enterprise), Regional Office: Krishnagar invites carrying contractors to participate in the tender floated for transporting Jute Bales & others from different centres of the Corporation situated under Krishnagar Region to the Jute mills situated in and around Kolkata and also in Andhra Pradesh. The interested carrying contractors may collect the requisite forms from the above-mentioned Regional Office of JCI against payment of Rs. 200/- by cash from 11<sup>th</sup> December, 2020 to 18<sup>th</sup> December, 2020 between 11.00 AM – 03.00 PM on all working days. Details are also available in JCI's official website [www.jutecorp.in](http://www.jutecorp.in)

**Subir Kumar Biswas**  
**Regional Manager**  
**JCI, RO-Krishnagar**

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**पंजीकृत और प्रधान कार्यालय : 15N नेली सेनगुप्ता सरणी, 7वीं तल, कोलकाता – 700 087**  
**Regd & Head Office : 15N, Nellie Sengupta Sarani, 7<sup>th</sup> Floor, Kolkata- 700087**  
**Telephone: 91 33 2252-7496 / 7028/ 6952 / 6779 / 6770 / 6773 / 7108 / 6776 / 7027**  
**Fax: 91-033-2252-6771/6890/6951 | Website: www.jci.gov.in**



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THE TENDER FORMAT IS ISSUED IN DUPLICATE  
(ONE COPY SHALL BE RETAINED BY THE TENDERER)

Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_

Cost Rs. 200/- plus taxes if any (Rupees .....only) (in words)

THE JUTE CORPORATION OF INDIA LIMITED  
REGIONAL OFFICE: KRISHNAGAR

INVITATION OF TENDER AND INSTRUCTIONS TO TENDERERS FOR APPOINTMENT OF  
ROAD TRANSPORT CONTRACTOR AT KRISHNAGAR

- A. Last date for receipt of tender up to 02:00 PM on 18<sup>th</sup> December, 2020
- B. Last date for submission of tender before 04:00 PM on 21<sup>st</sup> December, 2020
- C. Tender to be opened at 02.00 PM on 23<sup>rd</sup> December, 2020

**Note:** If the date fixed for opening of tenders is declared a holiday the tenders will be opened on the next working day following the holiday but there will be no change in the time for opening as indicated above.



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## GENERAL INFORMATION TO TENDERERS

Sealed quotations are invited from established transport contractors with experience in transporting jute bales (150kg each) from different purchase centres/sub-centres/storage godowns under Krishnagar Region to different jute mills/storage godowns in and around Kolkata and Andhra Pradesh. Name of the DPCs of the Corporation and sections of jute mills are mentioned below.

### Name of the Departmental Purchase Centres (DPCs) / Sub Centres (SCs)

- Detailed names and addresses of the DPCs & SCs are mentioned in the Appendix – 3
- Detailed names of the Jute Mills under above mentioned section are mentioned in the Appendix – 4.

### Name of the Section

1. B.T. Road, 2. G.T. Road, 3. Budge Budge, 4. Howrah, 5. Chengail, 6. Burdwan & 7. Andhra Pradesh.

### Procedure for Tender Submission

The transport contractors will have to submit their quotations in sealed envelope mentioning their full name and contact details within 21-12-2020 before 04.00 PM to the Regional Office, Krishnagar, JCI (5, R.K Mitra Lane, 3rd floor, P.O.-Krishnagar, Nadia-741 101). Quotation should be given by clearly mentioning section wise transport rates for carrying jute bales from different storage points of the corporation under Krishnagar Region, to different mills, as mentioned Appendix – 4.

### Date and Time of Tender Opening

Tender will be opened on 23-12-2020 at 12:00 PM at Krishnagar Regional Office. The bidders or their authorized representatives are requested to be present in person at the time of opening the tender at Regional Office, Krishnagar, JCI.

### EMD & Security Deposit

All bidders have to deposit an amount of Rs. 25,000/- (Rupees Twenty-Five thousand only) in favour of "The Jute Corporation of India Limited" by DD as Earnest Money Deposit (EMD) along with the tender which will be converted to security deposit for successful bidders and will be refunded to unsuccessful bidders within one month from the opening of tender. Running contractors have to enclose the Xerox copy of money receipt as proof of EMD already deposited. Such security deposit will be refunded within one month of completion of entire transport job by the contractor on written application. Corporation reserves the right to adjust or forfeit partial of full of such security deposit with amount of any loss or damage during transit or any other recoveries as dined necessary. Non-submission of EMD will lead to the cancellation of the tender.



