

**THE TENDER FORMAT IS ISSUED IN DUPLICATE  
(ONE COPY SHALL BE RETAINED BY THE TENDERER)**

Receipt No: \_\_\_\_\_

Dated: \_\_\_\_\_

Cost Rs. 200/ plus taxes if any (Rupees... ..) (in words)

**THE JUTE CORPORATION OF INDIA LIMITED,  
REGIONAL OFFICE TULSHIHATA RLD**

**INVITATION OF TENDER AND INSTRUCTIONS TO TENDERERS FOR  
APPOINTMENT OF ROAD TRANSPORT CONTRACTOR  
AT TULSHIHATA RLD, MALDA**

Last date for receipt of tender from up to 05.00 p.m. 14<sup>th</sup> October 2020

Last date for submission of tender up to 05:00 p.m. on 15<sup>th</sup> October 2020

Tender to be opened at 11.30 a.m. on 16<sup>th</sup> October 2020

Validity of contract is 01 (One) year from the date of Work Order.

**Note:** If the date fixed for opening of tenders is declared a holiday the tenders will be opened on the next working day following the holiday but there will be no change in the time for opening as indicated above.

Regional Manager, (I/C)  
Tulshihata RLD, Malda

## GENERAL INFORMATION TO TENDERERS

Sealed quotations are invited from established transport contractors who has experience in transporting jute bales (150 kgs) from different purchase centers / storage Godowns under Tulshihata RLD, (Malda Region) to different jute mills/ Storage Godowns in and around Kolkata. Name of the DPCs of the Corporation and Sections of jute mills are mentioned below.

### Name of the Purchase Center (DPCs)/ Storage Godowns

1. Tulshihata, 2. Samsi, 3. Bulbulchandi, 4. Raiganj, 5. Harirampur, 6. Rampur Bolla, 7. Chandoil, 8. Chanchal, 9. Ratua II

### Name of the Section ( Zone 1 to Zone 5)

1. B.T. Road 2. G.T. Road 3. Howrah and Kolkata section 4. Budge Budge Section 5. Bowreah section

### Procedure for Tender Submission

The transport contractors will have to submit their quotations in sealed envelope mentioning their full name and contact details within **15/10/2020** before **05.00 PM** at Tulshihata RLD, Malda. Quotation should be given with clearly mentioning section wise transport rates for carrying jute bales from different storage points of the Corporation under Tulshihata RLD (Malda), to different mills, as mentioned above.

### Date and Time of Tender Opening

Tender will be opened on **16/10/2020** at **11.30 AM** at Tulshihata RLD. The bidders or their authorized representatives are requested to be present in person at the time of opening the tender at Tulshihata RLD.

### EMD & Security Deposit

All bidders have to deposit an amount of Rs 25000/- (Rupees Twenty Five Thousands) in favor of The Jute Corporation Of India Limited by **DD or Online Transfer to our Bank Accounts ( M/s Jute Corporation of India Ltd, SBI Bank, Malda Branch, IFSC: SBIN0000129, A/c No. 11175355340)** as Earnest Money Deposit (EMD) along with the tender which will be converted to security deposit for successful bidders and will be refunded to unsuccessful bidders within one month from the opening of tender. Running contractors have to enclose the Xerox copy of money receipt as proof of EMD already deposited. Such security deposit will be refunded within one month of completion of entire transport job by the contractor on written application. Corporation reserves the right to adjust or forfeit in partial of full of such security deposit with amount of any loss or damage during transit or any other recoveries as dimed necessary. Non submission of EMD will lead to the cancellation of the tender

### Method of selection

Selection will be made on the basis of the lowest rates quoted by the bidder for transporting jute bales from different centers of the corporation to mills in and around Kolkata. Transport rates should be quoted without any cutting or overwriting. Any correction or overwriting in the rates quoted by the transporters will summarily reject the tender and will be cancelled. Negotiations can be permitted by the regional authority with the lowest bidder only to bring the rates in parity with local market rates. However, any upward revision on quoted rates is not permissible under any circumstances at the time of finalization of tender. The successful bidder is required to accept the tender soon after his selection by the tender process failing which the EMD of the transporter will be forfeited and the transporter will be liable to pay for any loss incurred by JCI due to such action of his.

