



**भारतीय पटसन निगम लिमिटेड**  
**The Jute Corporation of India Limited**  
— A Government of India Enterprise

AN ISO 9001:2008 CERTIFIED COMPANY  
Regd. & Head Office : 15N, Nellie Sengupta Sarani,  
7<sup>th</sup> Floor, Kolkata – 700 087.

Corporate Identification Number : U17232WB1971GOI027958

No. JCI/Promotion/2016-Pers (R)

Date: 15.06.2016

**OFFICE ORDER**

The following Senior Stenographer has been selected for promotion to the post of PA to Director in the Pay Band-2 of Rs.9,300 – 34,800/- plus Grade Pay Rs.4600/-(CDA) / Rs12,600 – 32,500/- (IDA) as the case may be, with effect from the date of his assumption of charge as PA to Director (Finance). TA/DA, Joining Time etc. will be given as per extant Rules of the Corporation.

Sl No.	Name	From	To
1.	Sri Kishore Kumar Mondal (SC), Sr. Steno	Head Office	Head Office

He will be on probation for a period of 6 (six) months from the date of joining the new post. At the end of this period, if his services are not found satisfactory, his case will be considered for reversion / extension of the probation period as may be deemed proper by the competent authority.

He will have to be computer conversant by 6 (six) months and acquire the working knowledge in Hindi. He may be assigned any additional task or responsibility by the management in the interest of the Corporation.

He must intimate his acceptance of promotion with posting as stated above and a clear unconditional acceptance of promotion is to be submitted within three days from the date of receipt of this order, failing which it would be assumed that he is not interested for the said promotion and for such refusal to accept promotion without sufficient valid reasons, the Competent Authority may not consider him for promotion for one year in terms of Office Circular No.JCI/1(4)/82-Admri.1 dtd. 05.02.82. He must join his new place of posting within seven days from the date of receipt of this order.

Contd....p/2

Telephone : 2252-7027/7028 /6952/6779/6770/6773 / 7108 / 6776, Fax : 91-033-2252-1771,7390,  
E-mail : [jutecorp@vsnl.net](mailto:jutecorp@vsnl.net), [jutecorp@gmail.com](mailto:jutecorp@gmail.com) Website : [www.jci.gov.in](http://www.jci.gov.in)

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:2:

Other terms and conditions of his services as incorporated in the offer of appointment issued to and duly accepted by him at the time of his joining this Corporation shall however remain unaltered.

This issues with the approval of the competent authority.

  
(A. Chakraborty)  
Chief (P&A)

Distribution:

1. Persons Concerned
2. CMD
3. D(F)
4. C (F)
5. CVO (O)
6. BDM/MMs
7. DMMs/DFMs
8. Bills / Accts / Comp. Cell / Vig / IR
9. Guard File / Personal file
10. Notice Board
11. Website of the Corporation

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