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## Method of selection

Selection will be made on the basis of the lowest rates quoted by the bidder for transporting jute bales from different centres of the corporation to mills in and around Kolkata. Transport rates should be quoted without any cutting or overwriting. Any correction or overwriting in the rates quoted by the transporters will summarily reject the tender and will be cancelled. Negotiations can be permitted by the regional authority with the lowest bidder only to bring the rates in parity with local market rates. However, any upward revision on quoted rates is not permissible under any circumstances at the time of finalization of tender. The successful bidder is required to accept the tender soon after his selection by the tender process failing which the EMD of the transporter will be forfeited and the transporter will be liable to pay for any loss incurred by JCI due to such action.

## PENAL CLAUSES

Regional authority reserves the right to impose suitable penalty on failure in the part of contractor in following circumstances:

- Non-supply of goods carried within stipulated time as per requisition of Regional Office or centres either over phone or written.
- Loss of goods by rain or other damage due to failure to cover by tarpaulin or other.
- Non-weighment of goods at nearest to loading point, nearest to mill points and mill points.
- If the difference in weight between the DPC point and outside mill point is more than 25kg then the value of the weight difference exceeding the permissible amount i.e. 25kg calculated in terms of landing price of jute at the destination point will be adjusted from the freight charges.
- Non-carrying of the document like Bill of Supply, Way Bill, Challan etc during transportation.
- In any other cases as dimmed fit by the regional authority.

## Arbitration

In case of any disputes between the transporter and regional authority the decision of the Regional Manager will be binding upon. However, an appeal may be referred to Head Office to the Marketing Manager/General Manager for necessary decision on the issue concerned and the decision arrived at will be final and it will be binding on both the parties.



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## Payment to Transporters

Payment of transport bills will be made either from centre or Regional Office as per practice followed by the region on submission of necessary bills, challans, weighment receipt and proof of delivery along with mill receipts.

## Taxes and other duties

Necessary deduction will be made from transport bills on account of applicable taxes and levies as applicable from time to time.

## OTHER TERMS AND CONDITIONS

1. The rate will remain valid for one year from the date of opening of the tender and may be extended up to two months.
2. The work order will be issued to the lowest bidder or will be distributed among the lowest bidders at the discretion of Regional Manager. In case of failure to lift jute within stipulated period as per work order, Regional authority reserves the right to cancel the tender partly or fully or to impose suitable penalty without assigning any reason and may engage other transporter to lift the said consignment in approved rate.
3. Sub-contracting of job is not allowed by any means. If at any time it comes to the notice of the Corporation about any sub-contracting such contract will be cancelled in full immediately. Corporation reserves the right to accept or reject any or the entire tender and/or split amongst the lowest transport contractors at their absolute discretion without assigning any reason whatsoever.
4. Any variation of contract rates due to fluctuation in fuel cost may be considered suitably at regional office. But not within one month of allotment of contract based on mutual agreement.
5. **Copies of valid Income Tax PAN, Professional Tax, Trade License, Proof of Business address with Contact Numbers and Certificate of Registration issued by Ministry of Road Transport & Highways under the provisions of the Carriage by Road Act 2007 have to be submitted with the tender. Failure to submit any of the aforementioned documents will lead the bid to be cancelled at the discretion of the Regional Manager.**
6. Person(s) signing the tender shall clearly state the capacity on the basis of which he/she is or they are signing the tender (it means whether he/she is Proprietor, Partner or Director of Business entity).



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7. Any kind of loss/damage of jute bales during transit have to be borne by the contractors. All consignments must be weighed nearest to the loading point and nearest to unloading (i.e. outside mill point and mill) point, failure to which any shortage in weight between the points will be deducted from transport bill of the concerned transporter. No demurrage whatsoever will be paid to the transporter by JCI in case of detention of lorry/trucks in mill (unloading point).
8. During transit stocks should be appropriately covered by tarpaulin sheet to protect the goods from rain or other damage.
9. Regional Manager reserves the right to terminate the contract and ask for new tender at any time during the tender validity period without assigning any reasons thereof by giving seven days' notice in writing to the contractor at the notified address and the Contractors shall not be entitled to any compensation by reason of such termination. The action of the Regional Manager (Region) under this clause shall be final conclusive and binding on the contractor.
10. Transporter should collect Bill of Supply from JCI for every consignment. Transporter should also generate E-way bill for every consignment for outside West Bengal delivery from the key given by JCI.
11. If the market rate at any point of time during the currency of the contract is found to be less by Rs. 30/- or more per bale from the approved tender value then Regional Manager reserves the right to revise the approved rate by a proportionate amount which he deems fit. However, no upward revision in the approved tender rate is permissible even if the market rate becomes more than the approved tender rate.
12. Please find attached with this tender notice three forms (Appendix-1, Appendix-2) included under technical bid and (Appendix-5) included under financial bid. The technical bid and the financial bid duly filled in are to be submitted in two separate sealed envelopes super scribed as **A-Technical Bid** and **B-Financial Bid** respectively, both the envelopes are then to be kept in another sealed envelope super scribing Tender No..... for..... addressed to the Regional Manager (Krishnagar), The Jute Corporation of India Limited with name and address of the tenderer. The technical bid of the tenderers will be opened first and then the financial bid of only those tenderers who qualify in the technical bid will be opened.
13. Statutory deduction will be applicable from the Financial Year 2021-2022.



