

THE JUTE CORPORATION OF INDIA LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE)

15N, NELLIE SENGUPTA SARANI

HUDCO BUILDING, 7TH FLOOR

KOLKATA – 700 087

PHONE: 033 – 2252 5775 | FAX: 033 2252 1771

EMAIL: jci@jcimail.in | WEBSITE: www.jci.gov.in

BID DOCUMENT FOR SALE OF RAW JUTE OF CROP YEAR 2016-17 & 2017-18

LAST DATE & TIME OF SUBMISSION OF BID: 27/03/2020 up to 2.00PM

DATE & TIME OF OPENING OF BID: 27/03/2020 at 3.00PM

BID DOCUMENT FOR SALE OF RAW JUTE OF CROP YEAR 2016-17 & 2017-18
BID NOTICE NUMBER: JCI/JUTE/SALE/2019-20/FS1- DATED:-06/03/2020

NOTICE INVITING BID FOR SALE OF JUTE
(CROP YEAR: 2016-17 & 2017-18)

BID NOTICE NO.	: JCI/JUTE/SALE/2019-20/FS1 DATED: 06/03/2020
LAST DATE & TIME OF SUBMISSION OF BID	: 27/03/2020 up to 2:00 pm
DATE & TIME OF OPENING OF BID	: 27/03/2020 at 3.00PM
DATE & TIME OF PRE-BID MEETING	: NA
NAME AND ADDRESS OF THE CORPORATION	: The Jute Corporation of India Limited 15N, Nellie Sengupta Sarani, Kolkata – 700087
TELEPHONE NUMBER	: 033 – 2252 1100
FAX NUMBER	: 033 – 2252 1771
WEBSITE	: www.jci.gov.in
EMAIL ADDRESS	: jci@jcimail.in
COST OF BID DOCUMENT	: Rs. 300 (Rupees Three Hundred only)
EARNEST MONEY DEPOSIT	: 10% of Bid Value (through DD/Pay Order/Bank Guarantee)

Bid Documents for Sale of Jute by

The Jute Corporation of India Limited

(A Government of India Enterprise)

15N, Nellie Sengupta Sarani, Kolkata – 700087.

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SECTION – I

Invitation for Bid

- 1.1 The Jute Corporation of India Limited, a Central Public Sector Enterprise under Ministry of Textile, Govt. of India, is inviting bid, from interested parties in India, to sale 4000 quintals of raw jute of crop year 2016-17 & 2017-18 from West Bengal, Assam, Bihar & Tripura in bale form of 150kg,130Kg & 60kg nominal weights. The jute is to be sold at Mill delivery Price/Ex-godown price from its different storage points of the corporation situated in the states of West Bengal, Assam, Bihar & Tripura
- 1.2 Bidders are advised to study all instructions, forms, terms and specifications carefully in the bid document before furnishing any bid. Failure to furnish all information required in the Bid Document or submission of Bid not substantially responsive to the offer document in every respect will be at the bidder's risk and may result in the rejection of the bid.
- 1.3 *DELETED.*
- 1.4 Sealed offers prepared in accordance with the procedure enumerated here under should be submitted to The Jute Corporation of India Ltd. (Head Office) not later than the date and time laid down in the document, at the address given in the schedule for invitation to Bid.
- 1.5 Bidders have to deposit an Earnest Money (EMD) of 10% of Bid Value for each of the lots for which they will submit bid either in the form of Bank Draft/Pay Order / Bank Guarantee, drawn on any Scheduled Commercial Bank in India in favour of The Jute Corporation of India Limited, payable at Kolkata along with the bid. However, in case of Central Public Sector Enterprise, they are exempted from EMD & Tender Document Fee subject to receipt of a request letter from such bidder for considering subject exemption. The bank details are as follows:
Name of A/c Holder- THE JUTE CORPORATION OF INDIA LTD
Bank Name- CENTRAL BANK OF INDIA
Account No.1039797752
IFSC-CBIN0280105
Branch Name- NEW MARKET
- 1.6 In case of Bank Guarantee it should be valid for minimum of 90 days, with additional 10 days for lodgement of any claim as per enclosed format in Annexure-II,
- 1.7 EMD of un-successful bidders is refundable within 15 (fifteen)working days from the date of opening of bid and in case of successful bidder their EMD will be converted to Security Deposits (SD) and will kept by the corporation till realization of full payments of the contract.
- 1.8 Bid not accompanied by Earnest Money Deposit (EMD) or incomplete in any respect will be rejected outright.
- 1.9 This bid document is not transferable.
- 1.10 The item proposed to be sold and quantities indicated in the Bid Document are all tentative. The Corporation reserves the right to increase or decrease the quantities of the item to be sold depending on the need without assigning any reasons.
- 1.11 The bidder should indicate Kolkata landed or Ex-godown Price of Raw jute, TDN3 basis, for purchase from the corporation (JCI). Price of other grades and varieties as comprising in the lot, differential as per Clause-1.8 of Section - II will be applied. The price should be exclusive of Taxes, other duties (if any), and levies chargeable to the product.
- 1.12 The bid should indicate clearly that the rates are on Kolkata landed or Ex-godown delivery basis. No other price except Kolkata landed or Ex-godown Price is to be considered and any terms and conditions other than those stated by JCI will not be entertained or otherwise will be treated as summarily rejected.

