भारतीय पटसन निगम लिमिटेड



(भारत सरकार की संस्था)



The Jute Corporation of India Limited

(A Government of India Enterprise) आईएसओ 9001:2015 प्रमाणित कंपनी / An ISO 9001:2015 Certified Company पंजीकृत और प्रधान कार्यालय:15एन, नेली सेनगुप्ता सरणी, 7वां तल Regd. & Head Office: 15N, Nellie Sengupta Sarani, 7th Floor कोलकाता / Kolkata – 700 087

सी.आई.एन./C.I.N.:U17232WB1971GOI027958

Ref. No. JCI/HO/Pers./Cir./2018-19/Nov-2

Date: 23.11.2018

CIRCULAR

It has come to the notice of the management that in the recent past some officers of the Corporation have been forming various unauthorized groups on Virtual Social Media, where the affairs of the Corporation are openly discussed. It is also learned that, while adding members in such groups no consent is sought. In some cases, people who are no way connected to the Corporation are also included as their members.

Further, the aforementioned social media groups are being used as platform for venting personal grievances and grudges against the Management of the Corporation, often using derogatory language. Such activities are having adverse effect on the image of the organization in general and JCI officials in particular.

In view of the prevailing circumstances, all officials are hereby cautioned against initiation of any such groups and posting of any derogatory comments against the Corporation or its Management in any social media. Such acts will be seriously viewed by the Management and will be referred for critical investigation, if the management thinks fit and the same may lead to disciplinary action as per CDA rules of the Corporation.

It may further be informed that only the below mentioned what's app groups are authorized by the Management

- 1. JCI Official General
- 2. JCI Operations
- 3. JCI Wisdom

Apart from the above, any other social media group / page discussing affairs of the Corporation, will be considered unauthorized and administrators and members of such groups are liable to disciplinary action by the Management.

This issue with the approval of the Competent Authority

Sandipa Sen Dutta (Personnel Manager)

Copy to:

- 1) CMDs Secretariat For information to CMD
- 2) ADVISOR (Ops.)
- 3) DGM (Mark.)
- 4) C (V&A)
- 5) Sr. Managers
- 6) Managers
- 7) Dy. Managers
- 8) Asst. Managers
- 9) ITOs
- 10) RO/RLDs
- 10) Notice Board/Guard File