



भारतीय पटसन निगम लिमिटेड
The Jute Corporation of India Limited

— A Government of India Enterprise

An ISO 9001:2008 Certified Company

Regd. & Head Office: 15N, Nellie Sengupta Sarani,
7th Floor, Kolkata – 700 087

Corporate Identification No.: UI7232WB1971GOI027958

Ref/JCI/Promotion/2017-18/Pers(R)

Date: 23.02.2018

OFFICE ORDER

The following DPC Managers have been selected for promotion to the post of Assistant Manager(O/M) in the Pay Band of Rs.15600-39100/- with Grade Pay Rs.5,400/-(CDA) / Rs.16400-40500/- (IDA), as the case may be, with effect from the date of their assumption of charge as Assistant Manager(O/M) at their respective place of posting. TA/DA, Joining Time etc. will be admissible as per extant rules of the Corporation.

Sl. No.	Name	Present Place of posting	Transferred to	Remarks
1.	Sri Amar Das	Guwagacha DPC/GUW	Guwahati RO	
2.	Sri Pravat Ch. Dewri	Juria DPC/NGN	Nagaon RO	
3.	Sri Hiranya Kr. Kataki	Nagaon DPC/NGN	Dhubri RO	He is also advised to take over the additional charge of Coochbehar RO.
4.	Sri Satyendra Borah	Moirabari DPC/NGN	Malda RO	He is also advised to take over the additional charge of Siliguri RO.

However, as soon as the new RLDs come up, the AM(O/M) will be shifted to corresponding RLDs.

They will be on probation for a period of 6(six) months from the date of joining (but not exceeding the date of superannuation, if scheduled earlier) to the new post subject to confirmation in writing from the Competent Authority. At the end of this period, if their services are not found satisfactory, their case will be considered for revision/extension of probation period as may be deemed proper by the Competent Authority.

They will have to be computer conversant within these 6(six) months to the extent they can receive/sent e-mail, feed data on online software developed by JCI, store and retrieve information on computer etc. They may be required to work as assigned by the Management time to time additionally.

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Telephone : 2252-7027 / 7028 / 6952 / 6779 / 6770 / 6773 / 7108 / 6776 / 7496

E-mail : jutecorp@vsnl.net, Fax : 91-033-2252-1771 / 6890 / 6951, Website : www.jci.gov.in

SSD



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They will also have working knowledge in Hindi.

Other terms and conditions of their services as incorporated in the Offer of Appointment issued to and duly accepted by them at the time of their joining this Corporation shall, however, remain unaltered.

This issues with the approval of the Competent Authority.

Sandipa Sen Dutta
23/02/18
(Sandipa Sen Dutta)
Personnel Manager

For distribution to:-

1. CMD's Secretariate – For information to CMD please.
2. PA to D(F) – For information to D(F) please.
3. DGM(O/M)
4. C(V&A)
5. Sr.Mgr.(Fin.)
6. MMs/FMs/CS/ZMs
7. DPM/DMMs/DFMs/DAM
8. All AFMs/AMMs/AOs
9. All RM(I/C)s
10. Bills/Accounts/IR/Comp.Cell/Vig./Hindi Cell/Increment Cell/Admn./Mktg.
11. Persons concerned
12. Guard file/Personal file/Notice Board.

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