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14. If any transporter delays to dispatch goods in prescheduled time then the corporation will give the dispatch instruction to the next L1 bidder.
15. It is mandatory to take near to DPC lorry weight and near to Mill lorry weight.
16. Payment will be made within 15 working days after the submission of bill at RO.

Regional Manager  
RO-Krishnagar, JCI



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Appendix - 1

TECHNICAL BID

From- (Full name & address of the tenderer).....

To  
The Regional Manager,  
The Jute Corporation of India Limited,  
Regional Office, Krishnagar

Dear Sir,

1. I submit the sealed tender for appointment as Road Transport Contractor from ..... to .....
2. I have thoroughly examined and understood all the terms & conditions as contained in the tender document and agree to abide by them.
3. Demand draft/Electronic Clearing System (ECS) No .....dated .....is enclosed as Earnest Money. I/We agree to the fact that on acceptance of the tender the EMD will be converted to security money as stipulated in the tender document.
4. I do hereby, declare that the entries made in the tender and the details attached there in are true.
5. I, hereby declare that my Firm/ Company has not been blacklisted or otherwise debarred during the last five years by The Jute Corporation Of India Limited or any other public sector undertaking of any Government body or any other client for any failure to comply with the terms and conditions of any contract or for violation of any Statute, Rule of Administrative Instructions.

OR

- I, hereby declare that my Firm/Company was blacklisted/debarred by (here give the name of the client) for a period of..... which period has expired on ..... (Full details of the reasons for blacklisting/debarring, and the communication in this regard should be given).
6. I, hereby declare that no contract entered in to by me/my Firm/Company with The Jute Corporation of India Limited, or any other public sector undertaking of any government or any other client, has been terminated before the expiry of the contract period at any point of time during the last five years.
  7. I, hereby declare that the Earnest Money Deposit and/or Security Deposit has not been forfeited or adjusted against any compensation payable in the case on any Contract entered in to by me/us with

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Appendix – 1 (Cont...)

The Jute Corporation of India Limited or any other public sector undertaking or any government body during the last five years.

8. I hereby declare that I have not been convicted at any time by a Court of Law or an offence and sentenced to imprisonment within a period of three years or more.

I/We certify that all information furnished by me/us is correct and true in the event that the information is found to be incorrect/untrue, The Jute Corporation Of India Limited shall have the right to disqualify me/us without giving any notice or reason thereof summarily terminate the contract, without prejudice to any other rights that the Corporation may have under the Contract and Law.

(Signature of the tenderer)



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Appendix - 2

## THE JUTE CORPORATION OF INDIA LIMITED TENDER FOR ROAD TRANSPORT CONTRACT FROM DPCs/GODOWNS

### Details of Tenderer:

(TO BE FILLED IN BY THE TENDERER)

1. Name, date of birth and address of the tenderer, Email ID & Contact No.-
2. Composition of Tenderer - state whether the tenderer is proprietorship concern or registered partnership firm or a company. The name of the proprietor or all partners or the Business in which the tenderer is employed together with particulars of the Head Office and branches if any-
3. List of documents attached-
  - i. Forwarding Letter.
  - ii. Copy of-
    - a. Income Tax PAN Yes/No
    - b. Professional Tax Yes/No
    - c. Trade License Yes/No
    - d. Proof of Business address with contact number Yes/No
    - e. Email ID Yes/No
    - f. Certificate of Registration issued by Ministry of Transport & Highways under the provisions of the Carriage by Road Act 2007 Yes/No
    - g. GST registration details