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1.13 The bid should be submitted in sealed envelope, clearly stating “Bid for Purchase of RAW JUTE from JCI of Crop year 2016-17 & 2017-18”

1.14 The bid should remain valid for 90 days from the date of opening and schedule delivery will be completed within bid validity period except for any unforeseen contingencies.

1.15 The Corporation reserves the right to reject any or all bid without assigning any reason whatsoever.

1.16 The bid will be opened on the date and time indicated in the bid in the presence of bidders, if any, on the occasion. If the date of opening is declared to be a holiday the bid will be opened on the next working day.

1.17 Intimation to successful bidder will be communicated within 10 (ten) days working days from the date of opening of the bids either by fax / email / phone.

1.18 Schedules for Invitation of BID.

Address at which the BID is to be submitted:

The Jute Corporation of India Ltd.

15N Nellie Sengupta Sarani,
7th Floor, Hudco Building,
Kolkata-700087

Mobile Number: 8240549236

- a) Latest time and date for receipt of Bid: 27/03/2020 up to 2.00PM
- b) Time and Date of opening of Bid :27/03/2020 at 3.00PM
- c) **Place:** The Jute Corporation of India Limited (Head Office) (address as stated above)

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SECTION – II

1. TERMS AND CONDITIONS TO SALE

- 1.1 Offer for purchase to be accepted from Interested parties only and it is upon sole discretion of the corporation to accept or reject any offer without stating any reason whatsoever to any parties.
- 1.2 Successful party/ies have to sign a contract for sale within three (03) working days from the date of intimation of award (LOI) containing details terms and condition governing the sale.
- 1.3 The contract for sale will remain valid for a period of 90 days from date of opening of bid and schedule delivery will be completed within bid validity period except for any unforeseen contingencies.
- 1.4 The bidder may quote for any single lot or for multiple lots. Quotation of any price for a quantity less than a lot or in fraction of lots will summarily reject the bid.
- 1.5 For entire quantity the bid of the highest acceptable responsive bidder (H-1) should be accepted on the basis of price quoted on Kolkata landed or Ex-godown TDN3 basis raw jute basis, per quintal for the entire lot.
- 1.6 The quantity of raw jute to be sold to the buyer is 4000 qtls from, West Bengal, Assam, Bihar & Tripura comprising of all grades and varieties available for sale as per **Clause 2(specification of goods) of Section II** of Bid Document. However variation of quantity / variety/ grade shall be allowed up to (±) 5% of the contracted quantity.
- 1.7 Interested parties can form Consortium/partnership, maximum in between three mills, with a lead mill among them to quote for the quantity of any particular lot entirely. Proper consortium agreement in such case has to be submitted with tender document clearly indicating the name of lead mill and all payment arrangement will be done by lead mill only. All delivery to be made to the lead mill point and all necessary formalities will be observed with the lead mill.
- 1.8 The available sale quantity of around 4000 qtls of jute from West Bengal, Assam, Bihar & Tripura comprises of grades TDN2 to TDN5, as per given schedule in “Detail Specification of goods to be sold” (as per Clause 2) and accordingly pricing to be done considering grade differential rates as follows”:

For stock of crop year 2016-17

Regions	VARI ETY	TDN1/ WN1/M1	TDN2/ WN2/ M2	TDN3/ WN3/ M3	TDN4/ WN4/ M4	TDN5/ WN5/ M5	M6
BERHAMPORE	TD	REF+550	REF+300	REF	REF-200	REF-400	
FORBESGUNJ	TD	REF+550	REF+300	REF	REF-200	REF-400	
TRIPURA	TD	REF+550	REF+300	REF	REF-200	REF-400	
TRIPURA	W	REF+550	REF+300	REF	REF-200	REF-400	
TRIPURA	M	REF+200	REF+100	REF	REF-100	REF-200	REF-300
NAGAON	M	REF+200	REF+100	REF	REF-100	REF-200	REF-300