Regional Manager, (I/C)  
Tulshihata RLD, Malda

## **PENAL CLAUSES**

**Regional authority reserves the right to impose suitable penalty on failure in the part of contractor in following circumstances: -**

- a. Non supply of goods carried within stipulated time as per requisition of Regional Office or centers either over phone or written.
- b. Loss of goods by rain or other damage due to failure to cover by tarpaulin or other.
- c. Non-weighment of goods at nearest to loading point, nearest to mill points and mill points.
- d. If the difference in weight between the DPC point and outside mill point is more than 25 Kgs, then the value of the weight difference exceeding the permissible amount i.e. 25Kgs calculated in terms of landing price of jute at the destination point will be adjusted from the freight charges.
- e. In any other cases as dimmed fit by the regional authority.

### **Arbitration**

In case of any disputes between the transporter and regional authority, the decision of the Regional Manager will be binding upon. However, an appeal may be referred to Head Office to the Marketing Manager / General Manager for necessary decision on the issue concerned and the decision arrived at will be final and it will be binding on both the parties.

### **Payment to Transporters**

Payment of transport bills will be made from Tulshihata RLD Office as per practice followed by the region on submission of necessary bills, challans, proof of delivery along with mill receipts and weighment receipt at different point. Transporter Bill amount will be paid through A/c Payee Cheque/ RTGS/NEFT. In special case payment may be released from Head Office subject to submission of all required documents.

### **Taxes and other duties**

Necessary deduction will be made from transport bills on account of applicable taxes and levies as applicable from time to time.

Regional Manager, (I/C)  
Tulshihata RLD, Malda

## OTHER TERMS AND CONDITIONS

1. The rate will remain valid for 01 (One) year from the date of opening of the tender.
2. The work order will be issued to the lowest bidder or will be distributed among the lowest bidders at the discretion of Regional Manager. In case of failure to lift jute within stipulated period as per work order, Regional authority reserves the right to cancel the tender partly or fully or to impose suitable penalty without assigning any reason.
3. Sub-contracting of job is not allowed by any means. If at any time it comes to the notice of the Corporation about any sub-contracting such contract will be cancelled in full, immediately. Corporation reserves the right to accept or reject any or the entire tender and/ or split amongst the lowest transport contractors at their absolute discretion without assigning any reason whatsoever.
4. Any variation of contract rates due to fluctuation in fuel cost may be considered suitably at regional office but not within one month of allotment of contract based on mutual agreement.
5. Copies of valid **PAN, Professional Tax, Trade License, Proof of Business address with Contact Numbers and Certificate of Registration issued by Ministry of Road Transport & Highways under the provisions of the Carriage by Road Act 2007** have to be submitted with the tender. Failure to submit any of the above mentioned documents will lead the bid to be cancelled at the discretion of the Regional Manager.
6. Person(s) signing the tender shall clearly state the capacity on the basis of which he is or they are signing the tender (it means whether he is Proprietor, Partner or Director of Business entity)
7. Any kind of loss/damage of jute bales during transit have to be borne by the contractors. All consignments must be weighed near to the loading point, nearest to unloading (i.e. outside mill point) as well as mill Point. Failure to which, any shortage in weight between the points will be deducted from transport bill of the concerned transporter. No demurrage whatsoever will be paid to the transporter by JCI in case of detention of lorry/trucks in mill (unloading point).
8. During transit stocks should be appropriately covered by tarpaulin sheet to protect the goods from rain or other damages.