(Signature and seal)  
(Authorized Signatory)

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## Appendix – 3

### Name of the Departmental Purchase Centres (DPC) under Krishnagar Region Operative for MSP operation for Crop Year 2019-2020

| Sl No. | Name of the Centre | Name of District | Address  |
|--------|--------------------|------------------|--|
| 1      | Aranghata DPC      | Nadia            | Vill – Sabdalpur, PO - Aranghata, Block – Ranaghat II, Sub Div- Ranaghat, Nadia – 741501, West Bengal        |
| 2      | BaraAndulia DPC    | Nadia            | Vill – Bara Andulia, PO - BaraAndulia, PS+Block – Chapra, Sub Div- Chapora, Nadia – 741124, West Bengal      |
| 3      | Gangnapur SC       | Nadia            | PO - Gangnapur, Block – Ranaghat II, Sub Div: Ranaghat, Nadia – 741238, West Bengal                          |
| 4      | Majdia DPC         | Nadia            | Vill – Varipara, PO+Block- Krishnagar, Sub Div- Krishnagar, Nadia – 741509, West Bengal                      |
| 5      | Nagarukhra SC      | Nadia            | Vill- Barasat para, PO- Haripukuria, Block – Haringhata, Sub Div- Kalyani, Nadia, West Bengal                |
| 6      | Santipur DPC       | Nadia            | Vill – Natun Hat, PO - Santipur, Block – Santipur Sub Div- Ranaghat, Nadia – 741404, West Bengal             |
| 7      | Bhimpur DPC        | Nadia            | PO+PS - Bhimpur, Block – Krishnagar I Sub Div- Krishnagar, Nadia – 741167, West Bengal                       |
| 8      | Chakdaha DPC       | Nadia            | RBC Road, Vill- Lalpur, Chakdaha, Nadia – 741222, West Bengal  |
| 9      | Nabadwip DPC       | Nadia            | SreebashAnganChara, PO – Nadia, West Bengal - 741302   |
| 10     | Bangaljhi DPC      | Nadia            | Ranabhanbe Road, Block –Chapra Sub Div- Krishnagar Sadar, Nadia – 741123, West Bengal                        |
| 11     | Dainhat DPC        | Burdwan          | Po – Dainhat, PS - Katwa, Block –Katwa II Sub Div- Katwa, Purba Burdwan – 713502, West Bengal                |
| 12     | Kalna DPC          | Burdwan          | Kalna RMC Complex, PO - Kalna, Block –Singarkone Sub Div- Kalna, Burdwan – 713409, West Bengal               |
| 13     | Katwa DPC          | Burdwan          | RMC Complex, Vill – Sabdalpur, PO - Khajurdihi, Block – Katwa, Sub Div- Katwa, Burdwan – 713518, West Bengal |
| 14     | Sulantoo DPC       | Burdwan          | Sulanto, PO - Parulia, Block –Purbasthali I Sub Div- Kalna, Burdwan – 71531, West Bengal                     |