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For the stock of crop year 2017-18

Regions	VA RIE TY	TDN1/ WN1/M1	TDN2/ WN2/ M2	TDN3/ WN3/ M3	TDN4/ WN4/ M4	TDN5/ WN5/ M5	M6
Guwahati	TD	REF+550	REF+300	REF	REF-400	REF-600	
DHUBRI	TD	REF+550	REF+300	REF	REF-400	REF-600	
COOCHBEHAR	TD	REF+550	REF+300	REF	REF-400	REF-600	
COOCHBEHAR	W	REF+550	REF+300	REF	REF-400	REF-600	
SILLIGURI	TD	REF+550	REF+300	REF	REF-400	REF-600	
SILLIGURI	W	REF+550	REF+300	REF	REF-400	REF-600	
FORBESHGUNJ	TD	REF+550	REF+300	REF	REF-400	REF-600	
MALDA	TD	REF+550	REF+300	REF	REF-400	REF-600	
TRIPURA	TD	REF+550	REF+300	REF	REF-400	REF-600	
TRIPURA	W	REF+550	REF+300	REF	REF-400	REF-600	

- 1.9 In case there is a tie between two or more highest acceptable bidder, distribution of quantity to be made on equal proportion basis among them based upon quantity available for sale, at the discretion of JCI.
- 1.10 JCI reserve the right to distribute any quantity of stocks available for sale among the bidders based upon price quoted without considering any right or privilege of the highest acceptable bidders, if situation arise any.
- 1.11 CMD JCI is the sole discretion agency to conduct the sale and/or to distribute the quantity in any other way as he dim fit necessary to maintain transparency, equality and fairness to the sale.
- 1.12 Allowable Moisture Regain percentage will be 16%-18% as per normal trade practice. For any disputes on quality \pm 40% shall be accepted by both the parties as normal. Beyond this, mills should lodge claim through "Mill Receipt" which should reach the Corporation within 7 working days from the date of receipt of the goods. After lodging a complaint as aforesaid with the Corporation, the Buyer shall keep the entire lot of unloaded goods, with respect to which it has raised the complaint, separately, for inspection to be carried out within 30 (THIRTY) working days jointly by representatives of the corporation/JCI and the Buyer and the "Joint Inspection Report" will be issued immediately, if the buyer is found to be entitled to recovery of any amount from the Corporation with respect to the goods against which it has raised such claims , the Buyer shall within a period of 15 days from the date of receipt of such joint inspection report, lodge a claim in reference to the same with the Corporation. Buyers are free to inspect the jute once it is ready for dispatch at DPC and lorry detention at any point for this purpose will not be permitted.
- 1.13 Contract shall be deemed to be fulfilled on the basis of delivery made as per nominal weight 150 kgs./130kgs/60kgs
- 1.14 Corporation shall have the option to deliver, depending on availability higher-grade jute in replacement of any lower grade jute and Tossa in place of white jute or vice versa.

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- 1.15 **Period of Delivery:** Delivery shall be completed within bid validity period after submission of payment details as stated in Clause 1.23 of this section. Required documents like E Waybills etc.(if applicable) for dispatch are to be arranged by the party itself within scheduled period.
- 1.16 **Delivery Terms:** KOLKATA LANDED OR EX-GODOWN delivery only.
- 1.17 **Weighment:** 100% weighment at spot at the time of delivery in presence of buyer's representative and/or by JCI on behalf of the mill company and the weight recorded shall be final and acceptable to both the parties, with (±) 25 kgs. / Lorry.
- 1.18 In the event of the absence of the buyer's representative at the spot of weighment the spot weight done by JCI representative at the time of delivery, shall be acceptable to the buyer. However, claim shall be entertained in the event of abnormal weight shortage reported by Mills and duly verified by JCI Representative at mills.
- 1.19 Re-weighment at the buyer's premises shall be made only at the time of abnormal weight shortage and that must be endorsed at the back of the delivery Challan (MR) with the name, signature and driving licence number of the truck driver. This is applicable only in case of Mill delivery.
- 1.20 Loss of weight in transit up to 25 kgs. Per lorry shall be accepted by both the parties as normal.
- 1.21 JCI will raise invoices on actual spot weight taken at the time of delivery to the mills or nominal weight.
- 1.22 JCI shall not be responsible for any delay in dispatch of jute on account of non-availability of trucks. etc and / or due to any of the unforeseen reason. Under such circumstances, the buyer can exercise its option to lift the jute to avoid the delay in lifting and in such cases necessary adjustment shall be made for transportation charges as per approved rate of JCI.
- 1.23 **Payment Terms:** The buyer has to furnish full payments within 5 working days, from the signing of the contract of sale agreement, either through Account Payee Cheques /Demand Draft / Pay Order on any Scheduled Commercial Bank in India and payable at Kolkata only or by any Confirmed and Irrevocable Letter of Credit (LC) opened on any Scheduled Commercial Bank at Kolkata for full value of jute to be sold to them. Payments in any other mode shall not be accepted by the corporation.
- 1.24 In case of default in submission of Payment Documents, the buyer has to pay the carrying or late payment charges @ Rs. 5 per quintal per day for a maximum period of 5 days from the stipulated date of submission of payment and can deposit payment documents including carrying/late payment charges.
- 1.25 If the successful bidder/s fails to execute contract as per LOI, either by refusal or delay or by any other means and/ or fails to arrange payments within above stipulated days his EMD (including Bank Guarantee) will be forfeited in full for such default without any notice. Any other punitive action as dim fit necessary to recover losses , if any, for such default can be initiated by the corporation.
- 1.26 In the event of any delay or failure on the part of the buyer in making payment arrangement as specified herein within 5(five) working days and with carrying charges maximum up to 5 (five) working days from the date of the contract and/or his failure/or refusal to take delivery of the contracted quantity within stipulated period or to perform any of the terms as stated to LOI and/or of the contract, the Corporation shall have the right to exercise any and/or all of the following options:
- i. Cancelling the contract and recover losses if any including forfeiture of EMD in full.
 - ii. Cancelling the contract and charging the buyers for difference, if any, between the contract price and the market price as per JBA quotation on the date of cancelling the contract;