Regional Manager, (I/C)  
Tulshihata RLD, Malda

**Appendix-1**

**TECHNICAL BID**

From- (Full name & address of the tenderer)\_\_\_\_\_

**To  
The Regional Manager (I/C),  
The Jute Corporation of India  
Limited, Regional Office  
Tulshihata RLD, Malda**

Dear Sir,

1. I submit the sealed tender for appointment as Road Transport Contractor from\_\_\_\_to \_\_\_\_\_
2. I have thoroughly examined and understood all the terms & conditions as contained in the tender document and agree to abide by them.
3. Demand draft/ Electronic Clearing System (ECS) No \_\_\_\_\_ dated \_\_\_\_\_ is enclosed as Earnest Money. I/We agree to the fact that on acceptance of the tender the EMD will be converted to security money as stipulated in the tender document.
4. I do hereby declare that the entries made in the tender and the details attached there in are true.
5. I hereby declare that my Firm/ Company has not been blacklisted or otherwise debarred during the last five years by The Jute Corporation of India Limited or any other public sector undertaking of any Government body or any other client for any failure to comply with the terms and conditions of any contract or for violation of any Statute, Rule of Administrative Instructions.

OR

I hereby declare that my Firm/Company was blacklisted/debarred by \_\_\_\_\_ (here give the name of the client ) for a period of \_\_\_\_\_, which period has expired on \_\_\_\_\_.  
(Full details of the reasons for blacklisting/debarring, and the communication in this regard should be given)

6. I hereby declare that no contract entered in to by me/my Firm/ Company with The Jute Corporation of India Limited , or any other public sector undertaking of any government or any other client, has been terminated before the expiry of the contract period at any point of time during the last five years.

7. I hereby declare that the Earnest Money Deposit and/or Security Deposit has not been forfeited or adjusted against any compensation payable in the case on any Contract entered in to by me / us with The Jute Corporation of India Limited or any other public sector undertaking or any government body during the last five years.

8. I hereby declare that I have not been convicted at any time by a Court of Law or an offence and sentenced to imprisonment within a period of three years or more.

I. We certify that all information furnished by me/us is correct and true in the event that the information is found to be incorrect/untrue, The Jute Corporation Of India Limited shall have the right to disqualify me/us without giving any notice or reason thereof summarily terminate the contract, without prejudice to any other rights that the Corporation may have under the Contract and Law

Regional Manager, (I/C)  
Tulshihata RLD, Malda

**(Signature of the tenderer)**

## Appendix-

## THE JUTE CORPORATION OF INDIA LIMITED

## TENDER FOR ROAD TRANSPORT CONTRACT FROM DPCs/GODOWNS

## Details of Tenderer (TO BE FILLED IN BY THE TENDERER)

1.	<b>Name</b>	
	<b>Contact No.</b>	
	<b>Email</b>	
	<b>Date of birth</b>	
	<b>Address of the Tenderer</b>	
2.	Composition of Tenderer – state whether the tenderer is proprietorship concern or registered partnership firm or a company. The name of the proprietor or all partners or the Business in which the tenderer is employed together with particulars of the Head Office and Branches if any.	
3.	List of documents attached-	
	1. Forwarding Letter.	Yes/NO
	2. Copy of-	
	a. Income Tax PAN	Yes/No
	b. Professional Tax	Yes/No
	c. Trade License	Yes/No
	d. Proof of Business address with contact number	Yes/No
	e. Certificate of Registration issued by Ministry of Transport & Highways under the provisions of the Carriage by Road Act 2007	Yes/No

Regional Manager, (I/C)  
Tulshihata RLD, Malda

(Signature and seal)  
(Authorized Signatory)

Appendix-3

**PRICE BID**

From-( Full & address of the tenderer)

To  
The Regional Manager, (I/C),  
The Jute Corporation of India Limited,  
Regional Office, Tulshihata RLD,  
Malda

Dear Sir,

1. I am submitting the price bid for the appointment as Road Transport Contractor from \_\_\_\_\_ to \_\_\_\_\_.
2. I have thoroughly examined and understood all the terms & conditions as contained in the tender documents as well as its annexures & appendices and agree to abide by them.
3. I offer to work at the following rates inclusive of all taxes, duties, cess etc.