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### Appendix – 4

#### SECTION WISE LOCATION OF MILLS

| B. T. ROAD                    | G. T. ROAD             | BUDGE BUDGE            | CHENGAIL                            |
|-------------------------------|------------------------|------------------------|-------------------------------------|
| Reliance Jute Mill            | Ganges Jute Mill       | Calandonian Jute Mill  | Ludlow Jute Mill                    |
| Auckland Jute Mill            | Hanuman Jute Mill      | Cheviot Jute Mills     | Kaneria Jute Mill                   |
| Kelvin Jute Mill              | Naskarpara Jute Mill   | Budge Budge Jute Mills | Premchand Jute Mill                 |
| Agarpara Jute Mill            | Shyamnagar Jute Mill   | Birla Jute Mill        | Delta Jute Mill                     |
| Prabartak Jute Mill           | Angus Jute Mill        | Ganesh Jute Mill       | Gloster Jute Mill                   |
| Khardah Jute Mill             | Victoria (RDB Textile) | National Jute Mill     | Bowreah Jute Mill                   |
| Alexandra Jute Mill           | Delhousie Jute Mill    | Hooghly Jute Mill      | <b>HOWRAH</b>                       |
| Naihati Jute Mill             | Bally Jute Mill        | Calcutta Jute Mill     | Union Jute Mill                     |
| Kinnision Jute Mill'          | Mahadeo Jute Mill      | Surah Jute Mill        | Bally No.2 (Ultadanga)              |
| Aliance Jute Mill             | Champdani Jute Mill    | -                      | Howrah Jute Mill                    |
| Titagarh Jute Mill            | Sreerampore Jute Mill  | -                      | Bijoyshree (Fort-William Jute Mill) |
| Gourisankar Jute Mill         | Wellington Jute Mill   | -                      | Bharat Jute Mill                    |
| Baranagar Jute Mill           | North Breek Jute Mill  | -                      | <b>BURDWAN</b>                      |
| Kamarhati Jute Mill           | Hasting (Rishra)       | -                      | Barsul Textile                      |
| Kankinara Jute Mill           | Naskarpara, Chosori    | -                      | -                                   |
| Nadia Jute Mill               | Joy Tirupaty Jute Mill | -                      | -                                   |
| Gauripur Jute Mill            | Gandalpara Jute Mill   | -                      | -                                   |
| Anglo India Jute Mill         | Aditya (Bhadraswar)    | -                      | -                                   |
| Hukumchand Jute Mill          | Ambica Mfg. Belur      | -                      | -                                   |
| Jagatdal Jute Mill            | Tirupati Jute Mill     | -                      | -                                   |
| Maghna Jute Mill (Shyannagar) | India Jute Mill        | -                      | -                                   |
| Empire Jute Mill (Titagarh)   | Uma Spinners           | -                      | -                                   |
| Naffar Chandra Jute Mill      | -                      | -                      | -                                   |
| Weaverly Jute Mill            | -                      | -                      | -                                   |



भारतीय पटसन निगम लिमिटेड  
THE JUTE CORPORATION OF INDIA LIMITED



Krishnagar Regional Office (क्षेत्रीय कार्यालय कृष्णानगर)

CIN No. (सीआईएन नं): U17232WB1971GOI027958

5, R.K. Mitra Lane, PO- Krishnagar, Dist. - Nadia, Pin-741101.  
5, आर के मित्रा लेन, डाक घर- कृष्णानगर, जिला - नादिया, पिन-741101.

Fax & Phone No. - 03472-252941, Email: ro.kgr@jcimail.in

Appendix – 5

**FINANCIAL BID**

From - (Full & address of the tendered)

To  
The Regional Manager,  
The Jute Corporation of India Limited,  
Regional Office, Krishnagar

Dear Sir,

I am submitting the Price bid for the appointment as Road Transport Contractor from \_\_\_\_\_ to \_\_\_\_\_.

2. I have thoroughly examined and understood all the terms & conditions in the tender document invitation to tender and its annexure & appendices and agree to abide by them.

3. I offer to work at the following rates as in appendix – 5A, inclusive of all taxes, duties cess etc.

Yours faithfully,

(Signature and seal)  
(Authorized Signatory)

Enclosed: Rate per bale for Transportation to Mills in the following zones in West Bengal as mentioned in the Appendix- 5

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Appendix – 5A

| Name and Address of the Transporter:        |                   |           |           |             |          |        |         |                |
|---|-------------------|-----------|-----------|-------------|----------|--------|---------|----------------|
| ZONE WISE TRANSPORT RATE FROM..... TO ..... |                   |           |           |             |          |        |         |                |
| Sl. No.                                     | Name of the DPC   | B.T. Road | G.T. Road | Budge Budge | Chengail | Howrah | Burdwan | Andhra Pradesh |
| 1   | Aranghata (DPC)   |           |           |             |          |        |         |                |
| 2   | Bangaljhi(DPC)    |           |           |             |          |        |         |                |
| 3   | Bara Andulia(DPC) |           |           |             |          |        |         |                |
| 4   | Bhimpur(DPC)      |           |           |             |          |        |         |                |
| 5   | Chakdaha(DPC)     |           |           |             |          |        |         |                |
| 6   | Dainhat(DPC)      |           |           |             |          |        |         |                |
| 7   | Ganganpur(SC)     |           |           |             |          |        |         |                |
| 8   | Kalna(DPC)        |           |           |             |          |        |         |                |
| 9   | Katwa(DPC)        |           |           |             |          |        |         |                |
| 10  | Majdia(DPC)       |           |           |             |          |        |         |                |
| 11  | Nabadwip(DPC)     |           |           |             |          |        |         |                |
| 12  | Nagarukhra(SC)    |           |           |             |          |        |         |                |
| 13  | Santipur (DPC)    |           |           |             |          |        |         |                |
| 14  | Sulantu(DPC)      |           |           |             |          |        |         |                |

(Signature and seal)  
(Authorized Signatory)