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- iii. Cancelling the contract and selling the goods in any manner deemed fit by the Corporation without any prior notice to the buyer and the loss suffered by JCI, if any, shall be entitled to recover from the buyer/intending buyer in any manner as it deems fit including forfeiture of EMD in full.
- 1.27 Condition of L/C: In case of payments by LC, The Letter of Credit shall -
- i. Be confirmed, irrevocable, unconditional without any recourse and stamped as required under the law;
 - ii. Authorized payments of draft and invoices there under at sight without any grace period.
 - iii. Cover the full value of the goods along with carrying charges, late lifting charges and other incidental costs;
 - iv. Allow for negotiation of the invoices based on nominal weight/spot weight at the point of delivery;
 - v. Allow for negotiation of documents on the basis of provisional invoice for un-lifted quantity as per contract terms.
 - vi. Indicate the sale contract No. and date and quantity price by grades and varieties with provision for variation;
 - vii. Remain valid for 90 days or more from the date of final receipt of the L/C, in a manner acceptable to JCI for the purpose of delivery, negotiation and payment of the drafts and invoice;
 - viii. Authorize JCI for realization of all bank /Negotiation Charges / Advising Bank's Charges from the buyer;
 - ix. Allow part shipment and transshipment.
 - x. Stipulate for submission of the following documents to the credit opening bank for negotiation and payment of drafts and invoices;
 - a. Draft and signed invoices in duplicate to accompany the relevant lorry consignment note or lorry Challan or mill receipt in case of delivery made by JCI at the request of the buyer;
 - b. Draft and signed invoices in duplicate to accompany duly received Challan issued by JCI or mill receipt when the buyer or his representative takes delivery from the JCI godown.
 - c. Debit note raised for carrying cost chargeable for late payment.
 - x. Authorize the Corporation to recover an additional amount in case of non-compliance of the condition laid down in the contract.
 - xi. Except as otherwise expressly stated this L/C is to be opened subject to the uniform customs and practices for documentary credit (2007 revision) as contained in the International Chamber of Commerce Publication No. 500/600 or as amended from time to time.
- 1.28 Tossa/Daisee jute/Mesta/Raw jute shall be according to BIS grade standards and the applicable standards shall be as per the relevant crop year.
- 1.29 **CLAIMS:** Mills should lodge claim through "Mill Receipt" which should reach the Corporation within 7 working days from the date of receipt of the goods. After lodging a complaint as aforesaid with the Corporation, the Buyer shall keep the entire lot of unloaded goods, with respect to which it has raised the complaint, separately, for inspection to be carried out within a period of thirty (30) days from the date of receiving of all Mill Receipts for the entire quantity contracted and dispatched under the contract against which the consignments for which the claims lodged were received, jointly by representatives of the corporation/JCI and the Buyer and the "Joint Inspection Report" will be issued immediately. If the buyer is found to be entitled to recovery of any amount from the Corporation with respect to the goods against which it has

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raised such claims , the Buyer shall within a period of 15 days from the date of receipt of such joint inspection report, lodge a claim in reference to the same with the Corporation. Buyers are free to inspect the jute once it is ready for dispatch at DPC and lorry detention at any point for this purpose will not be permitted.

