

MINUTES OF THE PRE-BID MEETING ON EMPANELMENT FOR CAR SERVICE PROVIDER HELD ON 20/08/2021, EOI /Admin/CAR SERVICE PROVIDER/02/2021 dated 09/08/2021, Time – 3:00 p.m. , at head office of The Jute Corporation of India Limited

Members Present:-

- 1. Sri Kaushik Chowdhury – MM (O/M)
- 2. Sri Abhijit Dey – Addl.Dy.Mgr (Fin)
- 3. Sri Bitan Biswas – Dy.Mgr-HR
- 3. Representative of M/s Gujral Distributors
- 4. Representative of M/s Aparna Travel
- 5. Representative of M/s Arjit Dey

The meeting began with a discussion regarding the above – mentioned EOI published in CPP portal and official website. The representatives of the vendors enquired about the basis on which the turnover is to be evaluated. After detailed discussion it was decided that the basis of the turnover will be taken as an average annual minimum turnover of Rs. 20 lakhs during last 3 financial years as mentioned in the document not "average minimum annual turnover of Rs. 20 lakhs each year during last 3 financial years".

The vendors are also instructed to quote the rates with detailed description mentioning the GST rates as financial evaluation will be done on the basis of the base rate.

The financial bid will be evaluated as a whole and no splitting of orders will be allowed.

The committee has decided that the vendors participating in the EOI should also submit proof of their "GeM" registration and should mention their seller ID of the "GeM" portal and submit the requisite document along with all other document in a sealed envelope. Further all the vendors were advised to strictly abide by the rules and regulation of the Corporation in this regard.

24/08/2021
MM - (O/M)

24/08/21

B. Biswas (Dy. Mgr - HR)
24/8/21