From	Rate per bale for transportation to mills in the following five zones in West Bengal				
	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5
Tulshihata					
Harirampur					
Samsi					
Chandoil					
Bulbulchandi					
Rampur Bolla					
Raiganj					
Chanchal					
Ratua II					

Yours Faithfully

Signature of the tenderer

**Appendix-4**

**Zone wise name of Mills in and around Kolkata**

**Zone-1 (B.T. Road) :** 1. Hooghly Infrastructure Pvt. Ltd. (Hukumchand Jute Mill), 2. Gouripur Jute Mill, 3. Naihati Jute Mill, 4. Nudden Jute Mill, 5. Alliance Jute Mill, 6. Kakinara Jute Mill 7. Naffarchand Jute Mill, 8. Meghna Jute Mill, 9. Reliance Jute Mill, 10. Jagatdal Jute Mill, 11. Alexandra Jute Mill, 12. Gouri Sankar Jute Mill, 13. Auckland Jute Mill, 14. Anglo India Jute Mill, 15. Weaverly Jute Mill, 16. Empire Jute Mill, 17. Eastern Mfg. Co. Ltd, 18. Trend Vyapaar Ltd. (Kelvin Jute Mill), 19. N.J.M.C (Kinnison Jute Mill), 20. N.J.M.C (Khardah Jute Mill), 21. Titagarh Jute Mill, 22. Kamarhati Jute Mill, 23. Prabartak Jute Mill, 24. Baranagar Jute Mill, 25. Agarpara Jute Mill, 26. Cossipur Jute Mill, 27. Sunbeam Vanijya Pvt. Ltd.

**Zone-2 (G.T. Road):** 1. Ganges Mfg Co. Ltd, 2. Aditya Translink Pvt. Ltd.-Shaymanagar (North) Jute Mill, 3. Angus Jute Mill, 4. North Brook Jute Mill, 5. R.D.B Textile Ltd (Victoria Jute Mill), 6. AI Champdani Co Ltd. 7. Wellington Jute Mill, 8. M.R.E.L (India Jute Mill), 9. M.R.E.L (Hastings Jute Mill), 10. M.R.E.L (Gondalpara Jute Mill), 11. M.R.E.L (Shaktigarh), 12. Dalhousie Jute Mill, 13. Bally Jute Mill, 14. Ambica Jute Mill, 15. Tepcon International (Hanuman Jute Mill), 16. Naskarpara Jute Mill, 17. Mahadeo Jute Mill, 18. UMA Spinners Pvt. Limited, 19. Jutex Industries Pvt. Ltd. 20. G S Jute Pvt. Ltd.

**Zone-3 (Howrah & Kolkata Section):** 1. Howrah Jute Mill, 2. Vijai Shree Pvt. Ltd. (Fort William Jute Mill), 3. Bharat Jute Mill, 4. Shalimar Works Ltd., 5. Libra Exports, 6. Hooghly Jute Mill, 7. N.J.M.C (National Jute Mill), 8. Calcutta Jute Mfg. Co. Ltd., 9. Soorah Jute Mill, 10. Union (North) Jute Mill, 11. W.B. Agro Textile Corporation Ltd. (Bharat Jute Mill).

**Zone-4 (Budge Budge Section):** 1. Cheviot Jute Mill, 2. New Central Jute Mill, 3. Caledonian Jute Mill, 4. Birla Jute Mill, 5. Budge Budge Jute Mill.

**Zone-5 (Bowreah Section):** 1. Delta Jute Mill, 2. Bowreah Jute Mill, 3. Gloster Jute Mill, 4. Ludlow Jute Mill, 5. Kanoria Jute Mill, 6. Premchand Jute Mill.

Regional Manager, (I/C)  
Tulshihata RLD, Malda

\*\*\*\* End \*\*\*\*