- 1.30 **NO CLAIM** for quality & moisture shall be entertained by the Corporation unless the Buyer clearly indicates the extent of its claim, , within a period of seven (7) days from the date of receipt of the consignment by the Buyer. After lodging a claim as aforesaid with the Corporation, the Buyer shall keep the entire lot of goods, with respect to which it has raised the claim, separately, for inspection to be carried out jointly by representatives of the corporation and the Buyer within a period of thirty (30) days from the date of receiving of all Mill Receipts for the entire quantity contracted and dispatched under the contract against which the consignments for which the claims lodged were received and the “Joint Inspection Report” will be issued within a period of thirty (07) days from the date of its inception.
- 1.31 After completion of such inspection and issue of the “Joint Inspection” report, if the buyer is found to be entitled to recover any amount from the Corporation, with respect to the goods against which it has raised such claims, the Buyer shall, within a period of 15 (fifteen) days from the date of receipt of such “Joint Inspection” report, lodge a claim in reference to the same with the Corporation
- 1.32 Way Bill(s)/E Waybills: For transportation of jute under this contract to the buyer’s interested parties located in West Bengal from outside state or from any place within state (whenever made effective) necessary e-way bills (if applicable) shall be provided by the buyer as per provision of GST Act, as applicable within in 7 days of commencement of the contract, failing which all liabilities arising out there from shall lie with the buyer. Any delay in dispatch of goods due to non-submission of Way Bills shall be on buyer’s account.
- 1.33 Taxes: The buyer shall pay GST (if applicable) on the value of jute at the rate applicable on the date of taking delivery.
- 1.34 Arbitration: In case of any dispute or differences arising out of or in relation to the contract between the parties to the contract which cannot be mutually resolved, the same shall be referred to Arbitration. The Arbitrator (other than employee of the parties hereto) shall be a Sole Arbitrator and shall be appointed as per the provisions stipulated in the Arbitration and Conciliation Act 2019 and the decision/ award of the Sole Arbitrator shall be final and binding upon the parties hereto. The Arbitration proceedings shall be governed by the provisions of the Arbitration and Conciliation Act 2019 and the place of Arbitration shall be in Kolkata excluding all other jurisdiction.jurisdiction.
- 1.35 Force Majeure: Should be any circumstances, beyond the control of the Seller such as natural calamity, strike, bandh, hartal, riot, elements, war quarantine, fire, flood or any act of circumstances of force majeure, the contract shall be cancelled to the extent of damage/destruction/shortfall arising due to the above mentioned reasons. The Seller shall intimate the quantum of such shortfall to the Buyer within 30 (thirty) days. The buyer hereby categorically agreed to such cancellation of shortfall quantity and shall neither have recourse to any action, legal or otherwise, nor demand any compensation in respect thereof.

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1.36 Any form of illegal cartel between buyers to influence the bid in any way if revealed at any stage will leads to cancellation and necessary punitive action will be initiated against such buyers/s to recover any financial loss to JCI.

2. DETAILS SPECIFICATIONS OF GOODS TO BE SOLD:

Baled Jute of Nominal Weight 150 kgs/130kgs/60kgs

Regions	Crop year	Varie ty	TDN1/ WN1/ M1	TDN2/ WN2/ M2	TDN3/ WN3/ M3	TDN4/ WN4/ M4	TDN5/ WN5/ M5	M6	TOTAL
	2016 -17		QTLS	QTLS	QTLS	QTLS	QTLS	QTL S	QTLS
Berhampore	-do-	TD	0	0	0	24	396	0	420
Forbesgunj	-do-	TD	0	0	3	0	603	0	606
Tripura	-do-	TD	0	2	21	34	1	0	58
		W	0		1	2	1	0	4
		M	0		4	82	319	494	899
Nagaon	-do-	M	0	0	0	2	176	0	178
Dhubri	2017 -18	TD	0	17	0	83	0	0	100
Guwahati	-do-	TD	0	0	14	60	8	0	82
Cochbehar	-do-	TD	0	0	15	23	0	0	38
		W	0	5	20	0	146	0	171
		M	0	0	0	9	291	140	440
Silliguri		TD	0	0	0	57	0	0	57
Silliguri	-do-	W	0	0	5	5	231	0	241
Forbesgunj	-do-	TD	0	0	9	108	3	0	120
Malda	-do-	TD		0	0	368	2	0	370
Tripura	-do-	T	0	1	6	11	13	0	31
		W	0	0	0	3	0	0	3

