



भारतीय पटसन निगम लिमिटेड

(भारत सरकार की संस्था)

The Jute Corporation of India Limited

(A Government of India Enterprise)

आईएसओ 9001:2015 प्रमाणित कंपनी / An ISO 9001:2015 Certified Company

पंजीकृत और प्रधान कार्यालय: 15एन, नेली सेनगुप्ता सरणी, 7वां तल

Regd. & Head Office: 15N, Nellie Sengupta Sarani, 7th Floor,
कोलकता / Kolkata – 700 087

सी.आई.एन. / C.I.N.: U17232WB1971GOI027958



Ref No: JCI/HO Admin/Safety & Security / 2018-19/1.

Date: 28.03.2019

CIRCULAR

It is being brought to the notice of all the employees of the Corporation stationed / posted at regional offices (RO / RLD), DPCs & JTM, that certain precautionary / safety guidelines must be followed for stacking Jute bales with gap in between.

While stacking jute bales, proper care should be taken to ensure that there is sufficient gap between the stacks, so as to allow persons to walk / carry Bales & other goods in between, with ease.

Peripheral walking Gap / passage (minimum 2 feet wide) should be allowed from the internal walls of the godown (on all four sides) while stacking jute bales.

Also provision should be made to allow two perpendicular passage (4 feet wide), from the mid-point of the walls, intersecting (crossing) each other at the middle of the godown.

Also a gap (minimum 4 feet) should be maintained between the roof & the last stacked layer of jute bales (top portion of uppermost bale).

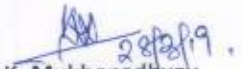
Proper care should be taken to keep the passage free from any obstacles (solid goods, container for liquid, anything in bundle form, loose jute or rope) or spillage (water / Oil / sticky or slippery liquid), allowing free, unhindered movement of personnel & goods (Jute bales, extinguishers etc).

While stacking care should be taken so that jute bales or part there-of do not fall / slide on to the passage beside, causing injury to personnel and blockage (partial / total) of passage.

This guideline / circular is being issued in the interest of safety of personnel & for providing unhindered access to stock & extinguishers or escape route in the event of any emergency situation and should be strictly adhered to at all times, until further amendment, if any.

This is issued with the approval of the competent authority.

Encl: Graphical Representation (Single Page)


K. Mukhopadhyay
Advisor/O&M

Distribution:-

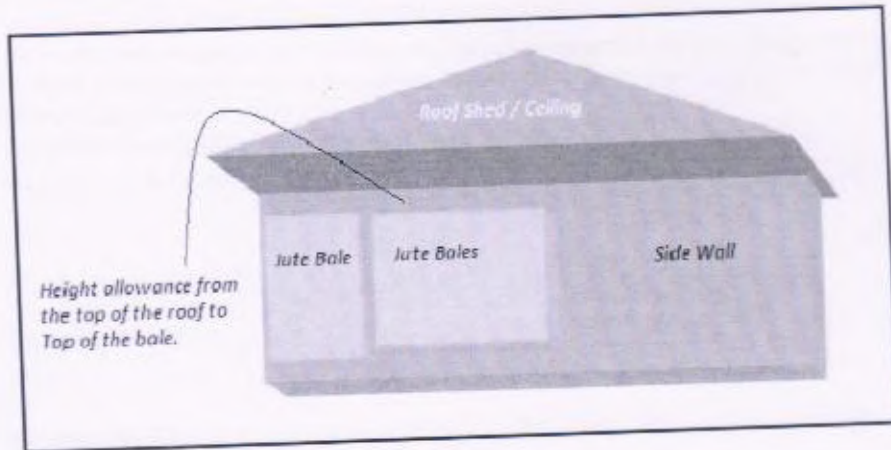
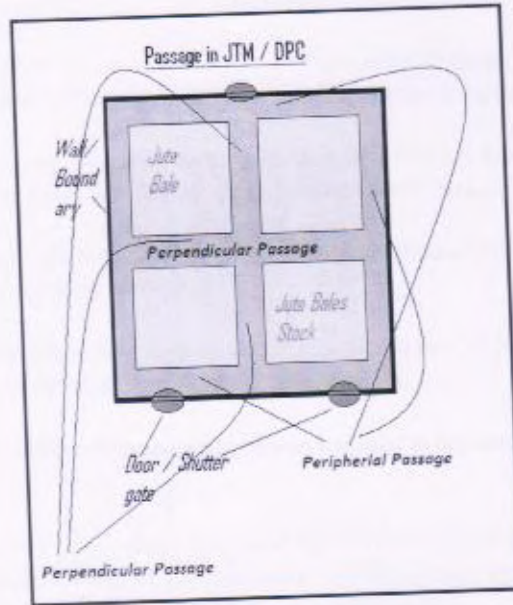
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2. DGM - M,
3. C (V&A),
4. Senior Managers at HO,
5. All Managers / Zonal Managers,
6. Deputy Managers & Asst Managers,
7. Notice Board & Guard File at HO,
8. Zonal Managers – All regions,
9. Regional Managers / RMIC – All regions,
10. AMM II – DPC of All regions
11. All RO / RLD Employees.
12. All JTM / DPC Employees.

P.T.O

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Graphical Representation



[Signature]
28.3.2019
AAM-II (AG)

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