3. PROCEDURE FOR SUBMISSION OF BID.

3.1 It is proposed to have the following sealed Cover System for this bid:

1. Bids to be submitted in separate sealed covers super scribed with following :
“Bid for Purchase of Raw jute from JCI, Crop Year 2016-17 & 2017-18”.
2. The sealed covers as mentioned in (1) above, should contain in each case the following two sealed covers containing:
 - (i) EMD in the form as mentioned in Section-I of the Bid Documents, Original Money Receipt of Purchase of Bid/DD of Rs 300/- (tender document fees) drawn in favour of “The Jute Corporation of India Limited”. Purchase-cum-undertaking Form and full set of bid documents (other than Financial Bid) signed in every page. This cover should be superscribed with “**EMD and Non-Financial Bid**”. Any reference of quoted price in this part will tantamount to rejection of Bid and non-opening of Financial Bid.
 - (ii) Financial Bid in given format and the cover to be super scribed with “**Financial Bid**”

3.2 The sealed cover as mentioned in (1) above thus prepared should also indicate clearly the name and address of the Bidder who enable the Bid to be returned un-opened in case it is declare “late”.

4. Cost of Bid document.

The cost of Bid document is Rs. 300 payable in Cash or DD/Pay order at Kolkata in favour of “The Jute Corporation of India Limited” and is available at Marketing Section of the corporation at address stated above. In case it is downloaded from site of the corporation the same payment should be submitted along with EMD in the envelope marked **EMD and Non-Financial Bid**.

5. Each quantity shown in the lots will be treated as separate lot and “H-1” bidder for each individual lot will be considered. Rate quoted should be Kolkata landed or Ex-godown TDN3 BASIS Raw jute price basis only. Taxes as applicable to be paid extra

SECTION – III

1. Clarification of Bid Document.

A prospective bidder requiring any clarification of the bid Document may notify to the corporation (JCI) either in person or in writing at the mailing address indicated in the Bid Document. The Corporation will respond to any request for clarification of the Bid Document, received not later than 03 working days prior to the last date for the receipt of bid prescribed by the Client.

2. Amendment of Bid Document.

2.1 At any time prior to the last date for receipt of bid, the corporation may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bid Document by an amendment.

2.2 The amendment will be notified in website only will be binding on bidders.

2.3 In order to afford prospective bidder reasonable time in which to take the amendment into account in preparing their bid, the corporation may, at its discretion, extend the last date for the receipt of the Bid.

3. Language of Bid.

The bid prepared by the bidder and all correspondence and documents relating to the bid exchanged by the bidder and the corporation, shall be written in English language, provided that any printed literature furnished by the bidder may be written in another language so long as accompanied by an Hindi/English translation in which case, for purposes of interpretation of the bid, the English translation shall govern.

4. Documents comprising the Bid.

The Bid prepared by the Bidders shall comprise of following components: -

4.1 The requisite EMD of Value 10% of Bid Amount in the form of Demand Draft/ Pay order/Bank Guarantee drawn on any Scheduled Commercial Bank in India, Payable at Kolkata in favour of JCI Ltd.

4.2 Cost of Bid document of Rs. 300 in the form of DD/Pay order, Payable at Kolkata in case it is downloaded from site and in case of cash purchase from JCI office money receipts for the same.

4.3 Financial Bid duly filled, signed and complete as per the format (**to be typed in Company’s Letter Head**).

4.4 Sign in bid document in full set.

4.5 Purchase cum undertaking form duly filled and signed by the bidder (**to be typed in Company’s Letter Head**).

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PROFORMA FOR FINANCIAL BID TO BE FILLED IN BY THE BIDDER

Details of the grade wise quantity of offered lots:

Region & Crop Year	Lot No	QTY in QTLs	Variety	TDN1 /WN1 /M1	TDN2/ WN2/ M2	TDN3/ WN3/ M3	TDN4/ WN4/ M4	TDN5 /WN5 /M5	M6	TOTAL (LOT SIZE) In QTLs	TDN3/ WN3/M3 Kolkata landed Base Price	TDN3/ WN3/M3 Exgodown Base Price
Berhampore 2016-17	1	420	TD	0	0	0	24	396	0	420	4643	4,452
Forbesgunj 2016-17	2	606	TD	0	0	3	0	603	0	606	4,538	4,405
Tripura 2016-17/ 2017-18	3	961	TD	0	2	21	34	1	0	58	4183	3900
			W	0		1	2	1	0	4		
			M	0		4	82	319	494	899		
		34	TD		1	6	11	13	0	31		
			W		0	0	3	0	0	3		
Nagaon 2016-17	4		M		0	0	2	176	0	178		
Dhubri 2017-18	5	100	TD	0	17	0	83	0	0	100	4938	4,543
Guwahati 2017-18	6	82	TD	0	0	14	60	8	0	82	4925	4530
Cochbehar 2017-18	7	649	TD	0	0	15	23	0	0	38	4275	4,547
			W	0	5	20	0	146	0	171		4,444
			M	0	0	0	9	291	140	440		3,784
Silliguri 2017-18	8	298	TD	0	0	0	57	0	0	57	4722	4,522
			W	0	0	5	5	231	0	241		4,431
Forbesgunj 2017-18	9	120	TD	0	0	9	108	3	0	120	4804	4,526
Malda 2017-18	10	370	TD		0	0	368	2	0	370	4724	4,522

- 1) The above price quotations are only indicative and not offer from JCI. The final quotations shall be given only on receipt of the firm offers from the buyers. The quantitative grade descriptions are indicative subject to variation (+5%).
- 2) The above indicative rates (quotations) are on basis with the following grade differences-

BID DOCUMENT FOR SALE OF RAW JUTE OF CROP YEAR 2016-17 & 2017-18
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For stock of crop year 2016-17

Regions	VARI ETY	TDN1/ WN1/M1	TDN2/ WN2/ M2	TDN3/ WN3/ M3	TDN4/ WN4/ M4	TDN5/ WN5/ M5	M6
BERHAMPORE	TD	REF+550	REF+300	REF	REF-200	REF-400	
FORBESGUNJ	TD	REF+550	REF+300	REF	REF-200	REF-400	
TRIPURA	TD	REF+550	REF+300	REF	REF-200	REF-400	
TRIPURA	W	REF+550	REF+300	REF	REF-200	REF-400	
TRIPURA	M	REF+200	REF+100	REF	REF-100	REF-200	REF-300
NAGAON	M	REF+200	REF+100	REF	REF-100	REF-200	REF-300

For the stock of crop year 2017-18

Regions	VA RIE TY	TDN1/ WN1/M1	TDN2/ WN2/M 2	TDN3/ WN3/ M3	TDN4/ WN4/M 4	TDN5/ WN5/M 5	M6
GUWAHATI	TD	REF+550	REF+300	REF	REF-400	REF-600	
DHUBRI	TD	REF+550	REF+300	REF	REF-400	REF-600	
COOCHBEHAR	TD	REF+550	REF+300	REF	REF-400	REF-600	
COOCHBEHAR	W	REF+550	REF+300	REF	REF-400	REF-600	
SILLIGURI	TD	REF+550	REF+300	REF	REF-400	REF-600	
SILLIGURI	W	REF+550	REF+300	REF	REF-400	REF-600	
FORBESHGUNJ	TD	REF+550	REF+300	REF	REF-400	REF-600	
MALDA	TD	REF+550	REF+300	REF	REF-400	REF-600	
TRIPURA	TD	REF+550	REF+300	REF	REF-400	REF-600	
TRIPURA	W	REF+550	REF+300	REF	REF-400	REF-600	

- 3) The above “Kolkata landed & Ex-godown Indicative TDN3/W5 BASIS Raw jute rate” relates to Kolkata landed & Ex-godown Delivery.

BID DOCUMENT FOR SALE OF RAW JUTE OF CROP YEAR 2016-17 & 2017-18
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4) Format for submitting Bid:-

Regions	Lot number	Quantity in Qtls	Delivery Type	TDN3 basis offered price in (Rs/Qtl)	Quoted Rate in words
BERHAMPORE	1		Mill Delivery /Ex-godown		
FORBESGUNJ	2		Mill Delivery /Ex-godown		
TRIPURA	3		Mill Delivery /Ex-godown		
NAGAON	4		Mill Delivery /Ex-godown		
GUWAHATI	5		Mill Delivery /Ex-godown		
DHUBRI	6		Mill Delivery /Ex-godown		
COOCHBEHAR	7		Mill Delivery /Ex-godown		
SILLIGURI	8		Mill Delivery /Ex-godown		
FORBESHGUNJ	9		Mill Delivery /Ex-godown		
MALDA	10		Mill Delivery /Ex-godown		

Signature of the Tenderer

(Annexure-1)

PURCHASE CUM UNDERTAKING FORM
(To be typed in Company's Letter Head)

BID NO. JCI/JUTE/SALE/2019-20/FS1

DATED:

To

The Deputy General Manager

The Jute Corporation of India Limited

15N.Nellie Sengupta Sarani.

HUDCO Building

7th Floor,

Kolkata-700087

Dear Sir,

1. I/We hereby offer to purchase from the Jute Corporation of India of baled raw jute of crop year 2016-17 & 2017-18 as per detail submitted by us in our Financial Bid or such portion thereof as you may specify in the acceptance of bid at the price quoted by us.

I/We are agreeing to hold this offer open up to and inclusive of quantity.....
and shall be bound by the terms and condition as stated in bid document.

2. I/We have thoroughly examined and understood the terms and condition of the bid issued by The Jute Corporation of India in connection with this sale. I/We shall be bound by the terms of these documents.

3. I / We enclosed herewith a demand Draft/Pay Order/Bank Guarantee draw n on
.....for Rupees
..... in favour of The Jute Corporation of India, payable
at Kolkata as Earnest Money to Deposit on acceptance of my / our offer. I / we agree to deposit
the total value & all taxes applicable to the corporation as per stated bid.

I/We hereby declare that we will abide by the terms and conditions governing the sale of this
goods as laid down by The Jute Corporation of India Limited and confirm that person/ person(s)
named..... who has/have
signed below has/ have the authority to sign the tender and given the above offer on behalf of
M/s (Name of mill).

Yours faithfully,

(Signature (s) of Bidder(s)
with stamp

i) Name of Mill/buyer

ii) Business Name:

III) Address:

iv) PAN :

v)GSTIN

(Annexure - II)

FORM FOR BANK GURANTEE

Bank Guarantee No.: _____

Date of Issue: _____

Valid Up to: _____

1. In consideration of the "The Jute Corporation India Limited", Hudco Building, 7th Floor, 15N Nellie Sengupta Sarani, Kolkata-700087 (hereinafter called 'JCIL') offered for sale of jute through open Bid system wherein The Mill. <NAME OF THE BIDDER>, <BIDDER'S ADDRESS> (herein called Prospective Bidder)

Wishes to participate in above bid by abiding the terms and condition laid in the Bid document (Ref No. JCI/JUTE/SALE/2019-20/FS1, Dated: 06/03/2020) for the "SALE OF RAW JUTE OF CROP YEAR 2016-17 & 2017-18" and agreed to submit Bank Guarantee of Rs.

(Rupees.....) as per condition contained in said Bid as Earnest Money equivalent to 10% of Bid Value in favour of the Jute Corporation of India limited, Payable at Kolkata.

2. We <NAME OF THE BANK>, <BRANCH NAME> (Herein called 'Bank') do hereby undertake to pay unconditionally to the JCIL an amount not exceeding Rs. _____ (Rupees <AMOUNT IN WORDS>) against any loss or damage caused to or suffered or would be caused to or suffered by the JCIL by reason of any breach by the said bidder of any terms and conditions contained in the said Bid.

3. We <NAME OF THE BANK>, <BRANCH NAME> do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on a demand from the JCIL stating that the amount claimed is due by way of loss or damage caused to or suffered or would be caused to or suffered by the JCIL by reason of any breach by the said Bidder of any terms and conditions contained in the said Bid or by reason of failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due the payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to amount not exceeding Rs. _____ (Rupees <AMOUNT IN WORDS>).

4. We <NAME OF THE BANK>, <BRANCH NAME> do hereby undertake to pay to JCIL any money as demanded not withstanding any dispute/s raised by the bidder in any suit or proceeding pending before any court or Tribunal, relating thereto our liability under this present being absolute and unequivocal, The payment so made by us under this guarantee shall be valid discharge of our liability for payment there under and bidder will have no claim against us for making such payment.

5. We <NAME OF THE BANK>, <BRANCH NAME> further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for Performance of the said Agreement and that it shall continue to be enforceable till all the dues of the JCIL under or by virtue of the said Agreement have been fully paid and its claim satisfied or discharged or till JCIL certify that the

BID DOCUMENT FOR SALE OF RAW JUTE OF CROP YEAR 2016-17 & 2017-18
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terms and conditions of the said Agreement have been fully and properly carried out by the said bidder and accordingly discharge this Guarantee thereafter.

6. This guarantee will not discharge due to any change in the constitution of the bank or the bidder.

7. We <NAME OF THE BANK>, <BRANCH NAME> lastly undertake not to revoke this guarantee during its currency except with previous consent of the JCIL in writing.

Notwithstanding anything contained herein-

Our liability under this Bank guarantee will not exceeds Rs. _____ (Rupees <AMOUNT
IN WORDS>)

- a. This Bank Guarantee will be valid up to <VALIDITY DATE>.with additional claim lodgement date up to.....
- b. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only if you serve upon us a written claim or demand on or before <LODGEMENT DATE>.

Dated: <DATE OF ISSUE>

For <NAME OF THE BANK>,
<BRANCH NAME

